



SRI VENKATESWARA UNIVERSITY :: TIRUPATI

APPLICATION FORM FOR ISSUE OF VARIOUS CERTIFICATES & Re-valuation
(To be filled in by the applicant and submitted to the Controller of Examinations, S.V. University, Tirupati)

SECTION A: TYPE OF CERTIFICATE REQUIRED (Tick appropriate box)

☐ Provisional / Revised Provisional Certificate (UG / PG)	☐ Migration Certificate
☐ Convocation Certificate (In Advance / In Person / In Absentia)	☐ Recognition Certificate
☐ Genuineness / Transcripts	☐ Medium / Rank Certificate
☐ Duplicate Certificates (Provisional / Migration/Marks Memos)	☐ Duplicate Convocation Certificate
☐ Revaluation, Personal Identification, Re-totaling (Only Section E to be filled)	☐ Other (Please specify: _____)

SECTION B: CANDIDATE'S PERSONAL DETAILS

- Name of Candidate (Block Letters as per SSC): _____
(Women candidates should add '(W)' in brackets)
 - Name in Mother Tongue (Telugu, if applicable) : _____
 - Father's Name : _____ Mother's Name : _____
 - Name of Course & Branch / Subject : _____
 - Register / Hall Ticket Number : _____ 6. Period of Study: _____ to _____
 - College Studied : _____
 - Address for Communication : _____
(Certificate will be posted to this address)
- Pin Code: _____ Mobile No: _____ Email: _____

SECTION C: CERTIFICATES TO BE ATTACHED (Self Attested Photostat copies)

- Provisional Certificate (UG / PG)**
 - All Semester Marks Memo/ online Result copy,
 - TC (or) Application through the College and
 - Original Lower Degree recognition Certificate (if studied other than SVU)
- Migration Certificate**
 - Provisional Certificate (or) TC from the College
- Convocation Certificate (In Advance / In Person / In Absentia)**
 - UG : UG Provisional, Intermediate Certificate
 - PG : PG Provisional, UG Convocation
- Recognition Certificate**
 - Original Migration Certificate (Lower Degree) issued by the Previous University
 - Lower Degree Provisional/ Convocation
- Genuineness / Transcripts**
 - All Certificates that are to be certified Genuine / Transcripts to be issued
- Medium / Rank Certificate**
 - Provisional/Convocation
- Duplicate Certificate (Provisional/ Migration/Marks Memos)**
 - Provisional/ Migration/Marks Memos whichever is applicable
- Duplicate Convocation Certificate**
 - Original Non Traceable Certificate from the Police Station
 - Original Affidavit from the Notary in the prescribed format

SECTION D: PAYMENT & FEE DETAILS (for payment visit <https://svuexams.edu.in/>)

Amount Paid (Rs.): _____ Online Payment Ref No: _____ Date: _____

DECLARATION BY APPLICANT

I hereby declare that all particulars furnished above are true and correct to the best of my knowledge. I have enclosed all necessary documents and challan receipt.

Enclosures Attached:

- As per the Section C
- Original Online Payment Receipt
- Self-addressed Envelope with required stamps

Signature of the Applicant
Date: _____

(P.T.O)

SECTION E: Candidates applying for Revaluation / Personal Identification / Re-totaling
(Strike off whichever is not applicable)

1.

Name of the Student

:

2.

Registration/ Hall Ticket No.

:

3.

Name of the Course

:

4.

College Studied

:

5.

Examination Centre

:

6.

Month and Year of Examination

:

7.

Address for Communication

:

8.

Pin Code:

Mobile No:

Email:

Particulars of Paper(s) applied for Revaluation / Personal Identification / Re-totaling

Subject	Title of Paper	Question Paper Code

PAYMENT & FEE DETAILS

Amount Paid (Rs.):

Online Payment Ref No:

Date:

DECLARATION BY APPLICANT:

I hereby declare that all particulars furnished above are true and correct to the best of my knowledge. I have enclosed all necessary documents and challan receipt. Further I am aware of the following:

- a)

No need to wait till Marks Statements is received by the Candidate
- b)

I Know that it is not binding on the part of the University to give the Revaluation results before the conduct of next examination.
- c)

The results of the revaluation can be expected before the commencement of the next examination or Later. Hence, the failed candidates who applied for revaluation are advised to pay the examination fee and appear for the examinations without waiting for revaluation results.

- Enclosures Attached:

1. Online Result copy duly highlighting the paper(s) applying for the above

2. Original Online Payment Receipt

3. Self-addressed Envelope with required stamps

Signature of the Applicant

Date: