

SRI VENKATESWARA UNIVERSITY::TIRUPATI

APPLICATION FOR

REVALUATION/PERSONAL IDENTIFICATION AND RETOTALING/RETOTALING

(Strike off whichever is not applicable)

(Please read instructions give on the reverse before filling)

1. Name of the Examination : _____
(Course, Year and Semester)
2. Name of the Candidate with Address : _____

3. Register Number* : _____
4. Month and Year of Examination : _____
5. Clearly state the particulars of Paper(s) for which Revaluation / Personal Identification and Retotaling/ Retotaling is applied (Strike off whichever is not applicable)

Subject	Title of the Paper (s)	Question Paper Code No.

6. Whether Self Addressed and Stamped (Rs.10/-) Envelope enclosed. Amount Paid in Rs.....
State Bank of India/Andhra Bank, **Original**
SV University copy E-Challon No.....
Date:..... **Place :**
7. Enclosed Photostat copy of the Marks Statement and Original Challan.

Note: a) No need to wait till marks statement is received by the Candidate.
b) E-Challon (credit to S.V.U Examination Fee)

I know that it is not binding on the part of the University to give the revaluation results before the conduct of next examination.

* The result of the revaluation can be expected before the commencement of the next examination or later. Hence, the failed candidates who apply for revaluation are advised to pay the examination fee and appear for the examinations without waiting for revaluation results.

I declare that I will not claim any damage or compensation whatsoever from the University through any source, if there is any increase in my result on revaluation.

Place:

Date :

Signature of the Candidate

INSTRUCTION

1. The candidate who desires to apply for Revaluation / Personal Identification and Retotaling / Retotaling should send his/her application with prescribed fee to **The Controller of Examinations, Sri Venkateswara University, Tirupati – 517 502, Chittoor District, Andhra Pradesh**, so as to reach on or before the date specified in the result copy i.e. within 15 days from the date of publication of results i.e. 10 days without fines and 5 days with fines at the University Office only. (For example, if the date of publication of result is 01-06-2015, the last date for receipt of applications for Revaluation / Personal Identification and Retotaling / Retotaling is 10-06-2015 without fine and 15-06-2015 with fine.

Note:- The date of receipt of marks memorandum by the candidate will not be taken into consideration.

2. i). Fee for Revaluation per Paper	-	Rs.705/-	Rs. 1120/-
ii). Fee for Personal Identification and Retotaling per Paper*	-	Rs.920/-	Rs. 1470/-
iii). Fee for Retotaling per Paper/each paper	-	Rs.405/-	Rs. 650/-
iv). Fine	-	Rs.305/-	Rs. 480/-

The University, takes utmost care to get the answer script of the candidate revalued and inform the candidate whether (the marks are increased or not) as per University rules.

*** Personal Identification and Retotaling:** The candidate will be asked to identify whether the script belongs to him/her and the total marks posted by the Examiner on the first page is correct or not. Marks will not be shown on the first page or any where on the Answer Script for Under Graduate / Post Graduate / Professional Courses. (Scripts will not be revalued in the case of Personal Identification and Retotaling only identification).

Retotaling: The University takes utmost care whether the total of the marks awarded is correct or not and informs the candidate.

3. Separate application along with Original Challan and self addressed stamped envelope (Rs.10/-) for each paper should be made.
4. **Fee once paid shall not be refunded adjusted under any circumstances.**
5. **Application received with insufficient particulars the necessary fee after the last date prescribed will be, summarily, rejected.**
6. There is no, provision for revaluation of the Practical examinations except Personal Identification and Retotaling / Retotaling.
7. Applications, along with the fee Original Challan, received after the date prescribed in the results copy are liable to be rejected. Hence, candidates who are desires to apply should take care in this regard and see that the applications along with Challan are reached to the address given above well in advance.

CONTROLLER OF EXAMINATIONS.