

**FOUNDATION COURSE****COMMUNICATION SKILLS AND SOFT SKILLS-2 (CSS -2)****COURSE CONTENT (30 hours)****W.E.F. 2016-17****III SEMESTER**

CSS 02 aims at improving the speaking skills of the learner. For many learners of English, the sound-spelling relationship of the language appears anarchic. Another problem many Indian learners face is English word accent. Unit I and Unit II help learners overcome these problems to a great extent. The remaining units are on the two productive skills, speaking and writing. The techniques of day-to-day conversations and the important characteristics of interviews and GDs presented in this course strengthen the learner's speaking skills. The last unit presents various aspects of presentation in writing.

**Unit I: Pronunciation - 1**

The Sounds of English

**Unit II: Pronunciation – 2**

1. Word Accent
2. Intonation

**Unit III: Speaking Skills -1**

1. Conversation Skills
2. Interview Skills
3. Presentation Skills
4. Public Speaking

**Unit IV: Speaking Skills -2**

1. Role Play
2. Debate
3. Group Discussion

**Unit V: Writing Skills**

1. Spelling
2. Punctuation
3. Information Transfer

- Tables
- Bar Diagrams
- Line Graphs
- Pie Diagrams
- Flow Charts
- Tree Diagrams
- Pictures

**SV UNIVERSITY, TIRUPATHI**  
**THREE YEAR DEGREE EXAMINATIONS – 2016-17**  
**COMMUNICATION SKILLS AND SOFT SKILLS**  
**(MODEL PAPER) III SEMESTER**

TIME: 2HRS

MAX. MARKS: 50

**PART – A**

**I. Attempt any five of the following questions.**

**3x5=15**

1. What are the active articulators and passive articulators?
2. How does a debate contribute to the enrichment of skills?
3. How are consonants produced?
4. What is the difference between a pie diagramme and a line graph?
5. Pick out the silent letters in the following words.  
a. Hand kerchief    b. feign    c. solemn    d. muscle    e. bomb    f. benign
6. Write a note on “syllabic structure”?
7. Write about stress in compound words?
8. Punctuate the following passage;  
Father said to his son dont waste your time
9. Why are “problem solving skills” important in group discussion?
10. What is power point presentation?

**PART – B**

**Attempt the following questions**

**5x7= 35**

- II. Attempt a classification of Diphthongs with examples?

**Or**

Assess the importance of organs of speech in the process of articulation?

- III. What are the various types and functions of intonation?

**OR**

Write an essay on Accent and Rhythm in connected speech?

- IV. Analyze the salient features of a good public speaker?

**OR**

What are the various functions of language?

- V. What are the do’s and don’ts of a group discussion?

**OR**

To what extent role plays enrich one’s language skills?

VI. Prepare a diagram for the following text:  
Personal skills are varied and they are of immense use. They are broadly classified into innate skills and key skills. Innate skills are also called personal qualities, self development, communication, interpersonal skills; problem solving skills are grouped as key skills or core skills.

**OR**

Prepare a flow chart showing the process of admission into a degree college.



Chairman, BOS, English  
S.V. University, Tirupati