

UGC-Human Resource Development Centre ( HRDC )

Sri Venkateswara University, Tirupati - 517 502

Tentative Schedule of Online Courses during February - March-2022

S.No	Title of the Course	Subject Eligibility	Duration of the Programme	
			From	To
1	Refresher Course in English ( Seats are filled)	English	15-02-2022	28-02-2022
2	Refresher Course in Information & Communication Technology (ICT)	All Subjects		
3	1-Faculty Induction Programme	All Subjects	25-02-2022	26-03-2022
4	2-Faculty Induction Programme	-do-		
5	Short-term Course on Professional Development Programme for Teachers	Selection of participants, through nomination by the concerned Institutes	10-3-2022	16-3-2022
6	Short-term Course on E-learning & MOOC's			
7	Webinars on : Leadership, Ethics, Climate Change, Yoga, Meditation, New Education Policy-2020 and Post COVID etc.	All Subjects (Registration opened week days before starting of webinars)	March-2022	

1. Teachers can take printout of the application available in the next two pages, fill the same, enclose a crossed bank draft for Rs.1000-00, towards registration fee drawn on any Nationalised bank, in favour of " Director,UGC-HRDC, S.V.University " payable at Tirupati and completed applications should reach the " Director, UGC-HRDC, SVUniv. Tirupati - 517502 " by post 10 days before starting date of the courses. Before sending application by post, scan filled application and draft and send scanned copies to HRDC mail : [hrdcsvutpt@gmail.com](mailto:hrdcsvutpt@gmail.com). Call letters will be mailed only after receiving original DD.
2. Govt. College Lecturers are informed to send the applications to the HRDC as per the approval and instructions from the Commissioner of Collegiate Education.
3. All the remaining courses notified earlier for the year 2021-22 are cancelled due to insufficient applications. Those who have applied for other courses which are cancelled, if they are interested to join in Refresher Course in Information & Communication Technology they have to send a formal request (to join in this course) to the Director, HRDC through mail ( [hrdcsvutpt@gmail.com](mailto:hrdcsvutpt@gmail.com) ) on or before 3-2-2022.
4. For Refresher Course in Information & Communication Technology, preference will be given to candidates applied for other courses, which are cancelled by the HRDC.
5. Minimum candidates required to start the course is 20. Decision of the University (HRDC ) is final to organise the courses. For cancelled courses, the registration fee will be returned by deducting RTGS charges.

Date : 18-1-2022

Prof. P. Kothandarami Reddy

I/c Director, HRDC

Mobile : 9490076949(App) & 9849620122, Land : 0877-2289328



UGC-HUMAN RESOURCE DEVELOPMENT CENTRE (HRDC)  
SRI VENKATESWARA UNIVERSITY  
TIRUPATI – 517502



APPLICATION FORM

Faculty Induction Program : ----- / Refresher Course in : -----	Stamp/passport size Photo
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1.	Name of the Applicant	
2.	Designation	
3.	Gender ( Male/Female )	
4.	Category ( SC/ST/BC/Others )	
5.	Date of Birth & Age	
6.	Whatsapp Mobile No. (Compulsory for online classes)	
7.	e-mail Address ( Call letters will be sent through mail )	
8.	College Address	
9.	Residential Address	
10.	Nearest Railway Station with Distance	
11.	Subject	
12.	Qualifications	
13.	Name of Affiliating University	
14.	Date of Appointment	
15.	Type of Employment (Govt./ Aided / University/Unaided)	
16.	Teaching Experience	
17.	Scale of Pay drawn (UGC / State Government)	
18.	Savings Bank Account Details (To refund registration fee if course is not organised)	Account No : IFSC Code : Bank : Place :

19. Previous Programmes Attended

	Programme	From	To	Name of the Institution where attended
a)	Orientation / Faculty Induction Programme			
b)	Refresher Courses			
	1st Course			
	2nd Course			
	3rd Course			
Due date for next CAS :				

20. Details of Registration Fee : Amount : Rs.

D.D.No :

Date :

Bank Name :

Date :

Signature of the Applicant

RECOMMENDATION OF THE FORWARDING AUTHORITY

I hereby certify that:

i. This college comes under the purview of the UGC and receiving/ not receiving assistance from the Commission under Section - 2(f) 12 B of the UGC Act.

ii. This college has been affiliated to \_\_\_\_\_ University since \_\_\_\_\_

iii. The application of Mr./Mrs/Dr \_\_\_\_\_ working as \_\_\_\_\_ is forwarded to the Director,

HRDC, SriVenkateswara University for Faculty Induction Programme/ Refresher Course

in \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_, if selected he / she will

be relieved in time to participate in the above course on “ On Duty “.

Date:

Sign of the Head of the Institution  
with seal

FOR OFFICE USE ONLY

The candidate \_\_\_\_\_ is selected for participation in FIP/OP/RC  
in \_\_\_\_\_ to be held from \_\_\_\_\_ to \_\_\_\_\_.

Date:

Office

Director