



SRI VENKATESWARA UNIVERSITY

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6.2.3 Institution Implements e-governance covering following areas of operation



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E-GOVERNANCE POLICY

Scope:

The scope of this policy extends to the following areas:

- General Administration
- Student Admission
- Examination
- Library
- Accounts and Finance
- ICT Infrastructure
- E-waste Management

Objectives:

- Implementation of E-governance in all functioning of the institution in order to provide simpler and efficient system of governance within the institution.
- To promote transparency and accountability in all the functions of the University .
- To achieve and create a paperless environment in the University.
- To provide easy and quick access to information.
- To make campus Wi-Fi enabled.
- To make our Classrooms ICT Enabled having Desktops, Laptops, Smart boards, Projectors, etc.
- To establish a fully automated Library.

Policy:

The University will implement e-governance in all aspects of functioning like library, accounts, admissions, administration, teaching, etc.

The policy is designed and framed to make each and every function transparent and accountable.

CONCEPT OF E-GOVERNANCE

Technology has become a part of our daily life. We can say that we are living in a technology era and it has made everything easy for us. Technology and the internet have made the money transactions secure, fast, and free from much human interference. The process of globalization is a gift of technology and due to the technology and its benefits, the concept of E-governance is introduced in India. The 'E' in E-governance signifies electronic and E-governance means the governance with Information technology. The increasing demand for transparency in administration, faster information transfer, and other demands that can be fulfilled by the E-governance only.

The application of IT is fairly widespread all sectors in India and particularly in the education sector in all over the world. Most of the Institutions are having their digital portal to provide the services to various stakeholders of the education. Our education system is disordered because of a lack of infrastructure, obsolete syllabi, scattered government policies, inappropriate funds, unqualified staff, high dropout rate, un-employability of graduate students and a lot. This is because of the current system that lacks of monitoring, evaluation of students and staff, no coordination with industry, no uniform policy by government, no proper utilization of Information and Communication Technologies (ICT) and e-Governance, no transparency in functioning of institutions, visionary leadership etc. By implementing e-Governance in education sector, most of the problems will be dissolved. At the root, it has the power of e-Governance which provides good governance, empowers the stakeholders, cutting the process cost, time, and improves the administrative performance (e-Administration), interacting with industry and society (e-Service and e-Society), providing swift services and so on

NEED OF E-GOVERNANCE

The purpose of implementing e-governance is to enhance good governance. Good governance is generally characterized by participation, transparency and accountability. The recent advances in communication technologies and the Internet provide opportunities to transform the relationship between Institute administrations in a new way, thus contributing to the achievement of good governance goals. The use of information technology can increase the broad involvement of employees in the process of governance at all levels by providing the possibility of on-line discussion groups and by enhancing the rapid progress and efficiency of pressure groups. Advantages for the Institute involve that the College may provide better service in terms of time, making governance more efficient and more effective. In addition, the transaction costs can be lowered and services become more accessible.

BENEFITS OF E-GOVERNANCE

E-governance is an important tool to the governing body of the institute. In general, it provides following advantages to the administration:

Empowerment of faculties, students and encouragement of their participation in governance process.

Transparency and absolute clarity in administration, governing and admission process.

Increase efficiency of faculties and of administration process.

It empowers students and parents to gather information regarding any course, college,

department of universities, government policies and get involved in the process of decision making.

E-Governance strengthens the very fabric of democracy by ensuring greater student, staff and parent's participation at all levels of governance in universities and institutions.

E-Governance leads to automation of services, ensuring that information regarding every work of public welfare is easily available to all stakeholders apart from geographic and language barriers.

This revolutionizes the way governments and universities functioning, ensuring much more transparency in their functioning, and thereby eliminating corruption.

As the information regarding every activity of government is easily available, it would make every university department responsible as they know that every action of theirs is closely monitoring and audited.

Proper implementation of e-Governance practices make it possible for students and parents to get their work done online thereby sparing themselves of unnecessary hassles of traveling to the respective offices.

Successful implementation of e-Governance practices offer better delivery of services to students, improved interactions with business and industry, students empowerment, better management, greater convenience, revenue growth, cost reductions etc.

Availability and quick circulation of material may increase the timeliness or relevance of material being presented.

Areas of implementation of e-governance in educational sector are:

E-Administration: It involves the use of ICT and e-Governance in order to improve administration processes and the internal working of the departments within an educational organization.

E-Services: The main aim to improve the delivery of services to students by providing interactive services. Examples are: Online admission, online syllabus, request for certificates, online results, issuing on-line ID cards etc.

E-GOVERNANCE @ SVU

E-Governance in SVU incorporates the technology to bring an e-governance system that is necessary to successfully handle all of the challenges of running an educational institution. Automating every unit of an academic institution, it provides real time information processing and knowledge management. It is an integrated solution that facilitates the processing and maintenance of large volumes of information to its stakeholder. The e-governance system is

designed to make the system user-friendly, time saving and cost saving also. Many of them are flexible enough to adapt to the changing educational environment efficiently and quickly.

SVU has implemented e-governance in the areas of operation of:

Administration

Finance and Accounts

Student Admission and Support

Examination

Faculty Attendance

IMPLEMENTATION OF E-GOVERNANCE IN AREA OF OPERATION OF ADMINISTRATION:

The Administration communicates with Governing Body members as well as the teaching and non-teaching staff through email

All important administrative information including notices is regularly published on the website & social media

Biometric attendance for all staff members

24×7 internet facility

To achieve the target of Paperless communication use of social media and e-mails are being implemented.

Indigenously developed website to prepare Feedback forms and get online feedbacks of Students, Parents and other stakeholders.

Indigenously developed website for recording student attendance.

The college campus is equipped with CCTV Cameras installed at various places of need.

WhatsApp Group helps to provide the brief notices of any event to be happened on college and of smooth functioning of the same.

The University decides to make the following policies and procedure:

Website:

The website will act as an information center which will reflect about the University, all its activities, important notices, courses offered, etc. For this purpose, a separate service provider/web designer will be appointed by the University. Training will be given to the administrative and teaching staff to make important updates on the website. A Website Committee to be formed for the administration of the college website. The Committee will look after the process of updating, maintaining and working of the website on a regular basis. The Committee will also look for other changes that are required on the website. The University strives to showcase its vibrant self and activeness through its website. All the

important notifications have to go live on the website as and when they are released.

Student Admission:

An open and transparent strategy for the admission process is followed which is further strengthened by the ethical practices and regulations as opined by the University. The University brings out its Brochure which is displayed on the website that has guidelines for the admission process. An Admission Portal to be used to manage the admissions in the college. Number of students applying to each course, withdrawals, fee submission, all to be managed through this Portal only. Students are required to submit a separate Online Application Form for taking admission to the college and for this purpose an online software to be used by the Admission Co-Ordinator.

Accounts:

The office continues to maintain its account on Tally. Latest versions of the software to be purchased and used by the University. Advanced features help the staff to maintain financial records effectively and efficiently. Profit and loss, Balance Sheet are generated through this software only. All the analysis reports are also generated through Tally. Appropriate security measures should be taken for maintaining confidentiality of the transactions. Training to the existing staff and updation of the existing software must be done regularly. The College also uses multiple software like Public Financial Management System (PFMS) which is used to manage the funds received from the Government, Payroll Management System which helps to automatically calculate the salary, generate salary slips, disperse the salary to the bank accounts. TDS, Provident Fund, Allowances, etc. all are managed by this system. Reports can be generated for all Staff members. Payments are generally made and received through online mode such as NEFT, RTGS, Bank Transfers, etc.

Library:

The University continues to maintain its academic excellence through maintaining a well-stocked library. The University will add more and more e-learning resources for the benefit of the teachers and the students. The University should continue to subscribe to new journals and books regularly. Recommendations are taken from the teachers and students while subscribing to the e-resources. Teachers can apply to get books of different authors for the subjects they are teaching to increase the knowledge database.

- The Library to install fully automated ILMS software which should have an easy to use- Graphical User Interface, Unicode support with Multilingual Search and export facility for most reports.
- The use of Online Public Access Catalogue module of the software to allow library database searching by entering preferred terms for information retrieval.
- The Circulation module of the software should cover all the operations of circulation, right from creating member records to printing of reminders for outstanding books.

- The Database Maintenance module should cover all operations of database creation and maintenance.
- To encourage original writing among students and teachers, the Library should provide access to a fully automated software for plagiarism check.

Administration:

- Attendance Management Software to be used by Administrative Staff and Teaching Faculty to record and track Attendance, Internal Assessment, etc. Monthly Reports, Semester End Reports should be generated to automatically calculate the Internal Assessment marks for attendance.
- Administrative Office should use Advanced Excel and File Management System Tools to maintain effective database.
- To provide a hassle free, convenient and smooth process, administration of the college to be made paperless.
- Students must be able to obtain maximum services in online mode.
- The University will look into opportunities to automate some of its functions related to administration.
- Admin Staff to be provided with adequate training and development to keep them abreast with the new technology.

Examination:

The University has adopted an online system where students can view their total internal assessment marks at the end of each semester and can report discrepancies, if any. The Examination process is regulated by the University and thus e-governance policy of the University to be adopted in this regard.

Alumni:

In order to strengthen our alumni relationships, a separate alumni page to be created on the website providing facilities like registration, prominent alumni of the University, feedback and many other aspects. Alumni association to be consulted for regular updates and database management.

E-Waste Management:

University ensures that its usage of technology and generation of e-waste does not impact the environment.

ICT TOOLS

Hardware Infrastructure

- The University to ensure that it has adequate number of desktops and laptops for students and staff.
- Computers and printers to be made available in the administrative block.
- Projectors and other multimedia devices to be provided in the auditorium, classrooms, seminar rooms and laboratories.
- The infrastructure to be complemented by Risograph, computer networking devices,

scanners and interactive teaching board/smart board etc.

Software Infrastructure

- The University to maintain adequate configuration servers to allow fast transmission of data to the various computers.
- Office automation packages for desktops and laptops like Open Office, MSOffice and Antivirus to be purchased and updated regularly.
- The University to provide access to all standard Econometrics, Statistical, computational and scientific typesetting packages.



ఆంధ్రప్రదేశ్ ఆంధ్ర ప్రదేశ్ ANDHRA PRADESH
No. 16415 Dt. 23/11/19 R. 100/-
Id to Sri/Smt. CEO. APCFSS. IBRAHIMPATNAM.
r Whom self

P. MAHESWARA RAO
CF 239135
P. MAHESWARA RAO
LICENCED STAMP VENDOR
L.No: 07-32-007/2013
R.L. No: 07-32-011/2019
Koritepadu, GUNTUR.
Cell: 7416750124

MEMORANDUM OF UNDERSTANDING

This **MEMORANDUM OF UNDERSTANDING** (herein after referred to as the "MoU") is made in Sri Venkateswara University, Tirupathi (geographic location), Andhra Pradesh on the Monday July 6, 2020 (date)

BETWEEN

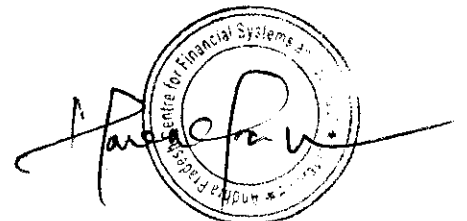
1. Sri Venkateswara University, Tirupathi, established 1954, and having its registered office at, Tirupathi, Chittoor(DT), hereinafter referred to as SVU.

AND

2. Andhra Pradesh Centre for Financial Systems and Services (APCFSS), having its registered office at 6th Floor, Anjaneya Towers, Ibrahimpatnam, Krishna District, hereinafter referred to as APCFSS.

The parties mentioned above, are hereinafter collectively referred to as the "Parties" and individually as a "Party".

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WHEREAS

1. Sri Venkateswara University established in 1954 and caters to higher educational needs of the students through multiple courses and programmes.
2. APCFSS is not-for-profit Company established by the Government of Andhra Pradesh vide G.O.Ms. No.192DT 07-10-2016, for providing governance consulting services and e-governance solutions to the departments and institutions of GoAP.

The parties hereby agree as follows:

1. Definitions

In this MoU, the following terms shall have the same meaning as defined Student

1. College
2. Private College
3. UG Courses/PG Courses/Diploma Courses
4. Government

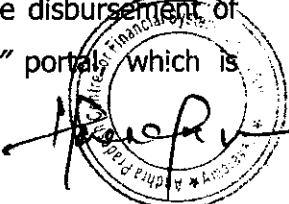
Further, in this MoU, unless the context otherwise requires –

- (a) '*Affiliating Authority*' means a University or a Board or a Government Entity or such other entity, conferring formal affiliation/recognition to a college, conferring affiliation/recognition to the courses being offered by affiliated colleges and awarding degrees/certificates to the students upon successful completion of the course
- (b) '*Examination Process*' means the cumulative chain of processes involved in the conduct of student examinations, beginning from student registration for examinations and culminating in the publication of the examination results.
- (c) '*Project*' means the project of Online Examination Module (automating the examination processes) of the Affiliating Authorities
- (d) '*Client University*' means Sri Venkateswara University, Tirupathi. In the present case.

2. Background

The Government of Andhra Pradesh is sanctioning Post Matric Scholarships, every year, to all eligible students belonging to the communities of Scheduled Castes (SC), Scheduled Tribes (ST), Backward Classes (BC), Economically Backward Classes (EBC), Kapu, Minorities and Differently abled etc. on a saturation basis. The disbursement of the Post Matric Scholarships is done through the "JNANABHUMI" portal, which is


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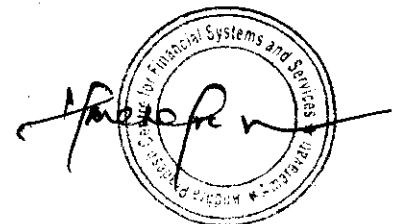
envisaged to serve as a one stop shop for integrated services relating to Education and scholarships.

Manual examination processes in Universities/Boards is delaying the declaration of Academic Results and in turn release of RTF and thereby academic tracking of the students. The above issue and the absence of a standardised and digitised process of examinations across Universities were discussed in a series of consultations with various Universities under the Chairmanship of the Principal Secretary Dept. Of. Social Welfare and Principal Secretary Higher Education and the Presence of The Honourable Vice Chairman and the Secretary APSCHS at State Level Committee Meetings held on 02.05.2019(10th SLC)& 19.09.2019(11th SLC) at Conference Hall,1st Floor, 5thBlock, and A.P.Secretariat. The proposal to automate and centralise the Examination Processes of all the Universities in Jnanabhumi Portal was discussed in these consultative meetings and the Vice Chancellors of all State Universities have given their consent for the same. Based on the same, in order to address the above mentioned issue (of not being able to ascertain the payment of the examination fee by the student) and further in order to ensure timeliness, accuracy, transparency, accountability and ease of administration in the processes of Examinations, the Government, vide G.O.Ms.No.81 DT07-05-2019 have issued instructions to automate the student examination processes(OEM) of the State Universities through the Jnanabhumi Portal and have further instructed all the Affiliating Authorities to enter into an MoU with APCFSS on mutually agreed terms and conditions by 30th June, 2019 for the same. Accordingly, the SVU and APCFSS have discussed the modalities, agreed upon the terms and conditions mentioned in this document and also the Terms of Reference (ToR) attached to this document and decided to enter into a bipartite MoU.

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS.

1. The Parties shall discharge their responsibilities as mentioned in the attached Terms of Reference, during the said project duration.
2. It is agreed by the Parties that either Sri Venkateswara University or the APCFSS can withdraw from this agreement, by giving three months' notice. In the event of such withdrawal, the monetary aspect shall be settled to APCFSS for the portion of the work completed. APCFSS shall complete required knowledge transfer to the client University, in case of such withdrawal.


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3. None of the Parties shall assign or transfer their rights and obligations herein to any outside party without prior written consent of the other Parties.
4. In the event of any dispute between the parties, the same shall be resolved amicably through mutual discussions.
5. This MoU may be modified or amended only by a written document executed by authorized officials of the Parties involved.
6. It is agreed by the Parties that this MoU does not, in any way, jeopardise the Autonomy and Authority of the Client University and the decision of the Client University is final on any critical issue.
7. Ownership rights of the data captured in the Software, as part of the Project, shall vest solely with the Client University. APCFSS will have only read permission and Client University shall have "Read" and "Write" permissions. APCFSS shall not share the data with any department/agency/individual without prior written permission of the Registrar of the Client University or of a University Officer authorised to act on behalf of the Registrar in this regard.
8. It is agreed by the parties that this Agreement shall be in effect only for the said Project Period, and for the work as mentioned in the Terms of Reference. The parties hereto may further agree to extend the duration of this Agreement for subsequent periods as may be deemed appropriate by them, after duly considering the efforts involved and the corresponding financial terms and conditions.
9. It is agreed by the parties that this agreement covers only those activities that are mentioned in the attached Terms of Reference. Any other requirement(s), for which SVU may feel it necessary to seek the service of APCFSS, shall be raised as separate and independent request(s) for proposal. Based on the available capacities, APCFSS may come forward to offer requested services as separate modules or projects with separate financial terms and conditions.
10. The payments shall be made to APCFSS as per the Schedule of Payments mentioned in the ToR attached to this agreement.
11. The judicial jurisdiction, in case of any legal dispute, shall be the state of Andhra Pradesh only.


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IN WITNESS THEREOF the parties hereto have caused this Agreement and agreed to execute the said agreement by them/their duly authorized officers /representatives as on the date first written above.

For and on behalf of:

Sri Venkateswara University:

Registrar

Signature.....[Signature]
Name.....**REGISTRAR**
Name.....**S.V. UNIVERSITY**
Designation.....**TIRUPATI**
Date.....**06.07.2020**
Place.....

**A.P.CENTRE FOR
FINANCIALSYSTEMS AND
SERVICES (APCFSS):**

CEO, APCFSS

Signature.....[Signature]
Name.....
Designation.....**M. HARENDHIRA PRASAD, I.A.S.,**
Date.....**CHIEF EXECUTIVE OFFICER**
Date.....**A.P. Centre for Financial Systems & Services**
Place.....**AMARAVATI, IBRAHIMPATNAM-521 456.**
Place.....**ANDHRA PRADESH**

Witness for SVU Controller of Examinations SVU

Signature.....[Signature]
Name.....**M. DAMLA NAICK**
Designation.....**C. ONI KALLER OF EXAMS**
Date.....**7.7.2020**
Place.....**Tirupati.**

Witness for APCFSS

Signature.....[Signature]
Name.....**V. Prasad**
Designation.....**Project Manager**
Date.....**19/03/2020**
Place.....**Vijayawada**

TERMS OF REFERENCE (ToR) FOR THE PROJECT

1. Title of the Project

The title of the project is 'ONLINE EXAMINATION MODULE PROCESSESIN Sri Venkateswara University, Tirupathi.

2. Scope of Automation

The following processes shall be automated as part of the Project:

A. Pre-Examination Processes:

- 1) New Student Admission (Admission Process online)
- 2) Examination Notification
- 3) Exam Fee Collection
- 4) Nominal Roll Generation
- 5) QP Data Statements
- 6) Hall Ticket Generation
- 7) Photo Galley
- 8) D-Form
- 9) Centre Allotment
- 10) Practical Strips Generation
- 11) Online Theory, Internal and Practical Exams – Marks Capturing from Colleges
- 12) D-Form Online Capturing
- 13) Exam Attendance

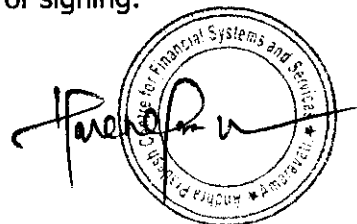
B. Post-Examination Processes

- 1) Consolidated Statement Of (Present+Buffer+SMP Excluding Absentees)
- 2) Results Mapping Against Barcodes
- 3) T M (Tabulation Of Marks)
- 4) TR (Tabulation Of Results) etc.,
- 5) Results Publication
- 6) Pratibha Awards
- 7) Revaluation Process

3. Duration

This MoU is valid for a period of three Academic Years from the date of signing.


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4. Responsibilities of the Parties

The Parties shall discharge their respective responsibilities as mentioned below.

A. Responsibilities of APCFSS

- 1) Design and develop Examination services module with effect from the Academic year 2019-2020. The software developed shall be integrated with Sri Venkateswara University SERVER through FTP and JNANABHUMI-Educational Portal for Higher Education.
- 2) Design and develop Examination module for University.
- 3) Design and develop User Interfaces, which takes care of Data uploading simultaneously in the JNANABHUMI portal, Dash Boards to all authorities of the University Concerned with MIS reports.
- 4) Design a payment gateway and integrate with the online services for receiving payments online into the University bank accounts.
- 5) Host the new Application on high-end servers of APCFSS with adequate Internet Band-width.
- 6) Provide the Software Services support during all days (including holidays) in case of emergency.
- 7) Provide Project Management Team with necessary User Interfaces in the software to administer specific roles as defined by the University - like re-setting of passwords of Officers and any other activity which is related to the domain. No permissions are given to access the database directly by the University.
- 8) Design and develop reports for reconciliation of the amount collected through payment gateways.
- 9) Provide project-related technical trouble-shooting support through e-Mail /telephone:
 - a. Support to PMU: 10:30 A.M. to 5:00 P.M. on all working days on phone.
 - b. Email support by APCFSS: Monitored 10.30 A.M. to 5.00 P.M. on all working days.
 - c. Emails received outside of office hours will be collected, however no action will be guaranteed until the next working day.
 - d. Issues received through email will be resolved within two working days. However Emergency issues shall always be addressed on a priority basis.
- 10) Improve the entire software application with appropriate updations and integrated services, taking into account, future needs of the University.


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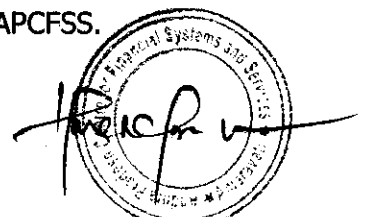


- 11) Hands hold the Client University in establishing a **Project Monitoring Unit (PMU)** at the Client University for the Project, including in identification of suitable hardware specifications.
- 12) In case of peak periods, deploy additional servers to handle the high rate of hits to the application. Load balancing will be done as per the requirement.
- 13) Provide 24x7x365 system administration, Database administration and Network administration and Service provider staff is also on duty.
- 14) Provide Software services support 24x7 during working days in case of emergencies.
- 15) Train the officers and staff of the University on Software module from time to time.
- 16) Develop Software Documentation/Manuals and submit the same to the Client University.
- 17) Take Data backup every day. Given Annual/ Semester wise backup data to the University, in Storage Devices/Hard disk of the Client University.
- 18) Inform the Client University at least 48 hours before the scheduled downtime for periodical preventive maintenance.
- 19) Take backup of data once a month, with the down time of 12 hours.
- 20) Undertake preventive maintenance once in a quarter with a downtime of 48 hours.

Responsibilities of Sri Venkateswara University

- 1) Transfer domain knowledge to APCFSS during design, development and implementation phases.
- 2) Document changes to the services and communicate the same to all stake holders.
- 3) Create **Project Management Unit (PMU)** at the University.
- 4) Formally designate University Functionaries for the 'Maker', 'Checker' and 'Approver' roles within the Project.
- 5) Appoint One Technical and one Non-Technical personnel exclusively to monitor all services extended to the universities through JNANABHUMI portal.
- 6) One Person of the PMU shall be nominated as Single Point of Contact (SPOC).
- 7) Only critical issues which cannot be solved at PMU shall be forwarded through email to APCFSS support team.
- 8) Share or Upload the Master Data in the format prescribed by APCFSS.


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- 9) Carry out the project related correspondence with the APCFSS using official e-Mail.
- 10) Make the PMU as the coordinating agency with the APCFSS and communicate all the relevant domain knowledge for incorporating any new software module or modifications in the existing modules to authorities of the University.
- 11) Assign responsibility to PMU for master data updating in University application using their respective User Interface from time to time.
- 12) Create a Help-desk facility in the PMU to help the students and College level Officers to resolve issues sent by them through e-mails.
- 13) Facilitate and anchor visits by the Technical team to the University for Project related purposes.
- 14) This MoU does not, in any way, jeopardise the Autonomy and Authority of the Universities and concerned University decision is final on any critical issue.

5. Project Professional Fee


The Professional Fees for the said services, offered by the APCFSS under this MoU, are given below.

Sl.No.	Academic Year	Cost Payable by the Client University
1	2019-20	Nil for the Academic Year 2019-20
2	2020-21	Rs.2.0/- per a candidate for semester

6. Schedule of Payments

The Client University shall release the payments to APCFSS, for each semester, as below.

- 1) 50% of the Total Fee payable for the Semester, upon collection of Examination Fees from the Students.
- 2) Remaining 50% of the Total Fee payable for that Semester, within a week after the declaration of Semester Results.


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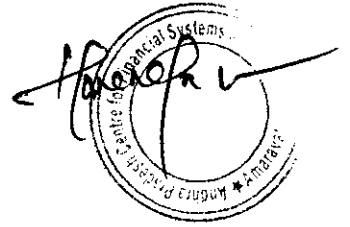


7. Single Points of Contact (SPOCs)

The following functionaries shall act as the Single Points of Contact, representing the respective Parties.

S.No.	Party	Name	Designation	email	Mobile No.
1	Sri Venkateswara University	^{SRI} DAMALA NAIK.	CONTROLLER OF EXAMINATIONS	ceexamsvu@gmail.com	9441393123
2	APCFSS				


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Annexure

Additional Services Requirement from SVU (If Needed):

S.No	Services
1	Reports
2	Another Server at University Level
3	Pratibha Awards
4	Autonomous College Certificate development
5	Vendors - Scanning Process
6	Revaluation Process

Clarifications from the APCFSS:

1. Reports

We already mentioned in the MoU, different types of Report will be generated based on the University necessity i.e.

- ii. Examination admission data [College wise]
- iii. Examination Fee Payment Report [College wise]
- iv. Student attendance reports [Centre wise]

2. Another Server at University Level

Regarding another Server Deployment we mentioned in the Responsibilities of APCFSS point no: 1 as [Design and develop Examination services module with effect from the Academic year 2019-2020. The software developed shall be integrated with Sri Venkateswara University SERVER through FTP and JNANABHUMI-Educational Portal for Higher Education.]

3. Pratibha Awards

Already Mentioned in MoU Ref: Post examination Process

4. Autonomous College Certificate development

Based on the Requirement of the University, For Autonomous Colleges based on the data supplied by the University, we will design the certificates like CMMS, Provisional Certificates and OD's.

5. Vendors - Scanning Process:

At the time of our Discussion we suggested,

1. Make arrangements for scanning process like Purchasing of Hardware and scanner for scanning Process at the University, **we will provide the technical support.**
2. We will conduct the Scanning process at the University by including the process fee fixed in the MoU.

6. Revaluation Process

Revaluation is a part of the Examination Process itself, Already Mentioned in MoU Ref: Post examination Process.


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JnanaBhumi Portal

The screenshot displays the JnanaBhumi Portal website. A login overlay is centered on the screen, featuring a green header with the 'Login' text and a user icon. Below the header, there are input fields for a username (containing 'SVUEXAMS_044') and a password (masked with dots). A captcha image with the text 'TZNEEX' is visible below the password field, followed by a text input for 'Enter Above Captcha'. At the bottom of the overlay are links for 'Forgot Password' and a 'Sign In' button.

The background website has a dark blue header with the 'JnanaBhumi' logo and navigation links: Home, Gallery, and Contact Us. A 'Login for NRI's' button is in the top right. The main banner features the quote 'Education is the weapon which can change the world' and a photo of a smiling man. Below the banner is a row of service categories: Social Welfare, Tribal Welfare, B.C Welfare, Minority Welfare, EBC, and Affiliating Authorities. Each category includes a 'Students' icon and a 'Amount' field.

A 'LATEST UPDATES' section follows, with a sub-header 'eiving from government.' and a grid of icons for Post matric Scholarship, Pre matric Scholarship, Corporate Admissions, Best available Schools, Jagananna Videshi Vidya Deevana, Residential Schools & Hostels, University/Board Examinations, Online Affiliations, Exam Results, and Welfare Recruitment. The 'Jagananna Videshi Vidya Deevana' section is highlighted, showing a profile picture and a description of the scheme. A 'Message Board' link is also present.

On the right side, a 'Latest Notifications' section lists several updates, including 'Centre For Educational Developmen... Application Form', 'Short Tender Notification for ...', and 'CSIR Innovation Award for S...'. A 'Results' section below it lists 'CARE TAKERS SKILL TEST RESULTS ANNOUNCED' and 'APSWREIS Intermediate Results Announced'.

The bottom of the page shows a Windows taskbar with a search bar, several application icons, and a system tray displaying '34°C Partly sunny' and the date '25-08-2021'.

Students Enrolment

S.No	College	College Name	Total Number Of Students	Subject Allotment	
				For Allotment	Allotted
1	001	BESANT THEOSOPHICAL COLLEGE, Madanapalle	244	<u>12</u>	<u>232</u>
2	002	S.V.ARTS COLLEGE,Balaji Colony	1168	<u>65</u>	<u>1103</u>
3	003	Sri Padmavathi Womens Degree and PG College	927	<u>29</u>	<u>898</u>
4	004	S.V.College of Music and Dance	31	<u>6</u>	<u>25</u>
5	006	SV ORIENTAL DEGREE & PG COLLEGE	68	<u>9</u>	<u>59</u>
6	007	S.V.A.GOV.T. COLLEGE (M), SRIKALAHASTI	202	<u>32</u>	<u>170</u>
7	008	SGS ARTS COLLEGE	832	<u>77</u>	<u>755</u>
8	009	Government Degree College - Nagari	372	<u>81</u>	<u>291</u>
9	010	S.G.GOV.T. DEGREE COLLEGE, PILER	285	<u>37</u>	<u>248</u>
10	011	Smt. N.P. Savithramma Government College for Women	162	<u>22</u>	<u>140</u>
11	012	GOVT . DEGREE & P.G COLLEGE, Puttur	399	<u>106</u>	<u>293</u>
12	013	Subharam Govt. Degree College, Punganur	157	<u>42</u>	<u>115</u>
13	014	SVCR Government Degree College, Palamaner	440	<u>105</u>	<u>335</u>
14	015	Govt. Degree College for Women, Madanapalle	188	<u>32</u>	<u>156</u>
15	016	Govt. Degree & PG College(W), Srikalahasti	189	<u>30</u>	<u>159</u>
16	017	NTR Govt. Degree College, Vayalpad	160	<u>42</u>	<u>118</u>
17	018	SRI.C.DASS ARTS & SCIENCE DEGREE COLLEGE, SATHYAVEDU	86	<u>10</u>	<u>76</u>
18	019	INDIRA RAJIV MEMORIAL DEGREE COLLEGE, KUPPAM	274	<u>0</u>	<u>274</u>
19	020	S. V. Arts & Science Degree College, Kongareddypalle	53	<u>8</u>	<u>45</u>
20	021	GOVERNMENT DEGREE COLLEGE, KARVETINAGARAM	168	<u>27</u>	<u>141</u>
21	022	Sree Vidyanikethan Degree College, A.Ramgampet	426	<u>9</u>	<u>417</u>
22	023	VIKRAM DEGREE COLLEGE	262	<u>15</u>	<u>247</u>
23	025	GIRVANI DEGREE COLLEGE	90	<u>1</u>	<u>89</u>
24	026	VIGNANA SUDHA DEGREE & PG COLLEGE, Chittoor	676	<u>76</u>	<u>600</u>
25	027	SEICOM DEGREE & PG COLLEGE, TIRUPATI	476	<u>0</u>	<u>476</u>
26	028	Dr. AER Degree & PG College, Tirupati	164	<u>0</u>	<u>164</u>
27	029	HIMAJA DEGREE COLLEGE, Puttur	367	<u>6</u>	<u>361</u>
28	030	BSR DEGREE COLLEGE, Thatithopu(V)	509	<u>0</u>	<u>509</u>
29	031	SESHACHALA DEGREE COLLEGE, Puttur	106	<u>48</u>	<u>58</u>
30	032	VCR DEGREE COLLEGE, Mittoor	125	<u>0</u>	<u>125</u>
31	033	SHRI GNANAMBICA DEGREE COLLEGE, Madanapalle	932	<u>19</u>	<u>913</u>
32	034	ATNs Degree College	173	<u>9</u>	<u>164</u>
33	035	Dr.KRC Degree College, Renigunta	76	<u>7</u>	<u>69</u>
34	036	EMERALDS DEGREE COLLEGE, Tirupati	590	<u>45</u>	<u>545</u>
35	037	SRI SURYA DEGREE COLLEGE, Nagari	186	<u>5</u>	<u>181</u>
36	038	GATE DEGREE COLLEGE	428	<u>21</u>	<u>407</u>
37	039	VISWAM DEGREE COLLEGE	490	<u>40</u>	<u>450</u>
38	040	MOTHER THERESA DEGREE COLLEGE	465	<u>20</u>	<u>445</u>
39	041	C V RAJAREDDY MEMORIAL DEGREE COLLEGE, VKOTA	324	<u>23</u>	<u>301</u>
40	042	CNR ARTS AND SCIENCE COLLEGE	201	<u>0</u>	<u>201</u>
41	043	SBGR COLLEGE OF ARTS	46	<u>3</u>	<u>43</u>

Attendance Statement

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Appearing Academic Year	2021-22	University	SRI VENKATESWARA UNIVERSITY
Course Category	PG Academic	Exam Center (Code)	093 GOVT. DEGREE & PG COLLEGE, PUTTUR
Semester Category	Even Semester	Exam Category	Regular and Supplementary
Exam Dates		Exam Timings	

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34°C Partly sunny 18:52 25-08-2022

Payment of Exam Fees

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University	SRI VENKATESWARA UNIVERSITY	College	062 SVU COLLEGE OF SCIENCE(PG)
Exam Pattern	CBCS	Course Year	1st Year
Semester	I Semester	Exam Type	Regular
Year Of Appearing	2021-22	Admission Fee Category	NON UNIVERSITY FEE EXAMINATION
Student Reg No./Hall Ticket No./Id No	Enter Student Id	Number Of Days Working	Enter Total Numbers of Days Work
Fee Category	---Select Phase---		

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Hall tickets Generated



SRI VENKATESWARA UNIVERSITY		College Name: S.V.ARTS COLLEGE, Balaji Colony		Course: Bachelor of Science
Gandhi Road, Tirupati, Andhra Pradesh 517502		Exam Pattern: CBCS		Course Specialization: BTBC- Biotechnology, Botany, Chemistry
Nominal Rolls for Regular and Supplementary Examinations		Course Category: Degree Examinations		Exam Type: Regular and Supplementary
				Semester Category: Even Semester
Photo	Candidate Details	Appearing Subjects		Fee/Payment Status/Remarks
		Year-3		
	<p>S.No :-1 HT/Reg./ID No :-0317002617 S Name: J MAHESH F Name: NA Medium: English Date Of Birth: 2000-01-01 Mobile No: PHC: N Appeared AcYear: 2021-22 Exam Conducted(MM/YYYY): Jul-2022</p>	<p>Semester - 6 3-6-102P: BioTechnology Practicals 3-6-105P: CHEMISTRY PRACTICALS</p>		800.00: To Be Paid
	<p>S.No :-2 HT/Reg./ID No :-0320002376 S Name: ELAKA VISHNU F Name: ELAKA RAMANAIAH Medium: English Date Of Birth: 2002-12-08 Mobile No: 8367774147 PHC: N Appeared AcYear: 2021-22 Exam Conducted(MM/YYYY): Jul-2022</p>	<p>Semester - 6 3-6-102A: CE-1: BIO-TECHNOLOGY 3-6-102AP: BIO-TECHNOLOGY PRACTICALS 3-6-102B: CE-2: BIO-TECHNOLOGY 3-6-102BP: BIO-TECHNOLOGY PRACTICALS 3-6-102C: CE-3: BIO-TECHNOLOGY 3-6-102CP: BIO-TECHNOLOGY PRACTICALS 3-6-102: DSC : BIO-TECHNOLOGY 3-6-102P: BioTechnology Practicals 3-6-103: DSC : BOTANY 3-6-103P: Botany Practicals 3-6-105: DSC : CHEMISTRY 3-6-105P: CHEMISTRY PRACTICALS</p>		1960.00: To Be Paid







Photo	Candidate Details	Appearing Subjects	Fee/Payment Status/Remarks
		Year-3	
 	<p>319002041</p> <p>S.No :3 HT/Reg./ID No :0319002041 S Name:BOODAPPA NAGARAJU F Name:NA Medium:Telugu Date Of Birth:2000-01-01 Mobile No: PHC:N Appeared AcYear:2021-22 Exam Conducted(MM/YYYY):Jul-2022</p>	<p>Semester - 6 3-6-114A.CE-1 :ZOOLOGY</p>	470.00: To Be Paid
 	<p>319002064</p> <p>S.No :4 HT/Reg./ID No :0319002064 S Name:NAGARAJUGARI SAICHAND F Name:NA Medium:English Date Of Birth:2000-01-01 Mobile No: PHC:N Appeared AcYear:2021-22 Exam Conducted(MM/YYYY):Jul-2022</p>	<p>Semester - 6 3-6-114A.CE-1 :ZOOLOGY</p>	470.00: To Be Paid
 	<p>S.No :5 HT/Reg./ID No :0320002001 S Name:A SUDHEER F Name:A NARASIAH Medium:English Date Of Birth:2000-01-01 Mobile No:9010804361 PHC:N Appeared AcYear:2021-22 Exam Conducted(MM/YYYY):Jul-2022</p>	<p>Semester - 6 3-6-103.DSC : BOTANY 3-6-103P:BOTANY PRACTICALS 3-6-105.DSC : CHEMISTRY 3-6-105P:CHEMISTRY PRACTICALS 3-6-114A.CE-1 :ZOOLOGY 3-6-114AP:ZOOLOGY PRACTICALS 3-6-114B.CE-2 :ZOOLOGY 3-6-114BP:ZOOLOGY PRACTICALS 3-6-114C.CE-3 :ZOOLOGY 3-6-114CP:ZOOLOGY PRACTICALS 3-6-114.DSC :ZOOLOGY 3-6-114P:ZOOLOGY PRACTICALS</p>	1960.00: To Be Paid






Photo	Candidate Details	Appearing Subjects	Fee/Payment Status/Remarks
		Year-3	
 <i>K. Deepthi</i>	S.No :32 HT/Reg./ID No :0320002032 S Name:K CHAITANYA DEEPTHI F Name:K KOTIESWARAN Medium:English Date Of Birth:2000-01-01 Mobile No:8328655476 PHC:N Appeared AcYear:2021-22 Exam Conducted(MM/YYYY):Jul-2022	Semester - 6 3-6-103.DSC : BOTANY 3-6-103P.BOTANY PRACTICALS 3-6-105.DSC : CHEMISTRY 3-6-105P.CHEMISTRY PRACTICALS 3-6-114A.CE-1 :ZOOLOGY 3-6-114AP.ZOOLOGY PRACTICALS 3-6-114B.CE-2 :ZOOLOGY 3-6-114BP.ZOOLOGY PRACTICALS 3-6-114C.CE-3 :ZOOLOGY 3-6-114CP.ZOOLOGY PRACTICALS 3-6-114.DSC :ZOOLOGY 3-6-114P.ZOOLOGY PRACTICALS	1960.00: To Be Paid
 <i>K. Harinad</i>	S.No :33 HT/Reg./ID No :0320002033 S Name:K HARI PRASAD F Name:K DAMADARAM Medium:English Date Of Birth:2000-01-01 Mobile No:8985051619 PHC:N Appeared AcYear:2021-22 Exam Conducted(MM/YYYY):Jul-2022	Semester - 6 3-6-103.DSC : BOTANY 3-6-103P.BOTANY PRACTICALS 3-6-105.DSC : CHEMISTRY 3-6-105P.CHEMISTRY PRACTICALS 3-6-114A.CE-1 :ZOOLOGY 3-6-114AP.ZOOLOGY PRACTICALS 3-6-114B.CE-2 :ZOOLOGY 3-6-114BP.ZOOLOGY PRACTICALS 3-6-114C.CE-3 :ZOOLOGY 3-6-114CP.ZOOLOGY PRACTICALS 3-6-114.DSC :ZOOLOGY 3-6-114P.ZOOLOGY PRACTICALS	1960.00: To Be Paid

Photo	Candidate Details	Appearing Subjects	Fee/Payment Status/Remarks
		Year-3	
 <i>A. Akhil</i>	S.No :3 HT/Reg./ID No :0320002236 S Name:A AKHIL F Name:A NAGARAJU Medium:English Date Of Birth:2002-05-07 Mobile No:9640744201 PHC:N Appeared AcYear:2021-22 Exam Conducted(MM/YYYY):Jul-2022	Semester - 6 1-6-112A.CE-1: MATHEMATICS 1-6-112B.CE-2: MATHEMATICS 1-6-112CP.MATHEMATICS 1-6-112.DSC : MATHEMATICS 3-6-107C.DSCC: COMPUTER SCIENCE 3-6-107CP.COMPUTER SCIENCE 3-6-113.DSC :PHYSICS (WM&NM) 3-6-113P.PHYSICS:Materials Science Practicals	1960.00: To Be Paid
 <i>A. Praveen Kumar</i>	S.No :4 HT/Reg./ID No :0320002237 S Name:AMRUTHAPURI PRAVEEN KUMAR F Name:A RAMAKRISHNA Medium:English Date Of Birth:2001-10-10 Mobile No:9347220340 PHC:N Appeared AcYear:2021-22 Exam Conducted(MM/YYYY):Jul-2022	Semester - 6 1-6-112.DSC : MATHEMATICS 3-6-107C1.CE-C1.COMPUTER SCIENCE 3-6-107C1p.COMPUTER SCIENCE 3-6-107C2.CE-C2.COMPUTER SCIENCE 3-6-107C2P.COMPUTER SCIENCE 3-6-107C.DSCC: COMPUTER SCIENCE 3-6-107CP.COMPUTER SCIENCE 3-6-107P.COMPUTER SCIENCE 3-6-113.DSC :PHYSICS (WM&NM) 3-6-113P.PHYSICS:Materials Science Practicals	1960.00: To Be Paid
 <i>A. Shivaji</i>	S.No :5 HT/Reg./ID No :0320002238 S Name:A SHIVAJI F Name:A BALAKONDAIAH Medium:English Date Of Birth:2002-01-01 Mobile No:8341116081 PHC:N Appeared AcYear:2021-22 Exam Conducted(MM/YYYY):Jul-2022	Semester - 6 1-6-112A.CE-1: MATHEMATICS 1-6-112B.CE-2: MATHEMATICS 1-6-112CP.MATHEMATICS 1-6-112.DSC : MATHEMATICS 3-6-107C.DSCC: COMPUTER SCIENCE 3-6-107CP.COMPUTER SCIENCE 3-6-113.DSC :PHYSICS (WM&NM) 3-6-113P.PHYSICS:Materials Science Practicals	1960.00: To Be Paid

Nominal Rolls

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Nominal Roles

Academic Year	2021-22	University	SRI VENKATESWARA UNIVERSITY
Exam Pattern	CBCS	Course Category	PG Academic
Semester Category	Even Semester	Course Year	2
Semester	4	Exam Category	Regular and Supplementary

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Search

S.No	College Code	College name	Total Number Of Students	Total Number Of Papers	Action
1	006	BESANT THEOSOPHICAL PG COLLEGE, Madanapalle	6	13	Download Excel
2	012	RAVALASEEMA INSTITUTE OF INFORMATION AND MANAGEMENT SCIENCES	31	31	Download Excel
3	019	P.V.K.N. GOVT. COLLEGE(PG), Greampet	7	9	Download Excel
4	022	SMT. N.P. SAVITHRAMMA GOVERNMENT PG COLLEGE FOR WOMEN, CHITTOOR	19	114	Download Excel
5	026	VIGNANA SUDHA DEGREE & PG COLLEGE, Chittoor	10	60	Download Excel
6	028	Dr. AER Degree & PG College, Tirupati	2	12	Download Excel
7	029	SEICOM DEGREE & PG COLLEGE, TIRUPATI	8	20	Download Excel
8	032	SESHACHALA PG COLLEGE, Puttur	49	150	Download Excel

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Paper Master

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University:	SRI VENKATESWARA UNIVERSITY	Course Category:	PG Academic
Course:	Master of Science	Course Specialization:	ANALYTICAL CHEMISTRY(CBCS)
Exam Pattern:	CBCS	Course Year:	1st Year
Semester:	I Semester	Regulation (Curriculum) Academic Year:	2017-18

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Click here to add data [Theory/Practical](#) [Language/Foundation Courses](#)

Search

S.No	Paper Code	QP Code	Paper Name	Paper Title	Paper Type	Part Type	Isactive	Action
1	CHE-105P		Organic Practical-I	Organic Practical-I		P-1	Y	View Edit Delete Add
2	CHE-104P		Inorganic Practical-I	Inorganic Practical-I		P-1	Y	View Edit Delete Add
3	B -206-01-01		Inorganic Chemistry-I	Inorganic Chemistry-I		P-2	Y	View Edit Delete Add
4	B -206-01-03		Physical Chemistry - I	Physical Chemistry - I		P-2	Y	View Edit Delete Add
5	B-101-01-06		Human Values and Professional Ethics-I	Human Values and Professional Ethics-I		P-1	Y	View Edit Delete Add
6	CHE-106P		Physical Practical-I	Physical Practical-I		P-1	Y	View Edit Delete Add
7	B -206-01-02		Organic Chemistry -I	Organic Chemistry -I		P-2	Y	View Edit Delete Add
8	B -206-01-04		General Chemistry - I	General Chemistry - I		P-2	Y	View Edit Delete Add

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Internal Marks

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Internal Marks Entry Form

Year Of Appearing	--Select--	University	SRI VENKATESWARA UNIVERSITY
Exam Pattern	--Select--	Course Category	
College		Course	
Course Specialization		Course Year	
Semester		Exam Type	

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Examination Centres

SRI VENKATESWARA UNIVERSITY:: TIRUPATI

The following are the UG Examination Centers allotted during DECEMBER'2021, for the First Year
II nd Semester(CBCS Pattern) Regular New Regulations/ Supplementary.2015-16 Regulations .

CHITTOOR DISTRICT

College No.	Name of the College	Strength	Examination Centre	Centre No.	Centre's Strength
005	PVKN Degree College, Chittoor	-	1. PVKN Govt. College Chittoor	05	900
020	S V Arts College, Muthirevula, Ctr.	89			
026	Vignanasudha Deg. College, Ctr.	675	2. Smt.N.P.S.Govt. College Chittoor	11	400
032	V.C.R. Degree College, Mittoor, Ctr.	123			
70	SV Deg.College, SR Puram, Kothapalimitta	-	3. Vignanasuda Deg. College,Ctr.	26	700
077	Vijetha Degree College, Chittoor	61			
093	ASR Degree College, Yadamari	-	4. Vijayam Deg College,Ctr.	48	900
094	Vidya Arts & Science College, Yadamarri	38			
048	Vijayam Sci.&ArtsDegree College, Chittoor	988	5. SV Arts College, Muttirevula	20	600
103	Vignana Deepthi Degree College, Ctr.	67			
100	Vidyanikatan College,Mittoor, Chittoor	50	6. V.C.R. Degree College, Chittoor	32	800
064	Ushodaya Degree College, Bangarupalem	62			
011	Smt. N P S Govt. College, Ctr.	180	7. Vijetha Degree College, Chittoor	77	300
025	Girvani Degree College, Ctr.	139			
024	SLN Degree College, Pallur, Ctr.	-	8. R K Degree College, Chittoor	157	300
142	Visweswara D.C, Tavanampalli	-			
054	Vivekananda Degree College, Ctr.	138			
105	N B R Degree College, Gangadhara Nellore, Ctr.	-			
127	N Bhaskar Reddy Degree College, Irala	-			
085	Sambaram Degree College, Gangadhara Nellore	-			
106	CNR Degree College, Gudipala,Ctr.	174			
065	Vignan Degree College, Bangarupalem	207			
088	A S R Degree College, Bangarupalem	51			
157	R.K. Degree College, Kothapallimitta, Ctr.	227			
078	Sri Vidya Degree College, Penumur, Ctr.	-			

NAGARI

009	Govt. Degree College, Nagari	373	1. Seshachala Venkata Subbaiah Deg.College, Nagari 2. Govt. Degree College, Nagari 3. Sri Surya Deg. College, Nagari	141 09 37	150 300 250
037	Sri Surya Degree College, Nagari	193			
116	Seshachala Venkata Subbaiah D.C. Narayanavanam	21			
141	Seshachala Venkata Subbaiah D.C. Nagari	70			

PAKALA

068	Dr. MRR Degree College, Penumur	69	1. Dr. MRR Degree College, Penumur 2. Bheemeswara DC, Puthalapattu	68 119	200 150
072	RKM Degree College, Penumur	112			
149	Sri Tirumalesa Degree College, Penumur	75			
119	Bheemeswara DC, Puthalapattu	65			
78	Sri Vidya Deg.College, Penumur,Ctr.	78			
073	Govt. Degree College Pakala	111	Govt. Degree College, Pakala	73	200
043	S B G R Degree College Pakala	46			

Seating Arrangement

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Appearing Academic Year	2021-22	University	SRI VENKATESWARA UNIVERSITY
Course Category	PG Academic	Exam Center (Code)	062 SVU COLLEGE OF SCIENCE(PG)
Semester Category	Even Semester	Exam Category	Regular and Supplementary
Exam Dates		Exam Timings	

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3. Processing
4. Post Examination
5. Revaluation Process
6. Printing the original Degrees

1. Data Entry can be performed using Data Base package The Fox Pro, MS Excel and from using Cobol Language
2. (i) Applications for the Examination can be collected on online.
(ii) Nominal rolls and Hall Tickets are generated and send them to the colleges directly through internet.
3. Processing of results can be performed by a Software developed using Cobol Languages.
4. Printing the tabulated marks, tabulated results and marks memos can be done using a software developed in Cobol Language.
5. Revaluation Process can be performed using a Software developed in both FoxPro and Cobol Languages.
6. Printing of Original Degrees using a Software developed in combination of Cristal reports usual basic.
7. All results are published on Internet.


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SRI VENKATESWARA UNIVERSITY
TIRUPATI-517 502



NOTIFICATIONS

Controller of Examinations

(<https://svuniversity.edu.in/notifications>)

Exams Results

Exam Fee

Applications for issuing of various certificates

Contact

Date	Notifications
3-8-2022	SVU DDE ADMISSION NOTIFICATION FOR THE ACADEMIC SESSION -2022-23 (https://svuniversity.edu.in/notification/svu-dde-admission-notification-for-the-academic-session-2022-23)
18-6-2022	APRCET-2021 :: Ph.D VACCANCIES FOR SPOT ADMISSIONS IN SV UNIVERSITY,TIRUPATI (https://svuniversity.edu.in/notification/aprcet-2021-ph-d-vaccancies-for-spot-admissions-in-sv-universitytirupati)
May 2022	I SEM BCOM MAY,2022 time Table (https://svuniversity.edu.in/notification/i-sem-bcom-may2022-time-table)
May 2022	Degree III sem Timetable (REG & Supply) exam Timetable May'2022 (https://svuniversity.edu.in/notification/ug-3-sem-exam-aprmay2022)
May 2022	Degree I sem Timetable (REG & Supply) exam Timetable May'2022 (https://svuniversity.edu.in/notification/ug-i-sem-exam-aprilmay2022)
17-03-2022	PG SPECIAL FEE STRUCTURE CATEGORY SEATS Extends Till 29-3-2022 (https://svuniversity.edu.in/notification/pg-special-fee-structure-category-seats)
06-01-2022	M.Tech, M.Pharmacy B.Pharmacy Certificate verification and admissions (https://svuniversity.edu.in/notification/m-tech-m-pharmacy-b-pharmacy-certificate-verification-and-admissions)
20-12-2021	M.Tech Booklet 2021 (SDONE) (https://svuniversity.edu.in/notification/m-tech)





(<https://svuniversity.edu.in>)

30-12-2021	M.TECH BOOKLET 2021 (SPONS) (https://svuniversity.edu.in/notification/m-tech-booklet2021-spons)
30-12-2021	Admission into Sponsored Category Seats of M.Tech , M.Pharmacy and B.Pharmacy courses for the Year 2021-22. (https://svuniversity.edu.in/notification/sponsored-category-seats)
25/11/2021	First year Second Semester UG Notification 2021 (https://svuniversity.edu.in/notification/first-year-second-semester-ug-notification-2021)
2021-12-15	Exam Results coming soon (https://svuniversity.edu.in/notification/exam-results-coming-soon)



ABOUT US

- › OVERVIEW
- › VISION & MISSION
- › ACCREDITATIONS
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ADMINISTRATION

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- › RECTOR
- › REGISTRAR
- › EXECUTIVE COUNCIL
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COLLEGES

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- › COLLEGE OF SCIENCES
- › COLLEGE OF ENGINEERING
- › COLLEGE OF CM & CS
- › COLLEGE OF PHARMACY

ACADEMICS

- › DOA
- › COURSES OFFERED





> HRD CENTER

> IDDC CENTER

> COMPUTER CENTER

SRI VENKATESWARA UNIVERSITY

Accredited By 'NAAC' With 'A+' Grade



(<https://svuniversity.edu.in/>) **CONTACT US**

Sri Venkateswara University, Tirupati, Andhra Pradesh - 517502

View On Map

(<https://goo.gl/maps/wrdsiNe4me6xYdzdA>)

+91 (877) 2249472

registrarsvu@gmail.com



RESOURCES

- > EXAMS CIRCULARS
- > EXAMS RESULTS PORTAL
- > SPORTS & GAMES
- > SVU HEALTH CENTER
- > SVU INTERNET FACILITY
- > PRINCIPALS
- > DEANS
- > FINANCE OFFICER
- > DIRECTORS
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IMPORTANT LINKS

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- > RESEARCH ACTIVITIES
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QUICK LINKS

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सत्यमेव जयते

india.gov.in
national portal of india





(<https://svuniversity.edu.in>)



MHRD

Department of Higher Education
Ministry of Human Resource Development
Government of India

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Website Designed & Developed by Flying Stars  (<https://flyingstars.co/>)



SRI VENKATESWARA UNIVERSITY : TIRUPATI

ROC No BV(2)RV VI SEM/2020

Dated :19- 11-2020

NOTIFICATION

It is hereby notified that the online application for applying Revaluation of VI Semester in BA/B.Com/B.Sc/ BCA, BBM, BHM, B.Sc (Home Science), B.Music, B.Dance and BA OL of October 2020 Examination.

. The students can apply from through JNANABHUMI PORTAL : and www.svuniversity.edu.in with the following modalities.

It is further inform that the last date for applying the Revaluation for above courses with fine is 28-11-2020 and fee for each paper is Rs. 1020 /- (without fine) and Rs..1420/- (with fine) upto 03-12-2020.

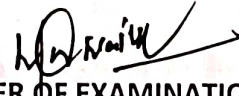
It is also notified that the Revaluation online application fee should be credited into the Union Bank of India, (Andhra Bank), SVU Campus, Tirupati vide Account No: 103210100016716 / State Bank of India, SVU Campus, Tirupati vide Account No 31573992207 by online payment and submit the challan and along with Revaluation application (self addressed cover) through the Principal of concerned college to the CONTROLLER OF EXAMINATIONS within the stipulated date.

THE REVALUATION APPLICATIONS RECEIVED IN THE OFFICE OF THE CONTROLLER OF EXAMINATIONS WITH INSUFFICIENT INFORMATION/ FEES WILL BE SUMMARILY REJECTED.

NO APPLICATION WILL BE ENTERTAINED IN THE CONTROLLER OF EXAMINATIONS OFFICE AFTER DUE DATE.

Sd/-Prof G.M.SUNDARAVALLI
RECTOR

//t.c.f.b.o//


CONTROLLER OF EXAMINATIONS
P.T.O

Copy to:-

The Principal, S.V.U College of Arts / Sciences / CM & CS, S.V.University, Tirupati

The Principal, S.V.U College of Engineering, Tirupati.

The Principals of all Affiliated Degree / PG / Professional Courses Colleges of
S.V.University area for information and to take necessary action

DEAN (Examinations), S.V.University, Tirupati for information

Addl. Controller of Examinations, S.V.University

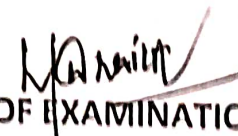
In-Charge, S.V.U Computer Center, Tirupati with a request to place the same in the
University Website.

Superintendents of B-I, B-II, B-III, B VI, B VIII, B IX, B X, B XI EDP Cell, Examinations
Branch, S.V.University, Tirupati.

PA/PS Hon'ble Vice-Chancellor/Rector/ Registrar, S.V.University, Tirupati for
information

Endt No B V (2) RV VI Sem-/20 Dated: 19-11-2020

Copy communicated to the Editors of Eenadu, Andhra Jyothi / Andhra Bhoomi /
Andhra Prabha/ Vartha/ Saakshi / Prajasakthi, Tirupati, The Hindu, Chennai, Indian
Express, Bangalore with a request to publish the above matter as a NEWS ITEM
(available on the following website)


CONTROLLER OF EXAMINATIONS



SRI VENKATESWARA UNIVERSITY:: TIRUPATI

NO.BVIII(1)/2021

Date: 25-09-2021

NOTIFICATION

It is hereby notified that the MA/M.Sc./M.Com/M.Com(FM)/MEd/MLISc II Semester (Regular / Supplementary) / (CBCS& Non CBCS/AFC) Examinations will be commenced from October 2021

The detailed scheme of the examinations will be notified in due course and posted in the following Websites:

JNANABHUMI PORTAL

The University has introduced On-line examination application Registration system with PHOTO and SIGNATURE of the candidate. S.V.U., P.G. II Semester examination, of MA /M.Sc./ M.Com/M.Com(F.M)/MEd/MLISc Degree Courses (Regular/Supplementary) (CBCS& Non CBCS/AFC). Therefore, the Principal(s) of SVU College(s) and the AFCs are hereby, requested to direct the eligible students of their colleges to fill the Examination Application through the above noted websites w.e.f. 27-09-2021 through the their college login and submit one set of Registered applications to the University along with the Examination fee receipt paid through online payment by the concerned Principal of the Colleges. Examination fee can be paid through Bill desk online.

The University has prescribed the fee Structure for the S.V.U., P.G., II Semester End Examinations October 2021 for the courses, detailed below:-

Fee for Regular/Self Supporting Courses:

Particulars	II Semester	
	MA/M.Com /MFM/ME.d/MLISc.	M.Sc.
Whole Examination Fee	Rs.650/-	Rs.820/-
For Each paper	Rs. 410/-	Rs.410/-
For Two Papers & above	Rs. 650/-	Rs.820/-

It is also notified that the Examination Online Application fee should be credited into the Union Bank of India (Andhra Bank, SVU Campus/Tirupati Vide Account No. 103210100016716/Sate Bank of India, SVU Campus, Tirupati vide Account No. 31573992207 by online payment and submit that challan and along with application through the Principal of concerned college to the CONTROLLER OF EXAMINATIONS within the stipulated date.

THEREFORE, THE PRINCIPALS OF THE COLLEGES ARE REQUESTED TO COMPLETE AND SUBMIT FILLING OF THE EXAMINATION APPLICATIONS THROUGH THE ABOVE WEBSITE ONLINE ON OR BEFORE 11-10-2021. NO EXAMINATION APPLICATION WILL BE ENTERTAINED REGISTERED AFTER THE LAST DATE IS OVER FOR WHATSOEVER REASON.

NO APPLICATION WILL BE ENTERTAINED IN THE CONTROLLER's OFFICE DIRECTLY.

The Principals of the University and all the Affiliated Colleges are requested to guide the students in filling-up of the Online examination applications.

(PTO)

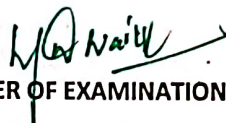
SCHEDULE OF THE NOTIFICATION

- | | |
|--|---------------------------------|
| | II SEMESTER |
| 1. Online Application Registration : | 27-09-2021 |
| 2. Last Date for Online Application Registration : | 07-10-2021 |
| 3. Online application registration website : | <u>JNANABHUMI PORTAL</u> |
| 4. Submission of Downloaded Applications | |
| and online Examinations fee receipt payment : | 11-10-2021 |
| details to office of the Controller of Examination,
S.V. University by the Principals of the colleges | |

Further the Principals of the colleges are requested to send a copy of the filled in online Examination applications (Regular/Supplementary) (CBCS & Non CBCS, AFC) duly signed by the Principals of the concerned Colleges along with the following documents to the Undersigned.

1. Attendance Particulars
2. Number of students admitted together with a copy of the Return of Matriculates
3. Enclose the latest affiliation orders copy (AFCs only).

NEELAM SANJIVA REDDI BHAVAN,
TIRUPATI
DATED:25-09-2021


CONTROLLER OF EXAMINATIONS

Copy to the Director of Evaluation, S.V. University, Tirupati with a request to place the same In SVU websites accordingly

Copy to the Principal, SVU College of Arts/Sciences/Commerce, Mgmt.&Inf. Sciences with a request to circulate the Notification copies to the Heads of the all Departments

Copy to the Principals , Affiliated Colleges, S.V.U.Area.

Copy to the A.A.O, (Academic) and Supdt.CI Section, SVU Office, Tirupati

With a request to send the enclosed details to all the colleges(Both Constitute and Affiliated Colleges) immediately.

Copy to the AAO's Examination Brach, SVU Office, Tirupati

Copy to the Supdts: B.IV/VI/X/VII/EDP Cell Sections, Examination Branch, SVU Office, Tirupati

Copy to the Editor, SAKSHI/EENADU/VAARTA/ANHDRA JYOTHI/ Manabadi.com with a request to publish the same as "NEWS ITEM" in Rayalaseema and Nellore region.

SRI VENKATESWARA UNIVERSITY:: TIRUPATI

CASH & CG (Committee Against Sexual Harassment and Corruption and Grievances)

In pursuance of guidelines issued by Supreme Court, UGC and in pursuance of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Anti-Sexual Harassment Cell (**Internal Complaints Committee**) named "**Jagrauthi**" is constituted to provide a healthy and congenial atmosphere in the campus of Sri Venkateswara University, Tirupati.

The Committee against Sexual Harassment (CASH) was formed as part of a larger institutional framework for the creation of a safe, equitable and inclusive campus environment. The Committee's chief mandate includes considering complaints or grievances in relation to sexual harassment offences committed by students, faculty, staff and visitors on campus, and awareness-raising. The evolution of Committee has followed its own guiding ethic, of inclusion, from the very start. The drafting and deliberation process has been highly participative with all primary stakeholders involved at each stage. The result has been the NALSAR Sexual Harassment regulations and policy, which are nearing finalization after due deliberation with faculty and students. The participation of students, in particular, has ensured that the policy reflects the unique concerns and dynamics of a vibrant and diverse student population. The Committee is open to all persons of all positions and genders. It is also linked to the counseling cell and restorative justice wing so that any person facing any difficulty has a range of interventions, support systems and mechanisms apart from a formal complaints process to choose from.

Awareness and sensitization are crucial to preventing sexual harassment. The Committee conducts sensitization aimed at facilitating respectful interaction between people and empowering people to speak out about any experience of harassment or any barriers that they face in the University. The present Committee consists of 15 members and is headed by Vice Chancellor S.V.University Tirupati. It is assisted by a support group of faculty and all of whom have undergone training for responding to people in distress and supporting them through any formal action or procedure with CASH or any external authority. It is hoped that with the institution of CASH, all persons will have a safe space to turn to in light of any difficulty and that the campus environment will be conducive to the growth and flourishing of all. In case of any grievances.

CASH & CG is the University's instrument for addressing issues/grievances/cases of sexual harassment and recommending their redressal. This is in keeping with Article 21 of the Constitution of India which assures every individual the right to live with human dignity, free from exploitation. The State, therefore, is under a constitutional obligation to see that there is no violation of the fundamental right of any person. It is in this spirit that the policy of PRIST University is formulated to prevent sexual harassment of women on the campus. The policy extends to all students, faculty, and staff of the University. The Committee take cognizance of all forms of sexual harassment towards women and promote gender sensitization

Functions of CASH

CASH has two major functions: Preventive and Remedial Preventive

- To work towards creating an atmosphere promoting equality, non discrimination and gender sensitivity
- To promote and facilitate measures to create a work and study environment that is free of sexual harassment
- To receive and take cognizance of complaints made about sexual harassment at the university and give every complaint serious consideration.
- Crisis Management, Mediation and Counseling.
- To conduct enquiries into the complaints, place findings and recommendations regarding penalties against the harasser in accordance with the rules and procedures laid down by the GSCASH, before the University Administration

Composition of CASH & CG

The CASH shall have minimum 15 members. The composition of the members listed below.

- A presiding officer who shall be a woman employed at a senior level at the workplace from amongst the employees.
- Four faculty members (two men and two women) with a representation of different schools within PRIST preferably with experience in social work, legal knowledge and who are committed to the cause of the women.
- Representation from non-teaching staff.
- One outside expert from an NGO.
- Student Representatives.

Reorganized Committee on 06.09.2019

1.	Prof. N. Savithramma Department of Botany SVU College of Sciences, Tirupati.	Chairperson
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2.	Prof. P. Usha Rani Department of English SVU College of Arts, Tirupati.	Member
3.	Prof. V. Padmavathi Department of Chemistry SVU College of Sciences, Tirupati.	Member
4.	Prof. N. Yasodamma (Retired) Department of Botany SVU College of Sciences, Tirupati.	Member
5.	Prof. M. Rajasekhar Department of commerce SVU College of C. M., & C.S., Tirupati	Member
6.	Prof. B. Anuradha Department of ECE SVU College of Engineering, Tirupati.	Member
7.	Prof. A. Lakshmi Devi Department of EEE SVU College of Engineering, Tirupati.	Member
8.	Mrs. M. Lochini Advocate Tirupati.	Member
9.	Mrs. Manjula PASS, NGO, Tirupati.	Member
10.	Mrs. Rohini Reddy NGO Pulicherla.	Member
11.	The Principal, SVU College of Arts.	Member
12.	The Principal, SVU College of Sciences.	Member
13.	The Principal, SVU College of C. M., & C.S., Tirupati.	Member
14.	The Principal, SVU College of Engineering, Tirupati.	Member
15.	Final semester student	Member

The Committee enquired number of issues during last five years and suggested recommendations to the authorities of S.V. University related to departmental students and staff who suffered due to the harassment.

PROHIBITION OF RAGGING

Nature of Ragging		Punishment
1.	Teasing, embarrassing and humiliating	Imprisonment up to 6 months or fine up to Rs.1,000/-or both
2.	Assaulting or using criminal force of criminal intimidation	Imprisonment up to 1 year or fine up to Rs.2,000/-or both
3.	Wrongfully restraining or confining or causing hurt	Imprisonment up to 2 year or fine up to Rs.5,000/-or both
4.	Causing grievous hurt, kidnapping or rape or committing unnatural offence	Imprisonment up to 5 year or fine up to Rs.10,000/-or both
5.	Causing death or abetting suicide	Imprisonment up to 10 year or fine up to Rs.50,000/- The fine may extend up to Rs. 2.5 lakh

Govt. of Andhra Pradesh Ragging Prohibition Act In Educational Institutions: Act No.26 of 1997

Ragging is prohibited as per Act 26 of A.P. Legislative Assembly, 1997.

Ragging entails heavy fines and / or imprisonment.

Ragging invokes suspension and dismissal from the College.

Outsiders are prohibited from entering the College and Hostels without permission.

Girl student must be in their Hostel Room by 7.00 p.m.

All the students must carry their Identity Cards and show them when demanded.

The Principals and Wardens may visit the Hostels and inspect the rooms at any time.

SALIENT FEATURES

- Ragging within the campus or outside any educational institution is prohibited.
- Ragging means doing an act which causes or likely to cause insult or annoyance or Fear or apprehension or threat or intimidation or outrage of modesty or injury to a Student.

NOTE:

A student convicted of any or the above offence will be expelled from the College.

A student imprisoned for more than six months for any of the above offence will not be admitted in any other College.

A student against whom there is principal evidence of ragging in any form will be suspended from the college immediately.

The full text of the Act. No. 26 is placed at college library.



SRI VENKATESWARA UNIVERSITY: TIRUPATI

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Women's Studies Centre

ANTI-SEXUAL HARASSMENT CELL

Proforma for Filling of Complaints of Sexual Harassment

I. Complainant(s):

Student/resident/academic staff /non-teaching staff /outsider/service provider

Name	
Age	
Sex	
Address	
School/Department/Centre	
Phone Number	
Email	

II. Person(s) against Whom the complaint is being lodged

Student/resident/academic staff/non-teaching staff/outsider/service provider

Name	
Age	
Sex	
Address	
School/Department/Centre	
Phone Number	
Email	

III. The Complaint:

1. Is the defendant known to the complainant?	
2. Is this the first incident of this kind? If yes, skip 3 and 4.	
3. Was exactly the same person (s) involved? If no, specify further.	
4. Was the first incident reported? To Whom? When? What action, if any was taken?	
5. Approximate date(s), time (s) and location (s) of incident (s), Starting from the most recent.	

The Complaints may be sent to anti-Sexual Harassment Cell, Women's Studies Centre, SVU University, Tirupathi -517502 A Sealed cover.
Additional details of the complaint may be recorded here :
(Extra Sheet may be attached of needed)

5.2.2

2.3.3.2. Number of Mentor - Mentee for Academic and other related issues during the last five years (2017-2019)

S. No	Name of Department	Name of the Faculty member	Designation	Name of the Student
1	M.A. Adult Education	ADINARAYANA REDDY P	DIRECTOR	GONJILAYA KRISHNA
		KUMARASWAMY T	PROFESSOR	KURUVA RAHUL NEHRU
		B SYAM MOHAN DAVID RAJU	PROFESSOR	M MARRISWAMY
		K SUDHA RANI	PROFESSOR	DADINENI VESWANATH
		R B SATYAVATHI	ASST PROFESSOR	BANDELA TEJA
				THOTI RAJESH
		Dr. M. CHINNA OBULESU	ACADEMIC CONSULTANT	GURREVULA SURESH
				ASTHIGIRI GIRIBABU
		Dr. MATAM SUBRAMANYAM	ACADEMIC CONSULTANT	GANGULUGARI MOHANKRISHNA
		Dr. ETLAM MAHADEV REDDY	ACADEMIC CONSULTANT	SHAIK SHAREEF V ALI
2	M.A. ANCIENT INDIAN HISTORY, CULTURE & ARCHAEOLOGY			UTTARADI RAMPRASAD
		V SAKUNTHALAMMA	PROFESSOR	MANDA RAMANJANEYULU
				NUSSUM VINOD KUMAR
		N. KRISHNA REDDY	PROFESSOR	SANKA RAMAKRISHNA
				CHAKALI SRINIVASULLU
		P BHASKAR REDDY	PROFESSOR	MASTIC MADHU BANU
				SIRIGIREDDY MAHENDRA REDD
		SATTAR SAHEB S A	PROFESSOR	S PRAMOD
				GURRAMKONDA RESHMA
		M. AMEENULLA	ASST PROFESSOR	DODDIPALLI DANUNJAY
				BATHENA RAMENSHI
				BADINEHAL VIGNESH
				DASARI KOWLUTLAYYA
		MD NISHAR AHMED	ASST PROFESSOR	THAGEERU RAJA
				NEERUGATTU SANDHYA
				MEGAVATHUDAY KUMAR NAIK
		Dr. KARAMTHUR VENKATESU NAIK	ACADEMIC CONSULTANT	THALARI URUKUNDAPPA
				GOLLA OMKAR
				Y SHILPA
				KALAKATA VINOD KUMAR
		Dr. KAMIREDDY SYAMALAMMA	ACADEMIC CONSULTANT	MEADHULA NAGARAJU



**SRI VENKATESWARA UNIVERSITY COLLEGE OF ENGINEERING
TIRUPATI- 517 502
(OFFICE OF THE TEQIP-III-1.3)**

No. SVUCE/TEQIP-III-1.3/FSD/2019

Date: 15.11.2019

PROCEEDINGS OF THE PRINCIPAL

Sub : SVUCE- TEQIP-III-1.3- Sanction of Program Fee and Permission to 29 No's of Non-Teaching Staff to attend staff Development Program on "**Laboratory Management and Capacity Building Training for Non-Teaching, Administrative & Finance Staff, Lab Technicians**" being Organized by Engineering Staff College of India (ESCI), Hyderabad at Port Blair (Andaman & Nicobar) during 18th-22nd December, 2019 - Orders Issued.

Read : Principal's Orders dated: 15.11.2019.

ORDER:

Permission is hereby accorded to the following 29 No's Non-Teaching Staff to attend staff Development Program on "**Laboratory Management and Capacity Building Training for Non-Teaching, Administrative & Finance Staff, Lab Technicians**" being Organized by Engineering Staff College of India (ESCI), Hyderabad at Port Blair (Andaman & Nicobar) during 18th-22nd December, 2019.

S. No.	Name of the Employee, Designation & Place of Working
1.	Sri S. Ramesh Babu Senior Assistant, Exam Section, SVUCE, Tirupati
2.	Sri K. Siva Sankar Goud Junior Assistant, O/o the Principal, SVUCE, Tirupati
3.	Sri D. Siva Kumar Raju Junior Assistant, Exam Section, SVUCE, Tirupati
4.	Sri B. Balasubramanyam Junior Assistant, O/o the Principal, SVUCE, Tirupati
5.	Sri E. Bhargava Ramudu Junior Assistant, Principal's Chamber, SVUCE, Tirupati
6.	Sri B.C. Ramachandra Junior Assistant, O/o the Principal, SVUCE, Tirupati
7.	Sri P. Siva Kumar Junior Assistant, Placement Cell, SVUCE, Tirupati
8.	Sri T. Ramu Record Assistant, O/o the Principal, SVUCE, Tirupati
9.	Sri G. Jeevan Krishna Office Subordinate, Principal's Chamber, SVUCE, Tirupati
10.	Sri K. Raja Sekhar Technician, O/o the Principal, SVUCE, Tirupati
11.	Sri K. Uday Kumar Babu System Consultant, CCC, SVUCE, Tirupati
12.	Sri N. Murali Prasad System Operator, CCC, SVUCE, Tirupati
13.	Sri C. Muni Prathap Office Subordinate, TEQIP Office, SVUCE Tirupati


S. No.	Name of the Employee, Designation & Place of Working
14.	Sri G. Gopi Senior Mechanic, Dept. of Ch E, SVUCE, Tirupati
15.	Sri M. Vijaya Kumar Mechanic, Dept. of Civil Engg. SVUCE, Tirupati
16.	Sri V. Balakrishnaiah Mechanic, Dept. of Civil Engg. SVUCE, Tirupati
17.	Sri K. Rajasekhar Naidu Lab Assistant, Dept. of Civil Engg. SVUCE, Tirupati
18.	Sri V. Kumar Chowdary Lab Assistant, Dept. of Civil Engg. SVUCE, Tirupati
19.	Sri S. Anil Kumar Lab Assistant, Dept. of Civil Engg. SVUCE, Tirupati
20.	Sri B. Soma Sekhar Lab Assistant, Dept. of Civil Engg. SVUCE, Tirupati
21.	Sri M. Pavan Kumar Reddy Foreman, Dept. of EEE, SVUCE, Tirupati
22.	Sri T. Sahadeva Office Subordinate, Dept. of EEE, SVUCE, Tirupati
23.	Sri G. Nagaraja Rao Junior Mechanic, Dept. of ECE, SVUCE, Tirupati
24.	Sri C. Santha Ram Lab Assistant, Dept. of ECE, SVUCE, Tirupati
25.	Sri B. Manoj Kumar Singh Senior Mechanic, Dept. of M.E., SVUCE, Tirupati
26.	Sri D. Guru Prasad Draughtsman, Dept. of M.E., SVUCE, Tirupati
27.	Sri D. Hari Prasad Mechanic, Dept. of M.E., SVUCE, Tirupati
28.	Sri D. Chelvarajan Senior Mechanic, Dept. of M.E., SVUCE, Tirupati
29.	Sri S. Raja Sekhar Lab Assistant, Dept. of M.E., SVUCE, Tirupati

Sanction is also hereby accorded for payment of an amount of Rs. 11,97,700/- (Rupees Eleven Lakhs Ninety Seven Thousand Seven Hundred Only) to ESCI, Hyderabad towards course fee for the above program.

Further, TA (by Air as special case for this program only), and DA (for the travel period), will be paid as the per University rules TEQIP-III guidelines and their absence for the above period shall be treated as on duty.

The above Expenditure shall be met from the Budget head TEQIP-III Account under "1.3.2.4- Faculty & Staff Development Programme".

(BY ORDER)


PRINCIPAL
S.V.U. COLLEGE OF ENGINEERING
TIRUPATI-517 502

To
 Copy to all the above Staff Members, SVUCE.
 Copy to the Head, Dept. of Chemical, Civil, EEE, ECE, MECH, CCC, Office, Exam section, SVUCE.
 Copy to A.A.O, SVUCE, Tirupati.
 Copy to Bill/ File.

3	ADMISSIONS	APRCET-2021		
4	COLLEGE	F	M	Grand Total
5	SVUCA	23	43	66
6	FT	16	25	41
7	PT	7	18	25
8	SVUCE	11	33	44
9	FT	7	7	14
10	PT	4	26	30
11	SVUCMCS	12	6	18
12	FT	5	3	8
13	PT	7	3	10
14	SVUCS	56	48	104
15	FT	40	25	65
16	PT	16	23	39
17	Grand Total	102	130	232

UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN

BAHADURSHAH ZAFAR MARG, NEW DELHI – 110 002

UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN
HIGHER EDUCATIONAL INSTITUTIONS, 2009.

(Under Section 26 (1) (g) of the University Grants Commission Act, 1956)

Dated June, 2009.

PREAMBLE.

In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SLP no. 24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the University Grants Commission, in consultation with the Councils, brings forth this Regulation.

In exercise of the powers conferred by Clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely;

1. Title, commencement and applicability.-

1.1 These regulations shall be called the "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009".

1.2 They shall come into force from the date of their publication in the Official Gazette.

1.3 They shall apply to all the institutions coming within the definition of an University under sub-section (f) of section (2) of the University Grants Commission Act, 1956, and to all institutions deemed to be a university under Section 3 of the University Grants Commission Act, 1956, to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises, whether being academic, residential, playgrounds, canteen, or other such premises of such universities, deemed universities and higher educational institutions, whether located within the campus or outside, and to all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such universities, deemed universities and higher educational institutions.

2. Objectives.-

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it

3 Under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

3. What constitutes Ragging.-?

a. Ragging constitutes one or more of any of the following acts: a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;

b. indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;

c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;

d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;

e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.

f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;

g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;

h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student ;

i. any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

4. Definitions.-

1) In these regulations unless the context otherwise requires,- a) "Act" means, the University Grants Commission Act, 1956 (3 of 1956); b) "Academic year" means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year. c) "Anti-Ragging Helpline" means the Helpline established under clause (a) of Regulation 8.1 of these Regulations. d) "Commission" means the University Grants Commission; e) "Council" means a body so constituted by an Act of Parliament or an Act of any State Legislature for setting, or co-ordinating or maintaining standards in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Distance Education Council (DEC), the Indian Council of Agricultural Research (ICAR), the Indian Nursing Council (INC), the Medical Council of India (MCI), the National Council for Teacher Education (NCTE), the Pharmacy Council of India (PCI), etc. and the State Higher Education Councils. f) "District Level Anti-Ragging Committee" means the Committee, headed by the District Magistrate, constituted by the State Government, for the control and elimination of ragging in institutions within the jurisdiction of the district. g) "Head of the institution" means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or such other designation as the executive head of the institution or the college is referred. h) "Fresher" means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution. i) "Institution" means a higher educational institution including, but not limited to an university, a deemed to be university, a college, an institute, an institution of national importance set up by an Act of Parliament or a constituent unit of such

institution, imparting higher education beyond 12 years of schooling leading to, but not necessarily culminating in, a degree (graduate, postgraduate and/or higher level) and/or to a university diploma. j) "NAAC" means the National Academic and Accreditation Council established by the Commission under section 12(ccc) of the Act; k) "State Level Monitoring Cell" means the body constituted by the State Government for the control and elimination of ragging in institutions within the jurisdiction of the State, established under a State Law or on the advice of the Central Government, as the case may be.

(2) Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act, 1887, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1887, as the case may be.

5. Measures for prohibition of ragging at the institution level:-

a) No institution or any part of it thereof, including its elements, including, but not b) All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

6 Measures for prevention of ragging at the institution level.-

6.1 An institution shall take the following steps in regard to admission or registration

of students; namely, a) Every public declaration of intent by any institution, in any electronic, audiovisual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.

b) The brochure of admission/instruction booklet or the prospectus, whether in print or electronic format, shall prominently print these Regulations in full. Provided that the institution shall also draw attention to any law concerning ragging and its consequences, as may be applicable to the institution publishing such brochure of admission/instruction booklet or the prospectus. Provided further that the telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.

c) Where an institution is affiliated to a University and publishes a brochure of admission/instruction booklet or a prospectus, the affiliating university shall ensure that the affiliated institution shall comply with the provisions of clause (a) and clause (b) of Regulation 6.1 of these Regulations.

d) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that he/she has not been expelled and/or debarred by any institution and further aver that he/she would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of such student.

e) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the parents/guardians of the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the parents/guardians of the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that his/her ward has not been expelled and/or debarred by any institution and further aver that his/her ward would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, his/her ward is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of his/her ward.

f) The application for admission shall be accompanied by a document in the form of, or annexed to, the School Leaving Certificate/Transfer Certificate/Migration Certificate/Character Certificate reporting on the inter-personal/social behavioral pattern of the applicant, to be issued by the school or institution last attended by the applicant, so that the institution can thereafter keep watch on the applicant, if admitted, whose behaviour has been commented in such document.

g) A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits countersigned by his/her parents/guardians in the form prescribed in Annexure I and Annexure II to these Regulations respectively along with his/her application.

h) Before the commencement of the academic session in any institution, the Head of the Institution shall convene and address a meeting of various functionaries/agencies, such as Hostel Wardens, representatives of students, parents/ guardians, faculty, district administration including the police, to discuss the measures to be taken to prevent

ragging in the institution and steps to be taken to identify those indulging in or abetting ragging and punish them.

i) The institution shall, to make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, prominently display posters depicting the provisions of penal law applicable to incidents of ragging, and the provisions of these Regulations and also any other law for the time being in force, and the punishments thereof, shall be prominently displayed on Notice Boards of all departments, hostels and other buildings as well as at places, where students normally gather and at places, known to be vulnerable to occurrences of ragging incidents.

j) The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.

k) The institution shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.

l) The institution shall tighten security in its premises, especially at vulnerable places and intense policing by Anti-Ragging Squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the first few months of the academic session.

m) The institution shall utilize the vacation period before the start of the new academic year to launch a publicity campaign against ragging through posters, leaflets and such other means, as may be desirable or required, to promote the objectives of these Regulations.

n) The faculties/departments/units of the institution shall have induction arrangements, including those which anticipate, identify and plan to meet any special needs of any specific section of students, in place well in advance of the beginning of the academic year with an aim to promote the objectives of this Regulation.

o) Every institution shall engage or seek the assistance of professional counsellors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counselling to freshers and to other students after the commencement of the academic year.

p) The head of the institution shall provide information to the local police and local authorities, the details of every privately commercially managed hostels or lodges used for residential purposes by students enrolled in the institution and the head of the institution shall also ensure that the Anti-Ragging Squad shall ensure vigil in such locations to prevent the occurrence of ragging therein.

6.2 An institution shall, on admission or enrolment or registration of students, take the following steps, namely:

- a) Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom he/she has to turn to for help and guidance for various purposes including addresses and telephone numbers, so as to enable the student to contact the concerned person at any time, if and when required, of the Anti-Ragging Helpline referred to in these Regulations, Wardens, Head of the institution, all members of the anti-ragging squads and committees, relevant district and police authorities.
- b) The institution, through the leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall explain to the freshers, the arrangements made for their induction and orientation which promote efficient and effective means of integrating them fully as students with those already admitted to the institution in earlier years.
- c) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall inform the freshers about their rights as bona fide students of the institution and clearly instructing them that they should desist from doing anything, with or against their will, even if ordered to by the seniors students, and that any attempt of ragging shall be promptly reported to the Anti-ragging Squad or to the Warden or to the Head of the institution, as the case may be.
- d) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.
- e) The institution shall, on the arrival of senior students after the first week or after the second week, as the case may be, schedule orientation programmes as follows, namely:
 - (i) joint sensitization programme and counselling of both freshers and senior students by a professional counsellor, referred to in clause (o) of Regulation 6.1 of these Regulations;
 - (ii) joint orientation programme of freshers and seniors to be addressed by the Head of the institution and the anti-ragging committee;
 - (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the freshers and seniors to interact in the presence of faculty members ;
 - (iv) in the hostel, the warden should address all students; and may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration.
 - (v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instil a feeling of confidence among the freshers.
- f) The institution shall set up appropriate committees, including the course-in charge, student advisor, Wardens and some senior students as its members, to actively monitor, promote and regulate healthy interaction between the freshers, junior students and senior students.
- g) Freshers or any other student(s), whether being victims, or witnesses, in any incident of ragging, shall be encouraged to report such occurrence, and the identity of such

informants shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.

h) Each batch of freshers, on arrival at the institution, shall be divided into small groups and each such group shall be assigned to a member of the faculty, who shall interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.

i) It shall be the responsibility of the member of the faculty assigned to the group of freshers, to coordinate with the Wardens of the hostels and to make surprise visits to the rooms in such hostels, where a member or members of the group are lodged; and such member of faculty shall maintain a diary of his/her interaction with the freshers under his/her charge.

j) Freshers shall be lodged, as far as may be, in a separate hostel block, and where such facilities are not available, the institution shall ensure that access of seniors to accommodation allotted to freshers is strictly monitored by wardens, security guards and other staff of the institution.

k) A round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.

l) It shall be the responsibility of the parents/guardians of freshers to promptly bring any instance of ragging to the notice of the Head of the Institution.

m) Every student studying in the institution and his/her parents/guardians shall provide the specific affidavits required under clauses (d), (e) and (g) of Regulation 6.1 of these Regulations at the time of admission or registration, as the case may be, during each academic year.

n) Every institution shall obtain the affidavit from every student as referred to above in clause (m) of Regulation 6.2 and maintain a proper record of the same and to ensure its safe upkeep thereof, including maintaining the copies of the affidavit in an electronic form, to be accessed easily when required either by the Commission or any of the Councils or by the institution or by the affiliating University or by any other person or organization authorized to do so.

o) Every student at the time of his/her registration shall inform the institution about his/her place of residence while pursuing the course of study, and in case the student has not decided his/her place of residence or intends to change the same, the details of his place of residence shall be provided immediately on deciding the same.; and specifically in regard to a private commercially managed lodge or hostel where he/she has taken up residence.

p) The Commission shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution. Such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.

q) The database shall be made available by Commission to the non-governmental agency to be nominated by the Central Government, to build confidence in the public and also to provide information of non compliance to the Councils and to such bodies as may be authorized by the Commission or by the Central Government.

r) The Head of the institution shall, at the end of each academic year, send a letter to the parents/guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof as well as punishments prescribed under the penal laws, and appealing to them to impress upon their wards to desist from indulging in ragging on their return to the institution at the beginning of the academic session next.

6.3 Every institution shall constitute the following bodies; namely,

a) Every institution shall constitute a Committee to be known as the Anti-Ragging Committee to be nominated and headed by the Head of the institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender.

b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.

c) Every institution shall also constitute a smaller body to be known as the Anti- Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times. Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.

d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.

e) It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incident of ragging referred to it by the Head of the institution or any member of

the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clause (a) of Regulation 9.1. Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.

f) Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.

g) Every University shall constitute a body to be known as Monitoring Cell on Ragging, which shall coordinate with the affiliated colleges and institutions under the domain of the University to achieve the objectives of these Regulations; and the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti - Ragging Squads, and the Mentoring Cells at the institutions, and it shall also keep itself abreast of the decisions of the District level Anti-Ragging Committee headed by the District Magistrate.

h) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violations; and shall function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.

6.4 Every institution shall take the following other measures, namely;

a) Each hostel or a place where groups of students reside, forming part of the institution, shall have a full-time Warden, to be appointed by the institution as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline and preventing incidents of ragging within the hostel, as well as the softer skills of counseling and communicating with the youth outside the class-room situation; and who shall reside within the hostel, or at the very least, in the close vicinity thereof.

b) The Warden shall be accessible at all hours and be available on telephone and other modes of communication, and for the purpose the Warden shall be provided with a

mobile phone by the institution, the number of which shall be publicized among all students residing in the hostel.

c) The institution shall review and suitably enhance the powers of Wardens; and the security personnel posted in hostels shall be under the direct control of the Warden and their performance shall be assessed by them.

d) The professional counsellors referred to under clause (o) of Regulation 6.1 of these Regulations shall, at the time of admission, counsel freshers and/or any other student(s) desiring counselling, in order to prepare them for the life ahead, particularly in regard to the life in hostels and to the extent possible, also involve parents and teachers in the counselling sessions.

e) The institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, counselling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.

f) The faculty of the institution and its non-teaching staff, which includes, but is not limited to the administrative staff, contract employees, security guards and employees of service providers providing services within the institution, shall be sensitized towards the ills of ragging, its prevention and the consequences thereof.

g) The institution shall obtain an undertaking from every employee of the institution including all teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns and employees of service providers providing services within the institution, that he/she would report promptly any case of ragging which comes to his/her notice.

h) The institution shall make a provision in the service rules of its employees for issuing certificates of appreciation to such members of the staff who report incidents of ragging, which will form part of their service record.

i) The institution shall give necessary instructions to the employees of the canteens and messing, whether that of the institution or that of a service provider providing this service, or their employers, as the case may be, to keep a strict vigil in the area of their work and to report the incidents of ragging to the Head of the institution or members of the Anti-Ragging Squad or members of the Anti-Ragging Committee or the Wardens, as may be required.

j) All Universities awarding a degree in education at any level, shall be required to ensure that institutions imparting instruction in such courses or conducting training programme for teachers include inputs relating to anti-ragging and the appreciation of the relevant human rights, as well as inputs on topics regarding sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counselling approach.

k) Discreet random surveys shall be conducted amongst the freshers every fortnight during the first three months of the academic year to verify and crosscheck whether the institution is indeed free of ragging or not and for the purpose the institution may design its own methodology of conducting such surveys.

l) The institution shall cause to have an entry, apart from those relating to general conduct and behaviour, made in the Migration/Transfer Certificate issued to the student while leaving the institution, as to whether the student has been punished for committing or abetting an act of ragging, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others, during his course of study in the institution.

m) Notwithstanding anything contained in these Regulations with regard to obligations and responsibilities pertaining to the authorities or members or bodies prescribed above, it shall be the general collective responsibility of all levels and sections of authorities or functionaries including members of the faculty and employees of the institution, whether regular or temporary, and employees of service providers providing service within the institution, to prevent or to act promptly against the occurrence of ragging or any incident of ragging which comes to their notice.

n) The Heads of institutions affiliated to a University or a constituent of the University, as the case may be, shall, during the first three months of an academic year, submit a weekly report on the status of compliance with Anti-Ragging measures under these Regulations, and a monthly report on such status thereafter, to the Vice-Chancellor of the University to which the institution is affiliated to or recognized by.

o) The Vice Chancellor of each University shall submit fortnightly reports of the University, including those of the Monitoring Cell on Ragging in case of an affiliating university, to the State Level Monitoring Cell.

7. Action to be taken by the Head of the institution.-

On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i. Abetment to ragging;
- ii. Criminal conspiracy to rag;
- iii. Unlawful assembly and rioting while ragging;

- iv. Public nuisance created during ragging;
- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- vii. Wrongful restraint;
- viii. Wrongful confinement;
- ix. Use of criminal force;
- x. Assault as well as sexual offences or unnatural offences;
- xi. Extortion;
- xii. Criminal trespass;
- xiii. Offences against property;
- xiv. Criminal intimidation;
- xv. Attempts to commit any or all of the above mentioned offences against the victim(s);
- xvi. Threat to commit any or all of the above mentioned offences against the victim(s);
- xvii. Physical or psychological humiliation;
- xviii. All other offences following from the definition of "Ragging".

Provided that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

8. Duties and Responsibilities of the Commission and the Councils.-

8.1 The Commission shall, with regard to providing facilitating communication of information regarding incidents of ragging in any institution, take the following steps, namely;

a) The Commission shall establish, fund and operate, a toll-free Anti-Ragging Helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.

b) Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.

c) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-clause (b) of this clause.

d) In order to enable a student or any person to communicate with the Anti-Ragging Helpline, every institution shall permit unrestricted access to mobile phones and public phones in hostels and campuses, other than in class-rooms, seminar halls, library, and in such other places that the institution may deem it necessary to restrict the use of phones.

e) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and anti ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.

f) The Commission and respective council shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution through an agency approved by the Ministry of Human Resource Development, Government of India; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.

g) The Commission shall make available the database to a non-governmental agency to be nominated by the Central Government, to build confidence in the public and also to provide information of non compliance with these Regulations to the Councils and to such bodies as may be authorized by the Commission or by the Central Government.

8.2 The Commission shall take the following regulatory steps, namely;

a) The Commission shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging, and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.

b) The Commission shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.

c) The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission that the institution has complied with the anti-ragging measures.

d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorized accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.

e) The Commission shall constitute an Inter-Council Committee, consisting of representatives of the various Councils, the Non-Governmental agency responsible for monitoring the database maintained by the Commission under clause (g) of Regulation 8.1 and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year.

f) The Commission shall institute an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring Cell and University level Committees for effective implementation of anti-ragging measures, and the Cell shall also coordinate with the Non-Governmental agency responsible for monitoring the database maintained by the Commission appointed under clause (g) of Regulation 8.1.

9. Administrative action in the event of ragging.-

9.1 The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.

b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;

i. Suspension from attending classes and academic privileges.

ii. Withholding/ withdrawing scholarship/ fellowship and other benefits.

iii. Debarring from appearing in any test/ examination or other evaluation process.

- iv. Withholding results.
 - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - vi. Suspension/ expulsion from the hostel.
 - vii. Cancellation of admission.
 - viii. Rustication from the institution for period ranging from 1 to 4 semesters.
 - ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
 - x. Fine which may extend up to Rs.2.5 Lakh. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.
- c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
- i. in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
 - ii. in case of an order of a University, to its Chancellor.
 - iii. in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.
- 9.2 Where an institution, being constituent of, affiliated to or recognized by a University, fails to comply with any of the provisions of these Regulations or fails to curb ragging effectively, such University may take any one or more of the following actions, namely;
- i. Withdrawal of affiliation/recognition or other privileges conferred.
 - ii. Prohibiting such institution from presenting any student or students then undergoing any programme of study therein for the award of any degree/diploma of the University. Provided that where an institution is prohibited from presenting its student or students, the Commission shall make suitable arrangements for the other students so as to ensure that such students are able to pursue their academic studies.
 - iii. Withholding grants allocated to it by the university, if any
 - iv. Withholding any grants canalized through the university to the institution.
 - v. Any other appropriate penalty within the powers of the university.

9.3 Where in the opinion of the appointing authority, a lapse is attributable to any member of the faulty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental enquiry, in accordance with the prescribed procedure of the institution, against such member of the faulty or staff. Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such action.

9.5 The Commission shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one or more of the following measures, namely;

- i. Withdrawal of declaration of fitness to receive grants under section 12B of the Act.
- ii. Withholding any grant allocated.
- iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Commission.
- iv. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum academic standards.
- v. Taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations. Provided that the action taken under this clause by the Commission against any institution shall be shared with all Councils.

ANNEXURE II

AFFIDAVIT BY PARENT/GUARDIAN

I, Mr./Mrs./Ms. _____ (full name of parent/guardian) father/mother/guardian of _____ (full name of student with admission/registration/enrolment number) _____, having been admitted to _____ (name of the institution) _____, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

- a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
- b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent
Name: _____
Address: _____
Telephone/ Mobile No.: _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.
Verified at _____ (place) on this the _____ (day) of _____ (month) _____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month) _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

प्रबंधक, भारत सरकार मुद्रणालय, फरीदाबाद द्वारा मुद्रित
एवं प्रकाशन नियंत्रक, दिल्ली, द्वारा प्रकाशित 2009
PRINTED BY THE MANAGER, GOVT OF INDIA PRESS, FARIDABAD
AND PUBLISHED BY THE CONTROLLER OF PUBLICATION DELHI, 2009

I, _____ (full name of student with admission/registration/enrolment number),
s/o d/o Mr./Mrs./Ms. _____, having
been admitted to _____ (name of the institution), have
received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher
Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and
fully understood the provisions contained in the said Regulations.
I am hereby notified of the provisions of the Regulations and am aware as to

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name:

VERIFICATION

VERIFICATION
Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (month),
(year) after reading the contents of this affidavit.

OATH COMMISSIONER

SUMMARY OF UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009.

- I. **PREAMBLE:** In view of the directions of the Hon'ble Supreme Court dated 8.05.2009 and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging.
2. **OBJECTIVE:** To eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.
3. **WHAT CONSTITUTES RAGGING:** Ragging constitutes one or more of any of the following acts:
 - a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
 - b) Indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.

- c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students
- g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

4. MEASURES FOR PROHIBITION OF RAGGING: There are a number of such measures at institution level, University Level, District level etc. Some of them that are important for students to know are as follows:

- No institution shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and

required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside.

- All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- Every public declaration of intent by any institution, in any electronic, audiovisual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.
- The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.
- The application for admission, enrolment or registration must be accompanied by an Anti Ragging affidavit signed by a student in a prescribed format and another Anti Ragging Affidavit signed by a Parent/Guardian. (*Both these Affidavits can be downloaded from the Web*)

- Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
- On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions.
- The Commission shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.
- The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the

Commission, that the institution has complied with the anti-ragging measures.

- Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorised accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemishless record in terms of there being no reported incident of ragging.

5. ADMINISTRATIVE ACTION IN THE EVENT OF RAGGING: The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under:

- The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - a) Suspension from attending classes and academic privileges.
 - b) Withholding/ withdrawing scholarship/ fellowship and other benefits.
 - c) Debarring from appearing in any test/ examination or other evaluation process.
 - d) Withholding results.

- e) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - f) Suspension/ expulsion from the hostel.
 - g) Cancellation of admission.
 - h) Rustication from the institution for period ranging from one to four semesters.
 - i) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
- Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.
 - An appeal against the order of punishment by the Anti-Ragging Committee shall lie, (i) in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University; (ii) in case of an order of a University, to its Chancellor. (iii) in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.
 - Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff. Provided that where such lapse is

AFFIDAVIT BY THE STUDENT ON ANTI-RAGGING

I,.....(full name of student with admission/registration/enrolment number) S/o D/o Mr./Mrs./Ms....., having been admitted to(name of the institution)....., have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2). I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3). I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case. I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4). I hereby solemnly aver and undertake that

a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5). I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6). I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared thisday ofmonth of.....year.

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....(place).....on this the(day).....of.....(month).....(year).....

Signature of deponent



प्रो. (डॉ.) जसपाल एस. सन्धू
सचिव

Prof. (Dr.) Jaspal S. Sandhu

MBBS, MS (Ortho), DSM, FAIS, FASM, FAFSM, FFIMS, FAMS

Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह जफ़र मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

Ph. 011-23239337, 23236288,
Fax: 011 23238858, email: jssandhu@ugc.ac.in

July, 2014

No. F. 1-15/2009 (ARC) pt-III

To,

The Vice-Chancellor

(676 Indian Universities)

/Members of Inter Council/Regional Offices of UGC

04 AUG 2014

Subject: Curbing the menace of ragging in higher educational institutions.

Sir/Madam,

This is in continuation to this office letter No. 1-15/2009 (ARC) dated 28.04.2014 on the above subject. It is once again brought to your kind notice that ragging is a criminal offence and UGC has notified Regulations on curbing the menace of ragging in higher educational institutions in order to prohibit, prevent and eliminate the scourge of ragging. These Regulations are mandatory and all institutions are required to take necessary steps for its implementation in toto including the monitoring mechanisms as per provisions in the above Regulations and ensure its strict compliance.

All Universities/institutions are requested to step up anti-ragging mechanism by way of adequate publicity through various mediums, action-packed anti-ragging committee and anti ragging squad, quick-response system, CCTV cameras at vital points, alarm bells, regular interaction and counselling, identification of trouble-triggers, prominence to anti-ragging in the institution's prospectus and information booklets/brochures, surprise inspection of hostels, students accommodation, Canteens, rest cum recreational rooms, toilets, bus-stands and any other measure which would augur well in preventing/quelling ragging and any uncalled for behaviour/incident. The students and the parent/guardian community may also be made aware of the anti-ragging helpline, anti-ragging website, anti-ragging monitoring agency and all Universities/Colleges/Institutions should take necessary steps for its implementation under intimation to the UGC. The Institutions are also requested to take legal action in the cases, where the culprits are shown in cameras involving local police authorities.

Students in distress owing to ragging related incidents can access the National Anti-Ragging Helpline 1800-180-5522 (24x7 Toll Free). Any other information regarding ragging may please visit the UGC website i.e. www.ugc.ac.in

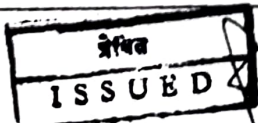
2nd Amendment in UGC Regulations on curbing the menace of ragging in higher educational institutions regarding submission of undertaking online by the students may be seen on UGC Website.

In compliance of the above amendment, you are requested to make it compulsory for each student and every parent to submit an online undertaking every academic year.

Yours faithfully,


(Jaspal S. Sandhu)
Secretary

Copy to:- Shri S. Shankar, Deputy Secretary, Department of Higher Education,
Ministry of Human Resource Development, Shastri Bhawan, New Delhi-110001.



dc

ANTI RAGGING

Ragging in any form inside or outside the college is banned and in order to have the peaceful atmosphere in and around the College, Canteen, Library and Hostels, an Anti-Ragging Committee with the faculty and staff members are constituted.

- AICTE Anti-Ragging Notification
- UGC Regulations on Curbing the Menace of Ragging in Higher Educations
- Anti-Ragging Affidavit (Proforma)
- College Anti Ragging Committee
- AICTE - Anti-ragging Public Notice

College has taken various precautions as per AICTE / UGC Norms to prevent ragging and ensure 100% no-ragging.

- Formed Anti Ragging Committee consisting of faculty and staff members.
- Committee has taken steps and allotted duties to all the staff members at almost all areas in the college and Hostels (i.e. Departmental Buildings, Canteen, Library, parking places, play grounds, Hostels etc.) to avoid ragging activities.
- Wide canvassing about anti-ragging, is being done in the forms of display of Flexi banners, Meetings, and Boards in college, Canteen, Hostel premises and surrounding areas where there is a chance of ragging.
- Awareness programmes were conducted in the form of meetings to the students.

PROHIBITION OF RAGGING

- Ragging is prohibited as per Act 26 of A.P. Legislative Assembly, 1997
- Ragging entails heavy fines and / or imprisonment.
- Ragging invokes suspension and dismissal from the College.
- Outsiders are prohibited from entering the hostels without permission.
- Girl students must be in their hostel rooms by 9.00pm.
- All the students must carry their Identity Cards and show them when demanded.
- The Principal and the Wardens will visit the hostels and inspect the rooms any time.
- Suspended students are debarred from entering the Campus except when required to attend enquiry and to submit an explanation.

**PROHIBITION OF RAGGING IN
EDUCATIONAL INSTITUTIONS ACT 26 OF 1997
PROMULGATED BY
LEGISLATIVE ASSEMBLY**

SALIENT FEATURES:

- Ragging within or outside any Educational Institution is prohibited.
- Ragging means doing an act which causes or is likely to cause insult or annoy or fear or apprehension or threat intimidation or outrage or injury to a student.

S.No.	Nature of Ragging	Punishment
1.	Teasing, Embarrassing and Humiliating.	Imprisonment upto 6 months or fine upto Rs.1,000/- or both.
2.	Assaulting or using Criminal Force or Criminal Intimidation.	Imprisonment upto 1 Year or fine upto Rs.2,000/- or both.
3.	Wrongfully Restraining or Confining or Causing Hurt.	Imprisonment upto 2 years or fine upto Rs.5,000/- or both.
4.	Causing grievous hurt kidnapping or raping or committing unnatural offence.	Imprisonment upto 5 years and fine upto Rs.10,000/-
5.	Causing death or abetting suicide.	Imprisonment upto 10 years and fine upto Rs.50,000/-

Note:

1. A student convicted of any of the above offences, will be dismissed from the college.
2. A student imprisoned for more than six months for any of the above offences will not be admitted in any other colleges.
3. A Student against whom there is prima-facie evidence of ragging in any form will be suspended from the college immediately.
4. The full text of Act 26 is placed in the College / Library

ANNEXURE-I
EXTRACT FROM ANDHRA PRADESH ACT XXVI OF 1997
PROHIBITING RAGGING IN EDUCATIONAL INSTITUTIONS

Prohibition of Ragging

Ragging within or outside any educational institutions is prohibited.

Penalty for Ragging

Whoever, with the intention of causing ragging or with the knowledge that he is likely by such act to cause ragging, commits or abets ragging and thereby:

- . Teases or embarrasses or humiliates a student shall be punished with imprisonment for a term which may extend to six months or with fine which may extend to one thousand rupees or with both; or
- . Assaults or uses criminal force or criminally intimidates a student shall be punished with imprisonment for a term which may extend to one year or with fine which may extend to two thousand rupees or with both; or
- . Wrongfully restrain or wrongfully confines or causes hurt to a student shall be punished with imprisonment for a term which may extend to two years or with fine which may extend to five thousand rupees or with both; or
- . Causes grievous hurt to or kidnaps or abducts or rapes or commits unnatural offence with a student shall be punished with imprisonment for a term which may extend to five years and with fine which may extend to ten thousand rupees; or
- . Causes death or abets suicide shall be punished with imprisonment for life or with imprisonment for a term which may extend to ten years and with fine which may extend to fifty thousand rupees.

ANNEXURE-II

GUIDELINES FRAMED BY

HON'BLE HIGH COURT OF ANDHRA PRADESH AGAINST RAGGING

All educational institutions should provide committees of parents and guardians and two representatives of students for establishment a code. This committee shall meet and recommend action against erring students and the managements of the institutions shall act with four weeks of receipt of such recommendations.

Except parents and guardians, no person shall enter the institutions without permissions of the principals. Student indulging in ragging shall be suspended by the principals and debarred from entering the campus except for attending inquiry or/ and submitting explanation.

No outsiders shall enter the hostels except when permitted by the warden; in the case of girl students in the hostels even such persons who are permitted by the warden can meet them only in the presence of the Caretaker, during permitted hours.

All students shall possess identity cards and show them on demand.

ANNEXURE-III

Undertaking to be filed in and signed by all the students
(now admitted and continuing)

UNDERTAKING

I, _____ (Name of the student) studying M.A/
M.Sc./ M.com./ M. Li. Sc./ Law/ M.Ed. (Year, Degree, Group, Section) at S.V.U. College of
Arts/ Sciences/ Commerce & Management/ Pharmacy/ Engineering residing at _____

(Permanent Home Address with Phone number, if any) , undertaking that I am aware of the system of
punishment in case of ragging other student and that in case I become involved in any manner in any
ragging case, I am liable for any punishment ,including:

Cancellation of admission. suspension from attending classes, withholding/ withdrawing scholarship
and other benefits debarring from appearing for any test / examination other evaluation process,
withholding results, debarring from representing the institution in any National or International meet,
tournament, youth festival, etc. suspension, expulsion from the hostel. Rustication from the institution
for periods varying from 1 to 2 academic years. Expulsion from the institution and consequent
debarring from admission to any other institution. Fine up to Rs. 50,000/- Rigorous imprisonment up
to three years (by Court of Law) etc.

Signature



S.V.U. COLLEGE OF SCIENCES::TIRUPATI

No:SVUCS/RAGGING/2017

Dated: 01-7-2017

CIRCULAR

Dear Colleagues,

As per the directions of the Hon'ble Vice-Chancellor, the following faculty members are assigned with the responsibility of visiting the Hostels of S.V.U. College of Sciences for Men (Blocks A, B & C) during the night times to prevent regrettable incidences due to ragging. You are advised to follow the schedule given below with effect from 03-07-2017. Each day the members are advised to divide into three batches to visit one block. You can take the help of the Warden and Deputy Wardens during your visits.

Day	Name of the Member	Name of the Block
Sunday	1. Prof. O. Mohammad Hussain, Dept. of Physics 2. Dr. J.S.R. Murthy, Dept. of Botany 3. Prof. K. Surendranadha Reddy, Dept. of Anthropology	A - Block
	1. Prof. Ch. Appa Rao, Dept. of Bio-Chemistry 2. Prof. L.K. Reddy, Dept. of Psychology 3. Prof. S. Janardhan Reddy, Dept. of Aquaculture	B - Block
	1. Prof. P. Jacob Doss, Dept. of Zoology 2. Prof. Y.V. Rami Reddy, Dept. of Chemistry 3. Dr. K. Kodanda Reddy, Dept. of Anthropology	C - Block
Monday	1. Prof. M. Subbarayudu, Dept. of Statistics 2. Prof. D. Sreenivasulu, Dept. of Chemistry 3. Dr. M. Reddy Bhaskar Reddy, Dept. of Geography	A - Block
	1. Prof. B.K. Chandrasekhar Reddy, Dept. of Anthropology 2. Prof. G. Viswanadha Reddy, Dept. of Mathematics 3. Dr. U. Suresh, Dept. of Geology	B - Block
	1. Prof. N. Balayerikala Reddy, Dept. of Geology 2. Prof. S.D.S. Murthy, Dept. of Bio-chemistry 3. Dr. S. Viswanatha Reddy, Dept. of Psychology	C - Block
Tuesday	1. Prof. K.T. Ramakrishna Reddy, Dept. of Physics 2. Prof. B. Devaprasad Raju, Dept. of Future Studies 3. Dr. K. Sai Prasad, Dept. of Geology	A - Block
	1. Dr. T. Madhu, Dept. of Geology 2. Dr. S. Kishore, Dept. of Zoology 3. Dr. K. Chennalah, Dept. of Zoology	B - Block
	1. Prof. O. Vijayasarithi Reddy, Dept. of Bio-chemistry 2. Dr. V. Gopi Nalk, Dept. of Geology 3. Dr. S. Viswanadha Reddy, Dept. of Psychology	C - Block
Wednesday	1. Prof. G. Sudarsanam, Dept. of Botany 2. Prof. M. Sreenivasulu Reddy, Dept. of Zoology 3. Dr. T. Madhusudhana Reddy, Dept. of Chemistry	A - Block
	1. Prof. T. Damodaram, Dept. of Environmental Science 2. Dr. M. Rajasekhar, Dept. of Zoology 3. Dr. U. Suresh, Dept. of Geology	B - Block
	1. Prof. A. Nagaraju, Dept. of Geology 2. Dr. K. Sai Prasad, Dept. of Geology 3. Dr. A. Sudhakeralah, Dept. of Future Studies	C - Block

Contd.. 2 ..

Day	Name of the Member	Name of the Block
Thursday	1. Prof. S. Ramanalah, Dept. of Geology 2. Dr. S. Kishore, Dept. of Zoology 3. Dr. K. Madhava Chetty, Dept. of Botany	A - Block
	1. Dr. N. Chendrayudu, Dept. of Geography 2. Prof. B.S. Kumar Reddy, Dept. of Psychology 3. Prof. D.V.R. Sai Gopal, Dept. of Virology	B - Block
	1. Prof. N. Balayerikala Reddy, Dept. of Geology 2. Prof. S.D.S. Murthy, Dept. of Bio-chemistry 3. Prof. B. Devaprasad Raju, Dept. of Future Studies	C- Block
Friday	1. Prof. O. Vijayasaradhi Reddy, Dept. of Biochemistry 2. Prof. K. Seshalah, Dept. of Chemistry 3. Prof. V. Sreekantha Reddy, Dept. of Psychology	A - Block
	1. Prof. S. Sreenath, Dept. of Mathematics 2. Prof. C. Suresh Reddy, Dept. of Chemistry 3. Prof. Y. C. Rathnakaram, Dept. of Physics	B - Block
	1. Prof. P. Sreedhar Reddy, Dept. of Physics 2. Prof. A. Nagaraju, Dept. of Geology 3. Prof. P. Sreenivasulu Reddy, Dept. of Zoology	C- Block
Saturday	1. Prof. P. Chiranjeevi, Dept. of Chemistry 2. Prof. S. Vijaya Kumar Varma, Dept. of Mathematics 3. Prof. S. Vijaya Bhaskara Rao, Dept. of Physics	A - Block
	1. Prof. N. Venkatasubba Naidu, Dept. of Chemistry 2. Prof. V. Narayana Reddy, Dept. of Anthropology 3. Prof. V. Rajagopal Reddy, Dept. of Physics	B - Block
	3. Prof. G. Babu Rao, Dept. of Psychology 4. Prof. N.Yugandhar Sreedhar, Dept. of Chemistry 3. Dr. K. Chennaiah, Dept. of Zoology	C- Block

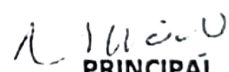
Copy to the Vice-Principal, S.V.U. College of Sciences, Tirupati


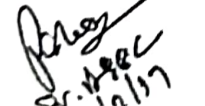
Copy to the All Heads of the Departments, SVU College of Sciences, Tirupati with a request to form the Internal Vigilance Committees in the departments to prevent Ragging.

Copy to the Warden / Deputy Wardens, S.V.U. College Science Hostels for Men, Tirupati for Information and necessary action

Copy to the PS to Vice-Chancellor, S.V. University, Tirupati

Copy to the PA to Rector/ Registrar, S.V. University, Tirupati


PRINCIPAL
PRINCIPAL
 S.V.U. COLLEGE OF SCIENCES
 S.V. UNIVERSITY, TIRUPATI-517 502



 Dr. 19/11/17



SVU: INTERNAL AND EXTERNAL AUDIT MECHANISM

Suitable institutional mechanisms should be made available to monitor the effective and efficient use of financial resources. SVU should engage both internal and external auditors for this purpose.

Internal Audit:

A Chartered Accountant firm should be appointed as the internal auditor and a team of staff under them will conduct an assessment of the adequacy of internal controls in the system. This would include aspects such as:-

- a) Whether internal controls operating are satisfactorily and gives suggestions for improving weak controls or creating them where they do not exist.
- b) That proper books of accounts and operation of accounting software are being maintained for timely and accurate reporting.
- c) That an adequate system is in place to ensure that goods, works and services are being procured in accordance with proper procurement procedures.
- d) That an appropriate system of accounting and financial reporting exists, on the basis of which claims are prepared and submitted for reimbursement.
- e) Adequate records are maintained regarding assets acquired including details of cost, identification and location of assets.

They should also focus on financial compliance while conducting different types of audits as mentioned below:

- Transaction audit includes examination of all relevant vouchers of receipts and expenditure as per the cashbook to establish the expenditure with reference to the activities.
- Compliance audit means examination of documents as to whether money spent was legally meant for that expenditure and whether sanctioned by the competent authority.

The audit team should be given access to all documents, correspondence, Books of Accounts, Office Orders and any other information related to financial transactions as deemed necessary by them.

The Internal audit team should separately provide:

1. details of serious audit observations, such as ineligible expenses, major lapses in internal controls, procurement procedures not followed, incorrect information submitted for reimbursements, difference between cash drawn and expenditure reported, procedural lapse, accounting lapse, accounting books & records not maintained etc.

2. observations that are not serious in nature, but nonetheless require the attention

Internal Audit team should further provide:

- Comments and observations on the financial management records, systems and controls that were examined during the course of the review.
- Deficiencies and areas of weaknesses in systems and controls and recommendation for their improvement.
- Compliance with covenants in the financing agreement and comments, if any, on internal and external matters affecting such compliance.
- Any other matters that the auditor considers pertinent.

External Audit:

External audit is carried out in an elaborate way also looking into the reports of the regular internal audit.

An External Audit Agency (Chartered Accountant Firm) as recommended by the Finance Committee and approved by the Board of Management carries out the External audit.

The audit of financial statements shall examine whether the financial statements are prepared in accordance with the applicable financial norms and whether the financial statements are presented fairly, in all material respects, to give a true and fair view.

The external audit teams should make adequate visits to all the Units of both campuses and carry out thorough audit of the financial transactions.

They shall vouch:

- whether Expenditure has been incurred in accordance with the framed guidelines, as per established procedures/system;
- Whether Due Diligence has been exercised in procurement of goods and services;
- Whether Funds have been utilized within the budgetary provisions and for the purpose for which they were meant;
- Whether strong internal controls/checks/systems are in place for monitoring the expenditure;
- Whether applicable statutory requirements have been complied with;
- Whether Strong Systems are in place for process of approvals and payments;
- Whether Expenditure has been incurred within the delegation of financial powers defined by the institute from time to time;
- Whether Proper records have been maintained and documents have been kept in the secured form;
- Whether all discrepancies/suggestions made in the previous audit report has been complied with.

- whether suggestions on areas and the manner in which the internal control/systems could be strengthened wherever they have been found to be inadequate and preventive safeguards have been built in against frauds/misappropriation of funds / Losses.

Whenever there are any major findings / objections in the audit reports, the same has to be reported to the Finance Committee which shall in turn recommend suitable actions and resolutions that are to be implemented to the Executive Council. Whenever minor errors of omissions and commissions are pointed out by the Audit team, they are to be immediately corrected / rectified and precautionary steps are also to be taken to avoid recurrence of such errors in future.

- The Finance Committee should consider the audited annual accounts statements and annual budget estimates of consolidated and individual constituent Units and submit its recommendations to the Executive Council for approval.

भारत सरकार
विज्ञान और प्रौद्योगिकी मंत्रालय
बायोटेक्नोलॉजी विभाग

GOVERNMENT OF INDIA
MINISTRY OF SCIENCE & TECHNOLOGY
DEPARTMENT OF BIOTECHNOLOGY



सूचना का
अधिकार



ब्लॉक-2, 7 वां तल, सी० जी० ओ० कॉम्प्लेक्स
लोदी रोड, नई दिल्ली-110003
Block-2, 7th Floor C.G.O. Complex
Lodi Road, New Delhi-110003

Dated: 14.08.2018

BT/BS/17/778/2018-PID

OFFICE MEMORANDUM

Subject: Nomination of DBT representative in the IBSC of Sri Venkateswara University (SVUNIV), Tirupati.

In accordance with the Notification of the Ministry of Environment and Forests vide Gazette Notification No. GSR 1037 (E) dated 05.12.1989, notified under the E.P. Act 1986, the Department of Biotechnology (DBT) had evolved the "Regulations and Guidelines for Recombinant DNA Research and Biocontainment, 2017" for achieving for personnel and environmental safety in the use of genetically manipulated organisms in research, manufacture and applications. The constitution of the Institutional Biosafety Committee (IBSC) is mandatory in R&D Centres at the institutions/ universities/ industries/ any other organization which intend to carry out or are engaged in research activities involving genetic manipulation of genetic materials, microorganisms, plants or animals.

- In conformity with the above, institutions engaged in genetic engineering research have constituted their IBSCs and the department has nominated its representatives in all such committees. Accordingly, Dr. P. V. G. K. Sarma, Head, Deptt. of Biotechnology, SVIMS University, Tirupati - 517 507 has been nominated to act as a DBT representative in the IBSC constituted at Sri Venkateswara University, Chittoor, Tirupati - 517 502.

The complete composition of the IBSC is as under:

Chairman	: Prof. A. Damodaram, Vice Chancellor, SVUNIV, Tirupati
DBT Nominee	: Dr. P. V. G. K. Sarma, Head, Deptt. of Biotechnology, SVIMS University, Tirupati
Member Secretary	: Prof. M. Hema, Deptt. of Virology, SVUNIV, Tirupati
Outside Expert (s)	: Prof. P. B. Kavi Kishor, Emeritus Scientist, Deptt. of Genetics, Osmania University, Hyderabad
	: Prof. Aparna Dutta Gupta, Deptt. of Animal Sciences, Hyderabad Central University, Hyderabad
	: Prof. D. Vijaya Raghava Prasad, Deptt. of Microbiology, Yogi Vemana University, Kadapa
Biosafety Officer	: Dr. B. Vengamma, Sr. Professor & Head, Deptt. of Neurology, S.V. Institute of Medical Sciences, Tirupati
Internal Member (s)	: Prof. P. Sreenivasula Reddy, BSR-Faculty Fellow, Deptt. of Zoology, SVUNIV, Tirupati
	: Prof. D. V. R. Sai Gopal, Deptt. of Virology, SVUNIV, Tirupati

- The DBT nominee serves as the link between the department and the respective IBSC. The nominee should ensure that:

- the committee has been constituted as per the norms of the guidelines.
- the Recombinant DNA Safety Guidelines are strictly followed in the company.
- the IBSC meets regularly (at least twice in a year) to review the ongoing activities and provide yearly reports to RCGM/ DBT in the prescribed *proforma*.
- all the activities within the purview of the guidelines are in the knowledge of RCGM/DBT and to guide the IBSC on biosafety issues.
- the IBSC will follow the 'Simplified Procedures/ Guidelines on Exchange (inter-state and inter-institutional supply/ receipt within India). Import and Export of Genetically Engineered Organism and Product(s) thereof for Research Purpose', as per the Department's OM No. BT/BS/17/635/2015/PID dated 22.09.2015 (copy enclosed).

-Contd.....

OFFICE MEMORANDUM

Subject : Nomination of DBT representative in the IBSC of SRI VENKATESWARA UNIVERSITY (SVUNIV-906), TIRUPATI

1. In accordance with the Notification of the Ministry of Environment and Forests vide Gazette Notification No. GSR 1037 (E) dated 05.12.1989 notified under the E.P. Act 1986, the Department of Biotechnology (DBT) had evolved the 'Regulations and Guidelines on Biosafety of recombinant DNA Research and Bio containment, 2017' for achieving personnel and environmental safety in the use of genetically manipulated organisms in research, manufacture and applications. The constitution of the Institutional Biosafety Committee (IBSC) is mandatory in R&D Centers at the institutions/ universities/ industries/ any other organization which intends to carry out or are engaged in research activities involving genetic manipulation of genetic materials, microorganisms, plants or animals.
2. In conformity with the above, institutions engaged in genetic engineering research constitute their IBSCs and the department nominate its representatives in all such committees. Accordingly, Dr B.V. BHASKARA REDDY, Principal Scientist, RARS, Acharya N.G.Ranga Agricultural University, Tirupati, ANDHRA PRADESH has been nominated to act as a DBT representative in the IBSC constituted at SRI VENKATESWARA UNIVERSITY (SVUNIV-906), SRI VENKATESWARA UNIVERSITY, TIRUPATI, Chittoor, ANDHRA PRADESH-517502.

The complete composition of the IBSC is as under:

- | | | |
|-------------------|---|--|
| Chairman | : | Dr O. VIJAYA SARATHI REDDY, Chairman, Tirupati, ANDHRA PRADESH |
| DBT Nominee | : | Dr B.V. BHASKARA REDDY, Principal Scientist, RARS, Acharya N.G.Ranga Agricultural University, Tirupati, ANDHRA PRADESH |
| Member Secretary | : | Dr M. HEMA, Member Secretary, Tirupati, ANDHRA PRADESH |
| Outside Experts | : | Dr D. RANI PRAMEELA, Outside Expert, Tirupati, ANDHRA PRADESH## Dr P. B. KAVI KISHORE, Outside Expert, Hyderabad, TELANGANA## Dr P. UMA MAHESWARI DEVI, Outside Expert, Tirupati, ANDHRA PRADESH |
| Biosafety Officer | : | Dr B. VENGAMMA, Biosafety Officer, Tirupati, ANDHRA PRADESH |
| Internal Experts | : | Dr Ch. APPA RAO, Internal Member, Tirupati, ANDHRA PRADESH## Dr M. RAJASEKHAR, Internal Member, Tirupati, ANDHRA PRADESH## Dr N. SAVITHRAMMA, Internal Member, Tirupati, ANDHRA PRADESH |

3. The DBT nominee serves as link between department and the respective IBSC. The nominee should ensure that
 - handbook on IBSC, Third revised edition, September 2020 is followed by IBSC,
 - the committee has been constituted as per the norms of the guidelines,
 - the Recombinant DNA Safety Guidelines are strictly followed in the company,
 - the IBSC meets regularly (at least twice in a year) to review the ongoing activities and provide yearly reports to RCGM/ DBT in the prescribed proforma,
 - all the activities within the purview of the guidelines are in the knowledge of RCGM/DBT and to guide the IBSC on biosafety issues.
 - the IBSC will follow the 'Simplified Procedures/Guidelines on Exchange(Inter-state and inter-institutional supply receipt within India), Import and Export of Genetically Engineered Organism and Product(s) thereof for research Purpose' as per Department's OM dated 22.09.2015 and its revised version issued vide DBT OM dated 17.01.2020.
4. He/she will work for 3 years on the respective committee. On the expiry of term of nominee, Institution/ organizations are required to reconstitute its IBSC in prescribed proforma.
5. The DBT, on the expiry of the term of its nominee shall re-nominate or appoint a new nominee, and such nomination shall be communicated to the institutes/ organizations.
6. Any special invitee/s to IBSC should be communicated to RCGM/ or taken prior approval.
7. The IBSC of the institution will meet at least twice in a year. The institutes having the IBSC are required to submit yearly report of progress (1st January to 31st December) within one month, following the expiry of the period of Progress Report to the DBT for enabling the proper monitoring and consolidation of this information by the RCGM and the Government.
8. The institute will meet the TA/DA & honorarium to the DBT nominee as per the GOI norms.


Member Secretary,
RCGM, DBT

To
Dr O. VIJAYA SARATHI REDDY, Chairman, Tirupati, ANDHRA PRADESH

Copy to:

1. Dr B.V. BHASKARA REDDY, Principal Scientist, RARS, Acharya N.G.Ranga Agricultural University, Tirupati, ANDHRA PRADESH
2. Dr B. VENGAMMA, Biosafety Officer, Tirupati, ANDHRA PRADESH
3. Office Copy
4. Guard file


Member Secretary,
RCGM, DBT

डॉ. नितिन कुमार जैन / Dr. NITIN K. JAIN
वैज्ञानिक एवं संचालक
बायोटेक्नोलॉजी विभाग / Dept. of Biotechnology
विज्ञान और प्रौद्योगिकी, भारत सरकार / Ministry of Science & Tech.
भारत सरकार, नई दिल्ली / Govt. of India, N. Delhi



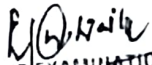
SRI VENKATESWARA UNIVERSITY

Accredited by 'NAAC' with 'A' Grade

6-2-2

1. Data Entry
2. Pre examination
3. Processing
4. Post Examination
5. Revaluation Process
6. Printing the original Degrees

1. Data Entry can be performed using Data Base package The Fox Pro, MS Excel and from using Cobol Language
2. (i) Applications for the Examination can be collected on online.
(ii) Nominal rolls and Hall Tickets are generated and send them to the colleges directly through internet.
3. Processing of results can be performed by a Software developed using Cobol Languages.
4. Printing the tabulated marks, tabulated results and marks memos can be done using a software developed in Cobol Language.
5. Revaluation Process can be performed using a Software developed in both FoxPro and Cobol Languages.
6. Printing of Original Degrees using a Software developed in combination of Cristal reports usual basic.
7. All results are published on Internet.


CONTROLLER OF EXAMINATIONS
SRI VENKATESWARA UNIVERSITY
TIRUPATI-517 502



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(<https://svuniversity.edu.in>)

NOTIFICATIONS

Controller of Examinations

(<https://svuniversity.edu.in/notifications>)

Exams Results

Exam Fee

Applications for issuing of various certificates

Contact

Date	Notifications
3-8-2022	SVU DDE ADMISSION NOTIFICATION FOR THE ACADEMIC SESSION -2022-23 (https://svuniversity.edu.in/notification/svu-dde-admission-notification-for-the-academic-session-2022-23)
18-6-2022	APRCET-2021 :: Ph.D VACCANCIES FOR SPOT ADMISSIONS IN SV UNIVERSITY,TIRUPATI (https://svuniversity.edu.in/notification/aprcet-2021-ph-d-vaccancies-for-spot-admissions-in-sv-universitytirupati)
May 2022	I SEM BCOM MAY,2022 time Table (https://svuniversity.edu.in/notification/i-sem-bcom-may2022-time-table)
May 2022	Degree III sem Timetable (REG & Supply) exam Timetable May'2022 (https://svuniversity.edu.in/notification/ug-3-sem-exam-aprmay2022)
May 2022	Degree I sem Timetable (REG & Supply) exam Timetable May'2022 (https://svuniversity.edu.in/notification/ug-i-sem-exam-aprilmay2022)
17-03-2022	PG SPECIAL FEE STRUCTURE CATEGORY SEATS Extends Till 29-3-2022 (https://svuniversity.edu.in/notification/pg-special-fee-structure-category-seats)
06-01-2022	M.Tech, M.Pharmacy B.Pharmacy Certificate verification and admissions (https://svuniversity.edu.in/notification/m-tech-m-pharmacy-b-pharmacy-certificate-verification-and-admissions)
20-12-2021	M.Tech Bachel'2021 (EPONE) (https://svuniversity.edu.in/verification/m-tech)





30-12-2021

M.Tech Booklet 2021 (SPONS) (<https://svuniversity.edu.in/notification/mtech-booklet2021-spons>)

SRI VENKATESWARA UNIVERSITY

30-12-2021 Admission into Sponsored Category Seats of M.Tech , M.Pharmacy and B.Pharmacy courses for the Year 2021-22.
(<https://svuniversity.edu.in/notification/sponsored-category-seats>)



(<https://svuniversity.edu.in>)

25/11/2021

First year Second Semester UG Notification 2021
(<https://svuniversity.edu.in/notification/first-year-second-semester-ug-notification-2021>)

2021-12-15

Exam Results coming soon (<https://svuniversity.edu.in/notification/exam-results-coming-soon>)

ABOUT US

- › OVERVIEW
- › VISION & MISSION
- › ACCREDITATIONS
- › SVU IN THE NEWS
- › OUR PREDECESSORS
- › ACT & ORDINANCE
- › FOUNDER

ADMINISTRATION

- › VICE CHANCELLOR
- › RECTOR
- › REGISTRAR
- › EXECUTIVE COUNCIL
- › ACADEMIC SENATE
- › OFFICERS OF SVU

COLLEGES

- › COLLEGE OF ARTS
- › COLLEGE OF SCIENCES
- › COLLEGE OF ENGINEERING
- › COLLEGE OF CM & CS
- › COLLEGE OF PHARMACY

ACADEMICS

- › DOA
- › COURSES OFFERED





> HRD CENTER

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> COMPUTER CENTER



(<https://svuniversity.edu.in>) **CONTACT US**



Sri Venkateswara University, Tirupati, Andhra Pradesh - 517502

View On Map

(<https://goo.gl/maps/wrdSiNe4me6xYdzdA>)



+91 (877) 2249472



registrarsvu@gmail.com



RESOURCES

- > EXAMS CIRCULARS > EXAMS RESULTS PORTAL > SPORTS & GAMES > SVU HEALTH CENTER > SVU INTERNET FACILITY
- > PRINCIPALS > DEANS > FINANCE OFFICER > DIRECTORS > WARDENS
- > HEADS > OTHER COUNCILS > ADMINISTRATIVE STAFF > COMMITTEES / CELL / BODIES COMPOSITION
- > NIRF > ARIIA

IMPORTANT LINKS

- > IQAC INFORMATION > ALUMNI INFORMATION > RESEARCH ACTIVITIES > RESEARCH CREDITS RANKING > AFFILIATED COLLEGES
- > FINANCE COMMITTEE > NDA > ADMINISTRATIVE BLOCK > STAFF QUARTERS > ANTI-RAGGING COMMITTEE
- > CALENDAR > MOU'S > PUBLICATIONS > TEMPLATES
- > GRIEVANCE CELL COMMITTEE
- > APPL. FOR CHANGE OF RESEARCH PROPOSAL

QUICK LINKS

- > CONTACT > PRIVACY POLICY > TERMS & CONDITIONS > COPYRIGHT POLICY > NOTIFICATIONS (HTTPS://SVUNIVERSITY.EDU.IN/NOTIFICATION)
- > DEAN'S MESSAGE > SYNOPSIS FORMAT > PLAGIARISM VERIFICATION
- > MAJOR AREAS OF RESEARCH > ATTENDANCE FORMAT
- > CONSULTANCY > FUNDED PROJECTS > RESEARCH PROJECTS > BOOKS PUBLISHED > ACHIEVEMENTS
- > AWARDS > RECOGNITIONS > COMMITTEE > CAMPUS TOUR



सत्यमेव जयते

india.gov.in
national portal of india





(<https://svuniversity.edu.in>)

SRI VENKATESWARA UNIVERSITY

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Government of
Andhra Pradesh



MHRD

Department of Higher Education
Ministry of Human Resource Development
Government of India

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Website Designed & Developed by Flying Stars  (<https://flyingstars.co/>)



SRI VENKATESWARA UNIVERSITY : TIRUPATI

ROC No BV(2)RV VI SEM/2020

Dated :19- 11-2020

NOTIFICATION

It is hereby notified that the online application for applying Revaluation of VI Semester in BA/B.Com/B.Sc/ BCA, BBM, BHM, B.Sc (Home Science), B.Music, B.Dance and BA OL of October 2020 Examination.

. The students can apply from through JNANABHUMI PORTAL : and www.svuniversity.edu.in with the following modalities.

It is further inform that the last date for applying the Revaluation for above courses with fine is 28-11-2020 and fee for each paper is Rs. 1020 /- (without fine) and Rs..1420/- (with fine) upto 03-12-2020.

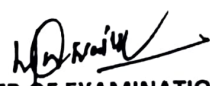
It is also notified that the Revaluation online application fee should be credited into the Union Bank of India, (Andhra Bank), SVU Campus, Tirupati vide Account No: 103210100016716 / State Bank of India, SVU Campus, Tirupati vide Account No 31573992207 by online payment and submit the challan and along with Revaluation application (self addressed cover) through the Principal of concerned college to the CONTROLLER OF EXAMINATIONS within the stipulated date.

THE REVALUATION APPLICATIONS RECEIVED IN THE OFFICE OF THE CONTROLLER OF EXAMINATIONS WITH INSUFFICIENT INFORMATION/ FEES WILL BE SUMMARILY REJECTED.

NO APPLICATION WILL BE ENTERTAINED IN THE CONTROLLER OF EXAMINATIONS OFFICE AFTER DUE DATE.

Sd/-Prof G.M.SUNDARAVALLI
R E C T O R

//t.c.f.b.o//


CONTROLLER OF EXAMINATIONS
P.T.O

11 2 11

Copy to:-

The Principal, S.V.U College of Arts / Sciences / CM & CS, S.V.University, Tirupati

The Principal, S.V.U College of Engineering, Tirupati.

The Principals of all Affiliated Degree / PG / Professional Courses Colleges of S.V.University area for Information and to take necessary action

DEAN (Examinations), S.V.University, Tirupati for Information

Addl. Controller of Examinations, S.V.University


In-Charge, S.V.U Computer Center, Tirupati with a request to place the same in the University Website.

Superintendents of B-I, B-II, B-III, B VI, B VIII, B IX, B X, B XI EDP Cell, Examinations Branch, S.V.University, Tirupati.

PA/PS Hon'ble Vice-Chancellor/Rector/ Registrar, S.V.University, Tirupati for Information

Endt No B V (2) RV VI Sem-/20 Dated: 19-11-2020

Copy communicated to the Editors of Eenadu, Andhra Jyothi / Andhra Bhoomi / Andhra Prabha/ Vartha/ Saakshi / Prajasakthi, Tirupati, The Hindu, Chennai, Indian Express, Bangalore with a request to publish the above matter as a NEWS ITEM (available on the following website)


CONTROLLER OF EXAMINATIONS



SRI VENKATESWARA UNIVERSITY:: TIRUPATI

NO.BVIII(1)/2021

Date: 25-09-2021

NOTIFICATION

It is hereby notified that the MA/M.Sc./M.Com/M.Com(FM)/MEd/MLISc II Semester (Regular / Supplementary) / (CBCS& Non CBCS/AFC) Examinations will be commenced from October 2021

The detailed scheme of the examinations will be notified in due course and posted in the following Websites:

JNANABHUMI PORTAL

The University has introduced On-line examination application Registration system with PHOTO and SIGNATURE of the candidate. S.V.U., P.G. II Semester examination, of MA /M.Sc./ M.Com/M.Com(F.M)/MEd/MLISc Degree Courses (Regular/Supplementary) (CBCS& Non CBCS/AFC). Therefore, the Principal(s) of SVU College(s) and the AFCs are hereby, requested to direct the eligible students of their colleges to fill the Examination Application through the above noted websites w.e.f. **27-09-2021** through the their college login and submit one set of Registered applications to the University along with the Examination fee receipt paid through online payment by the concerned Principal of the Colleges. Examination fee can be paid through Bill desk online.

The University has prescribed the fee Structure for the S.V.U., P.G., II Semester End Examinations October 2021 for the courses, detailed below:-

Fee for Regular/Self Supporting Courses:

Particulars	II Semester	
	MA/M.Com /MFM/ME.d/MLISc.	M.Sc.
Whole Examination Fee	Rs.650/-	Rs.820/-
For Each paper	Rs. 410/-	Rs.410/-
For Two Papers & above	Rs. 650/-	Rs.820/-

It is also notified that the Examination Online Application fee should be credited into the Union Bank of India (Andhra Bank, SVU Campus/Tirupati Vide Account No. 103210100016716/Sate Bank of India, SVU Campus, Tirupati vide Account No. 31573992207 by online payment and submit that challan and along with application through the Principal of concerned college to the CONTROLLER OF EXAMINATIONS within the stipulated date.

THEREFORE, THE PRINCIPALS OF THE COLLEGES ARE REQUESTED TO COMPLETE AND SUBMIT FILLING OF THE EXAMINATION APPLICATIONS THROUGH THE ABOVE WEBSITE ONLINE ON OR BEFORE 11-10-2021. NO EXAMINATION APPLICATION WILL BE ENTERTAINED REGISTERED AFTER THE LAST DATE IS OVER FOR WHATSOEVER REASON.

NO APPLICATION WILL BE ENTERTAINED IN THE CONTROLLER'S OFFICE DIRECTLY.

The Principals of the University and all the Affiliated Colleges are requested to guide the students in filling-up of the Online examination applications.

(PTO)

SCHEDULE OF THE NOTIFICATION

- | | | |
|--|---|--------------------------|
| 1. Online Application Registration | : | II SEMESTER |
| 2. Last Date for Online Application Registration | : | 27-09-2021 |
| 3. Online application registration website | : | 07-10-2021 |
| | : | <u>JNANABHUMI PORTAL</u> |

4. Submission of Downloaded Applications
and online Examinations fee receipt payment : 11-10-2021
details to office of the Controller of Examination,
S.V. University by the Principals of the colleges

Further the Principals of the colleges are requested to send a copy of the filled in online Examination applications (Regular/Supplementary) (CBCS & Non CBCS, AFC) duly signed by the Principals of the concerned Colleges along with the following documents to the Undersigned.

1. Attendance Particulars
2. Number of students admitted together with a copy of the Return of Matriculates
3. Enclose the latest affiliation orders copy (AFCs only).

NEELAM SANJIVA REDDI BHAVAN,
TIRUPATI
DATED:25-09-2021


CONTROLLER OF EXAMINATIONS

- Copy to the Director of Evaluation, S.V. University, Tirupati with a request to place the same
In SVU websites accordingly
- Copy to the Principal, SVU College of Arts/Sciences/Commerce, Mgmt.&Inf. Sciences
with a request to circulate the Notification copies to the Heads of the all Departments
- Copy to the Principals , Affiliated Colleges, S.V.U.Area.
- Copy to the A.A.O, (Academic) and Supdt.CI Section, SVU Office, Tirupati
With a request to send the enclosed details to all the colleges(Both Constitute and
Affiliated Colleges) Immediately.
- Copy to the AAO's Examination Brach, SVU Office, Tirupati
- Copy to the Supdts: B.IV/VI/X/VII/EDP Cell Sections, Examination Branch, SVU Office, Tirupati
- Copy to the Editor, SAKSHI/EENADU/VAARTA/ANHDRA JYOTHI/ Manabadi.com with a request
to publish the same as "NEWS ITEM" in Rayalaseema and Nellore region.



SRI VENKATESWARA UNIVERSITY

TIRUPATI

Accredited by 'NAAC' with 'A+' Grade

**EXAMINATION
MANUAL**

Office of the Controller of Examinations

PREAMBLE

Sri Venkateswara University Tirupati established in 1954, is striving to maintain high academic standards and quality in Higher Education. The University is committed to providing quality education through an efficient, reliable, valid and continuous evaluation system. The examination section of the University is endowed with well-defined responsibilities and adequate authorities to conduct fair and timely examinations (as per the academic calendar of the colleges and university examination calendar) for the /UG/PG/ PhD programmes. Examinations are an important academic activity to bring out the student's performance and support effective teaching and learning process. In this context, the examination section plays a vital role at every stage in the evaluation process, including Continuous Evaluation in the form of Internal Assessment (IA) and End Semester / Annual External Assessment (EA). The examination section concentrates on the need for radical reforms in traditional examination and assessment systems and is working towards evolving a credible, valid, and reliable evaluation system. A written Manual of Examinations can be considered as one of the preconditions of any successful Examination System.

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CHAPTER I PRELIMINARY

Definitions

- 1) **The Academic Council:** The Academic Council shall be the principal academic body of the S.V. University and shall, subject to the provision of the rules, have the control over and be responsible for the maintenance of standards of teaching, research and training, approval of syllabus, Coordination of research activities, examinations and tests conducted by the University.
- 2) **Regulations:** Means the Academic Regulations and Programme Regulations of all the programmes of constituent colleges under the University
- 3) **The Vice-Chancellor:** The term "Vice-Chancellor" shall have the same meaning and scope as provided in the bye-law of University, here in after referred to as VC.
- 4) **The Registrar:** The term "Registrar" shall have the same meaning and scope as provided in the bye-law of University.
- 5) **The Controller of Examinations:** The term "Controller of Examinations" used shall have the same meaning and scope as provided in the bye-law of University, here in after referred to as CE.
- 6) **Programme** means a curriculum of several courses that are intended or understood to lead to a degree, diploma, or certificate. It may include all or some of the courses required for completion of a degree program.
- 7) **Course** a unit of teaching that typically lasts one academic term, is led by one or more instructors (Teachers or Professors), and has a fixed roster of students. A course usually covers an individual subject.
- 8) **Choice Based Credit System (CBCS):** The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective/minor or skill-based courses. The courses can be evaluated following the grading system, which is considered better than the conventional marks system.
- 9) **Outcome-based education (OBE),** also known as standards-based education, is an educational theory that bases each part of an educational system around goals (outcomes). By the end of the educational experience, each student have to achieve the goal.
- 10) **Program outcomes** represent broad statements that incorporate many areas of inter-related knowledge and skills developed throughout the **program** through a wide range of courses and experiences. They represent the big picture, describe broad aspects of behaviour, and encompass multiple learning experiences.

- 11) **Course outcomes** are measurable statements that concretely state what students are expected to learn in a course. While goals or objectives can be written more broadly, course outcomes describe specifically how learners will achieve the goals.
- 12) **Semester** is a half-year term in the University.
- 13) **Semester Grade Point Average (SGPA)** is the weighted average of grade points obtained in all the courses registered by the student during the semester.
- 14) **Cumulative Grade Point Average (CGPA)** is the weighted average of grade points obtained in all the passed courses registered by the student in all semesters.
- 15) **External assessment** is the assessment of an examination conducted by the university.
- 16) **Internal assessment** is the continuous assessment of the performance of a student during the study of a course done by the concerned internal faculty member.
- 17) **Examination Centre** means the constituent colleges of the University, recognized or approved by the University as a centre for conducting theory/practical examinations of the University.
- 18) **Custodian** means the officer who is in charge of the answer books, score sheets, issue registers and all other documents in the centralized theory valuation camps.
- 19) **Chief Superintendent** (CS) means the faculty member of the constituent college of the University appointed by the Controller of Examinations for the conduct of the theory examinations at the same constituent colleges approved as theory examination centers by the University.
- 20) **Deputy Chief Superintendent** is the member of the faculty appointed by the Controller of Examinations to assist the Chief Superintendent in conducting the theory examinations.
- 21) **Question Paper Setters** means those eligible/qualified teachers of the Institutions affiliated to other Universities included in the panel approved by the Board of Studies for question paper setting who are assigned to prepare question papers for the conduct of examinations.
- 22) **Subject Expert** is the senior teacher/ HOD of the concerned subject to deal with the complaints regarding the content of question papers of a particular subject, within the time stipulated while conducting the theory examinations, and to recommend corrections/modifications/replacement of questions, if any, to the Controller of Examinations for further action.
- 23) **Question Bank** means a set of questions collected from internal/external faculty for some of the programmes. It will usually contain not less than five times that of the required number of questions under each category. The question bank shall be fed to the system and by using the pre-

developed software, the question paper shall be generated at random on the day of the examination. It shall be transmitted online to the examination centres.

24) Question Paper Bank means the availability/collection of a set of scrutinized question papers for each subject of an examination to transmit one question paper which is selected randomly by the system to be sent to the respective examination centres.

25) QP Code means the unique code assigned to the question paper.

26) Moderator/Scrutinizer is the member of faculty who is eligible to be an examiner of the University and belonging to an institution/college of this University or other University appointed by the University to scrutinize the question papers already prepared by the question paper setters in accordance with the syllabi, scheme of examination and the instructions given by the University before being added to the question paper bank.

27) Examiner means those members of the faculty who are appointed by the CE for the conduct of practical/viva-voce examinations and valuation of theory answer books as per the programme regulations concerned.

28) Hall Ticket means the permitting document given to each eligible candidate by the Controller of Examinations to write the University examinations for which they have registered.

29) External Examiner is the member of faculty who is eligible/qualified to be an examiner of an institution/college affiliated to other universities, who is included in the panel approved by BOS and appointed by the Controller of Examinations as external examiner for conducting theory or practical Examination at University.

30) Internal Examiner is the member of faculty who is eligible and qualified to be an examiner of the institution/college of this University, included in the panel approved by the Academic Council and appointed by the Controller of Examinations as internal examiner for conducting the practical examination at that particular institution/college.

31) Malpractice means all the irregular/improper activities committed by students or on their behalf and the lapses committed by the Chief Superintendent, invigilators and all other staff of the examination centres who are involved in the conduct of examinations.

- 32) **Malpractice Enquiry Committee (MEC):** Enquires about the malpractices and other lapses if any occurred in/during the conduct examinations.
- 33) **Practical Centre Chief Superintendent** is the Head of the Institution /Sr. Professor for each examination appointed by the Controller of Examinations for the smooth and efficient conduct of the entire practical examination at each centre with the co-ordination of the examiners.
- 34) **Observer of the theory examinations** is the member of faculty from other Institutions appointed by the University to observe and report on the proper conduct of the theory examinations at a particular examination centre.
- 35) **Squad of the theory examinations** is the member of faculty from other institutions/universities appointed by the University to observe and report on the proper conduct of the theory examinations at all the examination centres of that day.

CHAPTER II

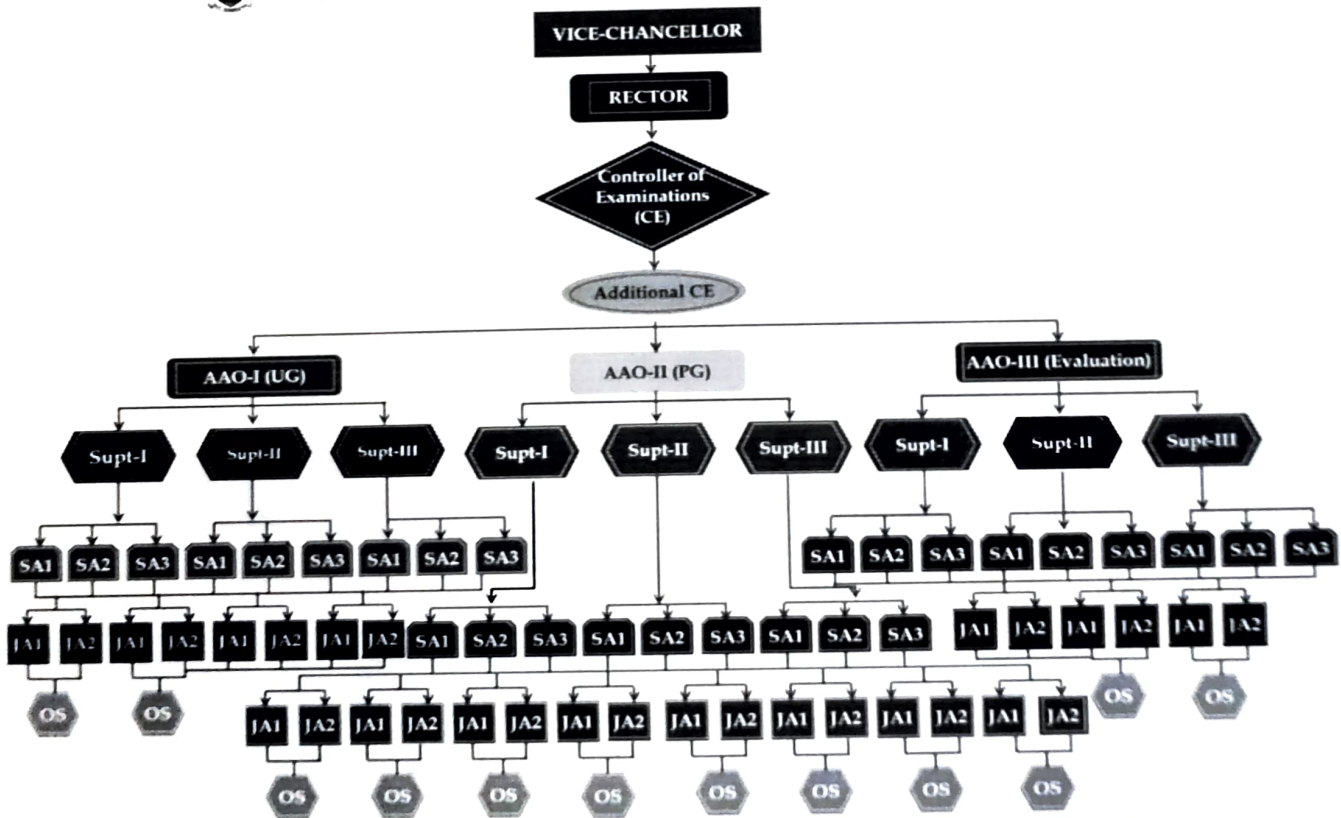
The organisation structure of the office of CE

1. Controller of Examination (CE)
2. Additional CE
3. Superintendent
4. Senior Assistants
5. FDA
6. SDA
7. Attender/peon
8. Security/watchman

Structure chart:



SRI VENKATESWARA UNIVERSITY:: TIRUPATI



AAO- Assistant Administrative Officer, Supt- Superintendent, SA- Senior Assistant, JA- Junior Assistant, OS- Office Subordinate

CHAPTER III

CONDUCT OF EXAMINATIONS

Appointment of Question Paper Setters

1. Appointment of question paper setters relating to all examinations conducted by the University shall be made by the Vice-Chancellor or by the Controller of Examinations (by virtue of powers delegated to her/him by the Vice-Chancellor) from the respective panels prepared based on recommendations of the Board of Studies as per the qualification and approved by the Academic Council from time to time. Every panel submitted to the Controller of Examinations shall consist of a sufficient number of names of question paper setters as required. However, she/he can appoint persons not included in the panel also as question paper setters in exceptional circumstances, with the approval of the Vice-Chancellor.
2. The Controller of Examinations (CE) can cancel the appointment offered to any person as a question paper setter for valid reasons.
3. Only persons having the prescribed qualifications and experience as per the regulations at the appropriate level shall be included in the panel. The respective Board of Studies may review the panel of question paper setters as and when required. In case any question paper setter is found inefficient, indulging in negligence, misconduct, malpractice, disobedience or found ineligible for any other reasons, the Vice-Chancellor, on recommendations of the Controller of Examinations, may disqualify such persons from being question paper setter.
4. Question paper setters can also be appointed as examiners in the subject for which they have set question paper.
5. Remuneration, TA and DA (as applicable) will be paid to all question paper setters as per the rates fixed by the University from time to time .
6. The Vice-Chancellor shall approve appointments as QP setters/examiners, waiving the above requirements in exceptional cases

Appointment of Examiners and Evaluators:

The Controller of Examinations, as delegated by the Vice-Chancellor, shall appoint eligible examiners and evaluators as per the prevailing programme regulations from the panel approved.

1. For the smooth conduct of practical examinations in each of the examination centres, internal examiners of that particular examination shall be appointed by the Controller of Examinations on the recommendation of the concerned Head of the Institution.
2. External examiners shall be appointed by the CE from the panel. The list may be suggested by the BOS for consideration, and the list may be approved by the BOS Chairperson.


The Director
NAAC Committee
S.V. University
TIRUPATI - 517 502