



# SRI VENKATESWARA UNIVERSITY

Accredited By 'NAAC' With 'A+' Grade

**Metric No: 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**

**DVV Comment:**


2.3.3.1. Number of mentors

HEI Input: 203

Provide Approved Mentor list as announced by the HEI for the year 2021-22.


**HEI Response:**

Provided Approved Mentor list as announced by the HEI for the year 2021-22.

  
PRINCIPAL  
S.V. COLLEGE OF SCIENCES  
S.V. UNIVERSITY, TIRUPATI-517502  
S.V. U. COLLEGE OF ENGINEERING  
TIRUPATI-517 502

  
PRINCIPAL  
S.V. UNIVERSITY COLLEGE OF ARTS  
TIRUPATI-517 502

  
PRINCIPAL  
College of Commerce,  
Management & Computer Science  
SRI VENKATESWARA UNIVERSITY  
Tirupati-517 502

  
The Director  
NAAC Committee  
S.V. University  
TIRUPATI - 517 502

### 2.3.3 Mentor list announced by the Sri Venkateswara University for the year 2021-22

S.NO	Name of the Full-time teacher	Designation	Name of the Department	Nature of appointment
1	B. SYAM MOHAN DAVID RAJU	PROFESSOR	ADULT & CONT. EDUCATION	FULL TIME
2	K. SUDHA RANI	PROFESSOR	ADULT EDUCATION	FULL TIME
3	R.B. SATYAVATHI	ASSO.PROFESSOR	ADULT EDUCATION	FULL TIME
4	V. SAKUNTHALAMMA	PROFESSOR	AIHC & ARCHAEOLOGY	FULL TIME
5	N. KRISHNA REDDY	PROFESSOR	AIHC & ARCHAEOLOGY	FULL TIME
6	P. BHASKAR REDDY	PROFESSOR	AIHC & ARCHAEOLOGY	FULL TIME
7	M. AMEENULLA	ASSO.PROFESSOR	ARABIC PERSIAN & URDU	FULL TIME
8	MD. NISHAR AHMED	ASSO.PROFESSOR	ARABIC PERSIAN & URDU	FULL TIME
9	G. JAYACHANDRA REDDY	PROFESSOR	AREA STUDIES PROGRAMME	FULL TIME
10	M. PRAYAGA	ASSO.PROFESSOR	AREA STUDIES PROGRAMME	FULL TIME
11	G. VIJAYA KUMAR REDDY	ASSO.PROFESSOR	AREA STUDIES PROGRAMME	FULL TIME
12	M. PADMAJA	ASST.PROFESSOR	AREA STUDIES PROGRAMME	FULL TIME
13	RAMESH BABU V	ASSO. PROFESSOR	AREA STUDIES PROGRAMME	FULL TIME
14	G.V. RAMESH BABU	ASST.PROFESSOR	COMPUTER SCIENCE	FULL TIME
15	K. SUNEETHA	ASST.PROFESSOR	ECONOMETRICS	FULL TIME
16	JMJ VINODINI	ASSO.PROFESSOR	ECONOMETRICS	FULL TIME
17	PADMAVATHI A	PROFESSOR	ECONOMICS	FULL TIME
18	R. SUNEETHA	PROFESSOR	ECONOMICS	FULL TIME
19	M. DEVARAJULU	PROFESSOR	ECONOMICS	FULL TIME
20	D. KRISHNAMOORTHY	PROFESSOR	ECONOMICS	FULL TIME
21	K. RADHIKA	ASSO.PROFESSOR	ECONOMICS	FULL TIME
22	T. SARADA	PROFESSOR	ENGLISH	FULL TIME
23	P. KUSUMAHARINATH	PROFESSOR	ENGLISH	FULL TIME
24	G.M.SUNDARAVALLI	PROFESSOR	ENGLISH	FULL TIME
25	P. USHA RANI	PROFESSOR	ENGLISH	FULL TIME
26	K. SUMAKIRAN	PROFESSOR	ENGLISH	FULL TIME
27	G RADHAKRISHNA	PROFESSOR	F.L. & LINGUISTICS	FULL TIME
28	G. ARUNA	PROFESSOR	F.L. & LINGUISTICS	FULL TIME
29	RAM PRAKASH	PROFESSOR	HINDI	FULL TIME

30	NARAYANA	ASSO.PROFESSOR	HINDI	FULL TIME
31	P. KRISHNA MOHAN REDDY	ASSO.PROFESSOR	HISTORY	FULL TIME
32	P.KOTHANDARAMI REDDY	PROFESSOR	HRDC	FULL TIME
33	K.VENKATARAMANA	ASSO.PROFESSOR	HRDC	FULL TIME
34	G. ADI NARAYANA	ASST.PROFESSOR	LAW	FULL TIME
35	M. PRASANTHA KUMARI	ASST.PROFESSOR	LIBRARY & INFORMATION SCIENCE	FULL TIME
36	K. SURENDRA BABU	PROFESSOR	LIBRARY & INFORMATION SCIENCE	FULL TIME
37	N. PADMA	ASSO.PROFESSOR	PERFORMING ARTS	FULL TIME
38	J. SANKAR GANESH	ASST.PROFESSOR	PERFORMING ARTS	FULL TIME
39	P. CHINNAIAH	PROFESSOR	PHILOSOPHY	FULL TIME
40	M. CHANDRAIAH	ASSO.PROFESSOR	PHILOSOPHY	FULL TIME
41	B. SREENIVASULU NAIK	ASST.PROFESSOR	PHILOSOPHY	FULL TIME
42	M. SIVASANKAR REDDY	PROFESSOR	PHYSICAL EDUCATION	FULL TIME
43	A. GIRIDHARA RAJU	ASST.DIRECTOR	PHYSICAL EDUCATION	FULL TIME
44	B.V.MURALIDHAR	PROFESSOR	POLITICAL SCIENCE	FULL TIME
45	V.K.RAVINDRA KUMAR	PROFESSOR	POPULATION STUDIES	FULL TIME
46	D. SAI SUJATHA	PROFESSOR	POPULATION STUDIES	FULL TIME
47	T. LAKSHMAMMA	PROFESSOR	POPULATION STUDIES	FULL TIME
48	P. VINAYAGA MURTHY	PROFESSOR	POPULATION STUDIES	FULL TIME
49	T. CHANDRASEKHARAYYA	ASSO.PROFESSOR	POPULATION STUDIES	FULL TIME
50	G. PADMANABHAM	PROFESSOR	SANSKRIT	FULL TIME
51	G. SIREESHA	ASSO.PROFESSOR	SANSKRIT	FULL TIME
52	G. STANLEY JAYA KUMAR	PROFESSOR	SOCIOLOGY	FULL TIME
53	P. SRINIVASULU REDDY	PROFESSOR	TELUGU STUDIES	FULL TIME
54	R. RAJESWARAMMA	PROFESSOR	TELUGU STUDIES	FULL TIME
55	S. RAJESWARI	PROFESSOR	TELUGU STUDIES	FULL TIME
56	M. RAVI KUMAR	PROFESSOR	TELUGU STUDIES	FULL TIME
57	K.SURENDRANADHA REDDY	PROFESSOR	ANTHROPOLOGY	FULL TIME
58	K.KODANDA REDDY	ASSO.PROFESSOR	ANTHROPOLOGY	FULL TIME
59	CH. APPA RAO	PROFESSOR	BIOCHEMISTRY	FULL TIME
60	S.D.S.MURTHY	PROFESSOR	BIOCHEMISTRY	FULL TIME
61	O.VIJAYASARATHI REDDY	PROFESSOR	BIOCHEMISTRY	FULL TIME
62	M.BALAJI	ASSO.PROFESSOR	BIOCHEMISTRY	FULL TIME


63	N.SAVITHRAMMA	PROFESSOR	BOTANY	FULL TIME
64	T.VIJAYA	PROFESSOR	BOTANY	FULL TIME
65	G.SUDARSANAM	PROFESSOR	BOTANY	FULL TIME
66	J.SREERAMA MURTHY	PROFESSOR	BOTANY	FULL TIME
67	M.NAGALAKSHMI DEVAMMA	ASSO.PROFESSOR	BOTANY	FULL TIME
68	J.KAMAKSHAMMA	ASST.PROFESSOR	BOTANY	FULL TIME
69	A.PADMAJA	PROFESSOR	CHEMISTRY	FULL TIME
70	Y.V.RAMI REDDY	PROFESSOR	CHEMISTRY	FULL TIME
71	D.SRINIVASULU	PROFESSOR	CHEMISTRY	FULL TIME
72	N.VENKATASUBBA NAIDU	PROFESSOR	CHEMISTRY	FULL TIME
73	N.YUGANDHAR SREEDHAR	PROFESSOR	CHEMISTRY	FULL TIME
74	C.VENKATA RAO	PROFESSOR	CHEMISTRY	FULL TIME
75	V.PADMAVATHI	PROFESSOR	CHEMISTRY	FULL TIME
76	C.SURESH REDDY	PROFESSOR	CHEMISTRY	FULL TIME
77	G.MADHAVI	PROFESSOR	CHEMISTRY	FULL TIME
78	T.MADHUSUDHAN REDDY	ASSO.PROFESSOR	CHEMISTRY	FULL TIME
79	N.V.V.JYOTHI	ASSO.PROFESSOR	CHEMISTRY	FULL TIME
80	T.DAMODARAM	PROFESSOR	ENVIRONMENTAL SCIENCE	FULL TIME
81	P.NAGA JYOTHI	ASST.PROFESSOR	FISHERY SCIENCE & AQUACULTURE	FULL TIME
82	K.V.SARITHA	ASSO.PROFESSOR	FUTURE STUDIES (BIOTECH)	FULL TIME
83	B.DEVA PRASAD RAJU	PROFESSOR	FUTURE STUDIES (MATHS)	FULL TIME
84	A.SUDHAKARAI AH	ASSO.PROFESSOR	FUTURE STUDIES (MATHS)	FULL TIME
85	N.CHENDRAYUDU	ASSO.PROFESSOR	GEOGRAPHY	FULL TIME
86	M.REDDI BHASKARA REDDY	ASSO.PROFESSOR	GEOGRAPHY	FULL TIME
87	Y.SUJATHA	ASST.PROFESSOR	GEOGRAPHY	FULL TIME
88	U.SURESH	ASSO.PROFESSOR	GEOLOGY	FULL TIME
89	T. MADHU	ASSO.PROFESSOR	GEOLOGY	FULL TIME
90	V.GOPE NAIK	ASST.PROFESSOR	GEOLOGY	FULL TIME
91	R.K. ANURADHA	PROFESSOR	HOME SCIENCE	FULL TIME
92	K.ANURADHA	PROFESSOR	HOME SCIENCE	FULL TIME
93	K.MANJULA	ASSO.PROFESSOR	HOME SCIENCE	FULL TIME
94	K.V.SUCHARITHA	ASSO.PROFESSOR	HOME SCIENCE	FULL TIME
95	B.SWAROOPA RANI	ASST.PROFESSOR	HOME SCIENCE	FULL TIME

96	G.VISWANATHA REDDY	PROFESSOR	MATHEMATICS	FULL TIME
97	V.SUGUNAMMA	PROFESSOR	MATHEMATICS	FULL TIME
98	D.BHARATHI	PROFESSOR	MATHEMATICS	FULL TIME
99	S.SREENADH	PROFESSOR	MATHEMATICS	FULL TIME
100	C.JAYA SUBBA REDDY	ASSO.PROFESSOR	MATHEMATICS	FULL TIME
101	S.RAMAKRISHNA	PROFESSOR	MATHEMATICS (MCA)	FULL TIME
102	C.PARAMAGEETHAM	PROFESSOR	MICROBIOLOGY	FULL TIME
103	J.PRAMODAKUMARI	ASST.PROFESSOR	MICROBIOLOGY	FULL TIME
104	KT.RAMAKRISHNA REDDY	PROFESSOR	PHYSICS	FULL TIME
105	Y.C.RATNAKARAM	PROFESSOR	PHYSICS	FULL TIME
106	V.RAJAGOPAL REDDY	PROFESSOR	PHYSICS	FULL TIME
107	R.P.VIJAYALAKSHMI	PROFESSOR	PHYSICS	FULL TIME
108	P.SREEDHARA REDDY	PROFESSOR	PHYSICS	FULL TIME
109	O.MAHAMMAD HUSSAIN	PROFESSOR	PHYSICS	FULL TIME
110	S.VIJAYABHASKARA RAO	PROFESSOR	PHYSICS	FULL TIME
111	S.VENKATARAMANA REDDY	ASSO.PROFESSOR	PHYSICS	FULL TIME
112	B.HEMALATHA RUDRAMADEVI	ASST.PROFESSOR	PHYSICS	FULL TIME
113	V.SRIKANTH REDDY	PROFESSOR	PSYCHOLOGY	FULL TIME
114	K. CHANDRAIAH	PROFESSOR	PSYCHOLOGY	FULL TIME
115	S.VISWANATHA REDDY	ASSO.PROFESSOR	PSYCHOLOGY	FULL TIME
116	M.SUBBA RAIDU	ASST.PROFESSOR	STATISTICS	FULL TIME
117	B.SAROJAMMA	ASSO.PROFESSOR	STATISTICS	FULL TIME
118	D.V.R.SAIGOPAL	PROFESSOR	VIROLOGY	FULL TIME
119	M.HEMA	PROFESSOR	VIROLOGY	FULL TIME
120	M.CHARITHA DEVI	ASSO.PROFESSOR	VIROLOGY	FULL TIME
121	R.RANJANI	ASSO.PROFESSOR	VIROLOGY	FULL TIME
122	G.NARASIMHA	ASSO.PROFESSOR	VIROLOGY	FULL TIME
123	M.SRINIVASULU REDDY	PROFESSOR	ZOOLOGY	FULL TIME
124	A.USHA RANI	PROFESSOR	ZOOLOGY	FULL TIME
125	P.JACOB DOSS	PROFESSOR	ZOOLOGY	FULL TIME
126	S.KISHORE	ASSO.PROFESSOR	ZOOLOGY	FULL TIME
127	M.RAJASEKHAR	ASSO.PROFESSOR	ZOOLOGY	FULL TIME
128	Y.SUNEETHA	ASSO.PROFESSOR	ZOOLOGY	FULL TIME

129	K.JAYACHANDRA REDDY	PROFESSOR	COMMERCE	FULL TIME
130	P.MOHAN REDDY	PROFESSOR	COMMERCE	FULL TIME
131	P.V.NARASIAH	PROFESSOR	COMMERCE	FULL TIME
132	M.RAJASEKHAR	PROFESSOR	COMMERCE	FULL TIME
133	B.RAMACHANDRA REDDY	PROFESSOR	COMMERCE	FULL TIME
134	M.VENKATEWARLU	PROFESSOR	COMMERCE	FULL TIME
135	M.PADMAVATHAMMA	PROFESSOR	COMPUTER SCIENCE	FULL TIME
136	G.ANJAN BABU	PROFESSOR	COMPUTER SCIENCE	FULL TIME
137	M.SREEDEVI	ASST.PROFESSOR	COMPUTER SCIENCE	FULL TIME
138	K.VIJAYALAKSHMI	ASST.PROFESSOR	COMPUTER SCIENCE	FULL TIME
139	E.KESAVULU REDDY	ASST.PROFESSOR	COMPUTER SCIENCE	FULL TIME
140	G VENKATA RAMESH BABU	ASST.PROFESSOR	COMPUTER SCIENCE	FULL TIME
141	SARDAR GUGLOTH	PROFESSOR	MANAGEMENT STUDIES	FULL TIME
142	B.AMARNATH	PROFESSOR	MANAGEMENT STUDIES	FULL TIME
143	BALAJI PRASAD PEDAPATI	PROFESSOR	MANAGEMENT STUDIES	FULL TIME
144	P.RAGHUNADHA REDDY	PROFESSOR	MANAGEMENT STUDIES	FULL TIME
145	M.SRINIVASA REDDY	PROFESSOR	MANAGEMENT STUDIES	FULL TIME
146	G.PRABHAKAR	PROFESSOR	CHEMICAL.ENG	FULL TIME
147	P.AKKILA SWATHANTHRA	ASST.PROFESSOR	CHEMICAL ENG	FULL TIME
148	B.SARATH BABU	ASST.PROFESSOR	CHEMICAL ENG	FULL TIME
149	K.MALLIKARJUNA RAO	PROFESSOR	CIVIL ENGINEERING	FULL TIME
150	M.SRIMURALI	PROFESSOR	CIVIL ENGINEERING	FULL TIME
151	P.MALLIKARJUNA	PROFESSOR	CIVIL ENGINEERING	FULL TIME
152	D.V.SATYANARAYANA MURTHY	PROFESSOR	CIVIL ENGINEERING	FULL TIME
153	CH.SUDHA RANI	PROFESSOR	CIVIL ENGINEERING	FULL TIME
154	D.VENKATA PRASADA RAO	PROFESSOR	CIVIL ENGINEERING	FULL TIME
155	G.N.PRADEEP KUMAR	PROFESSOR	CIVIL ENGINEERING	FULL TIME
156	K.NAGENDRA PRASAD	PROFESSOR	CIVIL ENGINEERING	FULL TIME
157	I.V. RAMANA REDDY	ASSO. PROFESSOR	CIVIL ENGINEERING	FULL TIME
158	T.HEMALATHA	ASST.PROFESSOR	CIVIL ENGINEERING	FULL TIME
159	S.ARUNA JYOTHY	ASST.PROFESSOR	CIVIL ENGINEERING	FULL TIME
160	N.MUNILAKSHMI	ASST.PROFESSOR	CIVIL ENGINEERING	FULL TIME
161	D.SREE HARI RAO	ASST.PROFESSOR	CIVIL ENGINEERING	FULL TIME

162	B.MADHUSUDANA REDDY	ASST.PROFESSOR	CIVIL ENGINEERING	FULL TIME
163	K.V.MADHU MURTHY	PROFESSOR	COMPUTER SCIENCE AND ENGINEERING	FULL TIME
164	M.HUMERA KHANAM	PROFESSOR	COMPUTER SCIENCE AND ENGINEERING	FULL TIME
165	P.VENKATA SUBBA REDDY	PROFESSOR	COMPUTER SCIENCE AND ENGINEERING	FULL TIME
166	DV.SUBBA RAO	PROFESSOR	COMPUTER SCIENCE AND ENGINEERING	FULL TIME
167	N.USHA RANI	ASST.PROFESSOR	COMPUTER SCIENCE AND ENGINEERING	FULL TIME
168	D.VIVEKANANDA REDDY	ASST.PROFESSOR	COMPUTER SCIENCE AND ENGINEERING	FULL TIME
169	T.GOWRI MANOHAR	PROFESSOR	ELECTRICAL AND ELECTRONICS ENGINEERING	FULL TIME
170	CH.CHENGAIAH	PROFESSOR	ELECTRICAL AND ELECTRONICS ENGINEERING	FULL TIME
171	M.DAMODAR REDDY	PROFESSOR	ELECTRICAL AND ELECTRONICS ENGINEERING	FULL TIME
172	G.VENKATA MARUTHESWAR	PROFESSOR	ELECTRICAL AND ELECTRONICS ENGINEERING	FULL TIME
173	A.LAKSHMI DEVI	PROFESSOR	ELECTRICAL AND ELECTRONICS ENGINEERING	FULL TIME
174	V.USHA REDDY	ASST.PROFESSOR	ELECTRICAL AND ELECTRONICS ENGINEERING	FULL TIME
175	JN.CHANDRASEKHAR	ASST.PROFESSOR	ELECTRICAL AND ELECTRONICS ENGINEERING	FULL TIME
176	S.NARAYANA REDDY	PROFESSOR	ELECTRONICS AND COMMUNICATION ENGINEERING	FULL TIME
177	T.SREENIVASULU REDDY	PROFESSOR	ELECTRONICS AND COMMUNICATION ENGINEERING	FULL TIME
178	G.UMAMAHESWARA REDDY	PROFESSOR	ELECTRONICS AND COMMUNICATION ENGINEERING	FULL TIME
179	RVS SATYANARAYANA	PROFESSOR	ELECTRONICS AND COMMUNICATION ENGINEERING	FULL TIME
180	G.SREENIVASULU	PROFESSOR	ELECTRONICS AND COMMUNICATION ENGINEERING	FULL TIME
181	T.RAMASHRI	PROFESSOR	ELECTRONICS AND COMMUNICATION ENGINEERING	FULL TIME
182	S.VARADARAJAN	PROFESSOR	ELECTRONICS AND COMMUNICATION ENGINEERING	FULL TIME
183	B.ANURADHA	PROFESSOR	ELECTRONICS AND COMMUNICATION ENGINEERING	FULL TIME
184	S.SWARNA LATHA	ASSO.PROFESSOR	ELECTRONICS AND COMMUNICATION ENGINEERING	FULL TIME
185	D.GOWRI SANKAR REDDY	ASST.PROFESSOR	ELECTRONICS AND COMMUNICATION ENGINEERING	FULL TIME
186	I.KULLAYAMMA	ASSO.PROFESSOR	ELECTRONICS AND COMMUNICATION ENGINEERING	FULL TIME
187	P.VENKATARAMAIAH	PROFESSOR	MECHANICAL ENGINEERING	FULL TIME
188	V.DIWAKAR REDDY	PROFESSOR	MECHANICAL ENGINEERING	FULL TIME
189	G.BHANODAYA REDDY	PROFESSOR	MECHANICAL ENGINEERING	FULL TIME
190	K.RAJESH BABU	ASSO.PROFESSOR	MECHANICAL ENGINEERING	FULL TIME
191	P.HEMA	ASST.PROFESSOR	MECHANICAL ENGINEERING	FULL TIME
192	K.ARUNA	ASST.PROFESSOR	MECHANICAL ENGINEERING	FULL TIME
193	K.DHARAMA REDDY	ASST.PROFESSOR	MECHANICAL ENGINEERING	FULL TIME
194	A.SREENIVASULU REDDY	ASST.PROFESSOR	MECHANICAL ENGINEERING	FULL TIME

195	K.SURENDRA BABU	ASST.PROFESSOR	SVU LIBRARY	FULL TIME
196	S.V.SUBBA REDDY	PROFESSOR	SVU DIRECORATE OF DISTANCE EDUCATION	FULL TIME
197	V.RAVI NAIDU	PROFESSOR	SVU DIRECORATE OF DISTANCE EDUCATION	FULL TIME
198	S.THAVAMANI	PROFESSOR	SVU DIRECORATE OF DISTANCE EDUCATION	FULL TIME
199	M.BHUPATHI NAIDU	PROFESSOR	SVU DIRECORATE OF DISTANCE EDUCATION	FULL TIME
200	G.JANAKIRAMAIAH	PROFESSOR	SVU DIRECORATE OF DISTANCE EDUCATION	FULL TIME
201	R.JYOTHI	ASST.DIRECTOR	SVU DIRECORATE OF DISTANCE EDUCATION	FULL TIME
202	T.SURENDRA REDDY	ASSO.PROFESSOR	SVU ORIENTAL RESEARCH INSTITUTE	FULL TIME
203	P.VENKATESWARLU	ASSO.PROFESSOR	SVU ORIENTAL RESEARCH INSTITUTE	FULL TIME

  
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 TIRUPATI - 517 502





# SRI VENKATESWARA UNIVERSITY : TIRUPATI

Accredited By 'NAAC' With 'A+' Grade

Date: 22.08.2021

## CIRCULAR

The following list of Faculty Members were enlisted to act as Mentor for the students admitted in to PG programmes for the Academic year 2021 – 2022. The modalities of University mentoring system was appended for Mentors guidance.

**PRINCIPAL**  
**S.V. UNIVERSITY COLLEGE OF ARTS**  
**TIRUPATI-517 502**



# **SRI VENKATESWARA UNIVERSITY : TIRUPATI**

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S.V. UNIVERSITY, TIRUPATI-517502



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S.V.U. COLLEGE OF ENGINEERING  
TIRUPATI-517 502**



**Sri Venkateswara University**  
**Student Mentoring Cell**

# Sri Venkateswara University, Tirupati

## Mentoring System

### Introduction:

Mentorship is considered as a very important component of higher education institutions. At Sri Venkateswara University, we promote the excellence in education by exploration, understanding, explanation and transformation of the world through teaching, learning, research and scholarly activities as well as services to local, state, national and global communities.

There are many ways in which mentoring can be defined. Of which here we are accepting the definition, which appropriately describes the University Mentoring System.

*“A professional relationship in which an experienced person (the mentor) assists another (the mentee) in developing specific skills and knowledge that will enhance the mentee's professional and personal growth”*

### Expectations from Both Mentor and Mentee

- Respect confidences and trust each other.
- Discover common ground and respect your differences.
- Be available as and when required with prior planning

### Expectations from Mentee

- Identify realistic goals. Discuss your needs and expectations with your mentor; think about what you want out of the program prior to each meeting.
- Negotiate ideas and activities with your mentor.
- Be committed to carrying out agreed-upon goals; follow through.
- Be receptive to suggestions and feedback.
- Keep mentor informed of progress.
- Contact mentor if unable to attend scheduled meetings in a timely manner.
- Realize that having a mentor is a privilege and work hard to take advantage of the opportunity.
- Contact program staff if there is a concern with the mentor relationship.

Accordingly following is the list of expectations from a Mentor

- Listening actively with interest, holding the focus on the mentee's agenda
- Managing the framework of the mentoring sessions, while encouraging the mentee to take responsibility for the content
- Taking appropriate approaches for betterment of the mentee
- Helping the mentee to frame long term objectives instead of short term interests and see holistic image
- Helping a mentee to have a different point of view for the situation and explain possible perspectives
- Taking an interest in the mentee's progress

A Mentee is expected to be:

- Responsible for his or her development, rather than expecting sole help from his/her mentor.
- Committed, attending planned sessions and taking the actions suggested by with the mentor.
- Punctual and respecting agreed rules.
- Transparent in behavior with his/her mentor.

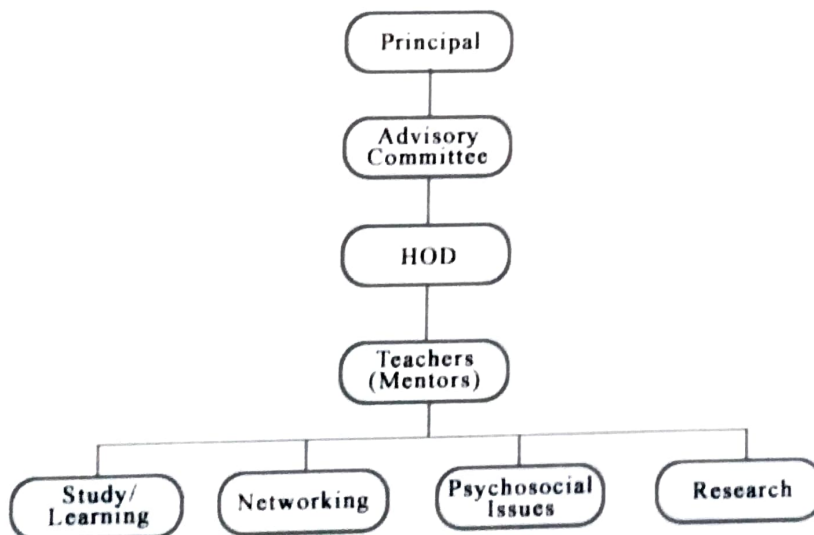
### Objectives:

1. To provide support and guidance on teaching, research, the mentoring of students.
2. To support the professional advancement of the mentees by relaying experiences and knowledge of mentors in the key performance areas of teaching, research and support service.
3. To address psychosocial issues of the mentees for in time remedy and to avoid things deteriorate further.
4. To improve the study environment by improving relationships between teachers and their students and make the teaching more effective.

### Activities:

1. Preparing mentors for the mentoring activity.
2. Providing constructive reviews of the institution.
3. To help mentee understand and acquaint with the routine activities of the department.
4. Guiding to improve learning, monitoring performance and helping in developing skill of student.
5. Helping the mentee with networking in the campus.
6. Advising the mentee on group dynamics, study material, research, paper/dissertation writing, scholarships, and other schemes relevant to the mentee.
7. Assisting for problem solving or conflict resolution.

### System Hierarchy





## **Roles:**

1. Principal:
  - a. The Principal will induct Heads of the Departments to look after mentoring activities in the department concerned.
  - b. The Principal shall organize training for newly inducted Mentors.
  - c. The Principal shall supply mentors and junior faculty members with sources of information regarding good mentoring practices.
  - d. Principal shall co-ordinate with Heads of the Departments for periodic assessment and communication.
2. Heads of the Departments:
  - a. Heads of the Departments will induct Teacher Mentor/s for respective departments and facilitate the smooth functioning of the system.
  - b. He/She will monitor the progress of the relationship between mentor and mentee. Also will provide feedback to the mentors and mentees.
  - c. He/She will be also reporting and record keeping authority for the department.
  - d. He/She will meet the mentors of the Departmental once a month to review the progress of the mentoring activity and prepare a summary of the same during the period.
3. Teacher Mentor:
  - a. Teacher Mentor will help the Mentees to get study material, reference books and most important, will help them build network in the organization, guide mentees about possible career openings and thrust areas or research for doctorate/post- doctorate study.
  - b. He/She will help the students feel comfortable and homely so that they can freely share their issues.
  - c. He/She will meet the mentee in groups or in person at least once every fortnight, provide room for openly sharing their problems or issues, and help them solve.
  - d. He/She can seek help of higher authorities, if needed, to mitigate the issue, or if the problem exaggerates report to the concerned authorities.
  - e. He/She will be putting the discussion with mentee on record and keeping track of mentee's progress.
  - f. Teacher Mentor will meet the Heads of the Departments once a month to report the progress of the mentoring activity in the previous month.
  - g. At the end of every term, the mentor shall provide a short written summary of the mentoring activities over the course of the past term and the perceived benefits to the mentee as part of the term review.
  - h. At the same time, mentor should collect from the mentee a brief written summary of what he/she has done, what he/she is currently doing, what he/she plans to do and any issues, problems, or challenges being faced during this period in his/her words.



### **Guidelines for Mentors**

1. Each Mentor is allotted with a batch of students, in consultation with Head of the Department.
2. Mentors should conduct at least four meetings per semester with the mentees.
2. Mentors should take care of mentee's batch for academic interests and support them for improvement.
4. Mentors should encourage students for extracurricular activities within the institute and at University as well as inter-University level.
5. Mentors should interact with parents only in case of extreme situations.
6. Mentors should maintain records of all the meetings held with mentees/parents.
7. Mentors should update regularly the record in the formats supplied.
8. Mentors should provide information about possible financial assistance available to mentees.
9. Every Department has to conduct "Open House" once in an academic year.
10. The record has to be handed over to the new mentor in case mentors are changed.
11. Annual report in form of summary has to be prepared by each Mentor and to be submitted to the Head of the Departments.

### **Self-Assessment, Personal Goal and Professional Development Plans**

Each student must prepare a self-assessment individually and Professional Development Plan with his or her mentor. When the plan is complete, both the mentor and the student will sign the plan. The plan should be brought to all mentoring meetings and may be adapted to meet the objectives in consultation with mentor.

The purpose of the exercise is:

- To assess skills, strengths, weaknesses and areas where development is needed.
- To identify achievable learning goals.

The plan requires following things:

1. Declaring personal goal  
The personal goal should identify the student's values and vision inclusive of ethical considerations for personal and professional development.
2. Self-assessment
3. Conversation Topics  
They refer to all type of discussions permitted mutually for the personal and professional betterment of mentee.

Every student is encouraged to periodically review and revise plan with his or her mentor as needed. Periodic reviews allow the pair to note progress as well as to identify goals that need continued attention.

Instructions for preparing Professional Development Plan for the student

Personal Goal: (to be prepared by Student keeping in mind his/her values, vision and ethics)

Self-assessment:(to be prepared by Student)

- Assessing skills, strengths and weaknesses where development is needed
- Ask peers, mentors, family and friends what they see your skills, strengths and weaknesses development is needed
- Outline long-term career opportunities
- Short term goals
  - o What type of work I like to be doing
  - o What is important to me in a career

Skill

Strengths

Weaknesses

Professional Realistic Goal: (to be filled by student in consultation with Mentor)

Plan to achieve the Goal:

P  
(1) PRINCIPAL  
S.V. COLLEGE OF SCIENCES  
S.V. UNIVERSITY, TIRUPATI-517502

6  
PRINCIPAL  
S.V. UNIVERSITY COLLEGE OF ARTS  
TIRUPATI-517 502

4  
PRINCIPAL  
College of Commerce,  
Management & Computer Science  
SRI VENKATESWARA UNIVERSITY  
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The Director  
NAAC Committee  
S.V. University  
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