

UGC-Human Resource Development Centre (HRDC)
Sri Venkateswara University, Tirupati - 517 502
Tentative Schedule of Courses during the year : 2023-24

S.No	Title of the Course	Subject Eligibility	Month	Duration of the Programme	
				From	To
1	Refresher Course (RC) in Health Management	All Subjects	August 2023	10-08-2023	23-08-2023
2	RC in Gender Studies	-do-	October 2023	14.10.2023	27.10.2023
3	RC in Physical and Chemical Science	Physics Chemistry			
4	RC in Mathematics and Statistics	Mathematics Statistics	November 2023	02.11.2023	15.11.2023
5	RC in Commerce and Management	Commerce Management			
6	RC in Life Sciences	Life Sciences			
7	RC in Social Sciences	Social Sciences			
8	RC in Oriental Studies	Oriental Studies	December-2023	1-12-2023	30-12-2023
9	1 st Faculty Induction Programme (FIP)	All Subjects			
10	2 nd FIP	-do-	<p style="text-align: center;">The courses in S.No. 2 & 3 are proposed to organize in online mode only. S.No. 04.to S.No. 10 will be conducted online / hybrid (online + offline) mode according to the UGC guidelines</p>		
11 to 14	11. RC in Culture, Heritage and Tourism (All Subjects), 12. RC in Information and Communication Technology (All subjects) 13. RC in Environmental Studies, 14. 3 rd FIP & 16. 4 th FIP (All Subjects).		It is proposed to organize these courses during January to March 2024. Aspirants are informed to apply to these Courses from now onwards. Once minimum number of applications are received, then exact dates will be announced and courses will be organized before 31-03-2024.		
15	Short Term Courses :		Participation through nomination by the respective institutes only. Two weeks before the commencement of the programme, exact date will be announced for each course and accordingly the courses will be organized from August-2023 to February-2024.		
	1.E-Learning and MOOC's	All Subjects			
	2. Professional Development Programme (PDP) for Teachers				
	3. Skill Development Programme for Non-Academic Staff	All categories			
	4. SPSS for Research Scholars	Research Scholars			
16	Webinars : on NEP-2020, Post Covid, Health Management, Climate Change, Sustainable Development, Yoga and Meditation, Leadership and Cyber Security etc	All Subjects	Month-wise schedule will be announced and organized from August 2023 to March 2024.		

- Note : 1. Teachers can download the application available in next 2 pages. As it is difficult to read hand written details like Names, mail ID's etc. all are informed to fill the application with typing, enclose a crossed bank draft for Rs.1000-00, towards registration fee, drawn on any Nationalised bank, in favour of " Director, UGC-HRDC, S.V.University " payable at Tirupati and completed applications should reach " The Director, UGC-HRDC,SVUniversity Tirupati-517502 " by post 14 days before the starting date of the courses. Before sending by post, scan the filled application and draft and send scanned copies to the HRDC mail : hrdcsvutpt@gmail.com. Call letters will be sent through mail after receipt of original draft.
2. A.P.Govt. College Lecturers are informed to send the applications to HRDC as per the approval and instructions from the Commissioner of Collegiate / Higher Education.
3. If any course is cancelled by any reason, the registration fee collected will be returned through RTGS, deducting RTGS charges.

Date : 29.09.2023

Prof. R. P. Vijayalakshmi
Director I/c, HRDC
Director Mobile : 9441408408 (App)
Land line : 0877-2248620,



UGC-HUMAN RESOURCE DEVELOPMENT CENTRE (HRDC)
SRI VENKATESWARA UNIVERSITY
TIRUPATI – 517502



APPLICATION FORM (Should be filled with typing)

Faculty Induction Program : ----- / Refresher Course in : -----	Stamp/passport size Photo
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1.	Name of the Applicant	
2.	Designation	
3.	Gender (Male/Female)	
4.	Category (SC/ST/BC/Others)	
5.	Date of Birth & Age	
6.	Whatsapp Mobile No. (Compulsory for online classes)	
7.	e-mail Address (Call letters will be sent through mail)	
8.	College Address	
9.	Residential Address	
10.	Nearest Railway Station with Distance	
11.	Subject	
12.	Qualifications	
13.	Name of Affiliating University	
14.	Date of Appointment	
15.	Type of Employment (Govt./ Aided / University/Unaided)	
16.	Teaching Experience	
17.	Scale of Pay drawn (UGC / State Government)	
18.	Savings Bank Account Details (To refund registration fee if course is not organised)	Account No : IFSC Code : Bank : Place :

19. Previous Programmes Attended

	Programme	From	To	Name of the Institution where attended
a)	Orientation Programme			
b)	Refresher Courses			
	1st Course			
	2nd Course			
	3rd Course			
Due date for next CAS:				

20. Details of Registration Fee : Amount : Rs. D.D.No :

Date : Bank Name :

Date : Signature of the Applicant

RECOMMENDATION OF THE FORWARDING AUTHORITY

I hereby certify that:

i. This college comes under the purview of the UGC and receiving/ not receiving assistance from the Commission under Section - 2(f) 12 B of the UGC Act.

ii. This college has been affiliated to _____ University since _____

iii. The application of Mr./Mrs/Dr _____ working as _____ is forwarded to the Director,

HRDC, SriVenkateswara University for Faculty Induction Programme/ Refresher Course

in _____ from _____ to _____, if selected he / she will

be relieved in time to participate in the above course on “ On Duty “.

Sign of the Head of the Institution
with seal

Date:

FOR OFFICE USE ONLY

The candidate _____ is selected for participation in FIP/OP/RC
in _____ to be held from _____ to _____.

Date: Office Director