

SRI VENKATESWARA UNIVERSITY: TIRUPATI
SVU COLLEGE OF ARTS

DEPARTMENT OF POLITICAL SCIENCE AND PUBLIC ADMINISTRATION
(Revised Scheme of Instruction and Examination, Syllabus etc., under CBCS Regulations -2016
is Amended as per NEP-2020)

(With effect from the batch admitted in the Academic Year 2023-24)
M.A. POLITICAL SCIENCE AND PUBLIC ADMINISTRATION

SEMESTER-I

(Common for both Political Science and Public Administration)

S. No	Code	Title of the Course	Credit Hrs / Week	No. of Credits	Core / Elective	IA	SEE	Total Marks
1	PSPA 101	Constitution Making - Indian Experience	6	4	Core-Theory	20	80	100
2	PSPA 102	Western Political Thought	6	4		20	80	100
3	PSPA 103	Modern Political Analysis	6	4		20	80	100
4	PSPA 104	Principles of Public Administration	6	4		20	80	100
5	PSPA 105	A Political Sociology	6	4	CF	20	80	100
		B Indian Political Thought						
		C Public Relations & Mass Communication						
6	PSPA 106	A Dynamics of Public Administration	6	4	EF	20	80	100
		B Globalization and Indian Political Economy						
Total			36	24		120	480	600
7	PSPA 107	Human Values and Professional Ethics - I	0	0	Audit Course	100	0	0

- All Core Papers are Mandatory
- Compulsory Foundation- Choose ONE Paper
- Elective Foundation – Choose ONE paper
- Audit Course – 100 Marks (Internal) – Zero Credits under Self Study
- Interested Students may register for MOOC with the approval of the concerned DDC but it will be considered for the award of the grade as open elective only giving extra credits.

SEMESTER-II

(Common for both Political Science and Public Administration)

S. No	Code	Title of the Course	Credit Hrs / Week	No. of Credits	Core / Elective	IA	SEE	Total Marks
1	PSPA 201	Administrative Theories	6	4	Core-Theory	20	80	100
2	PSPA 202	Research Methodology	6	4		20	80	100
3	PSPA 203	Indian Government and Politics	6	4		20	80	100
4	PSPA 204	Public Policy	6	4		20	80	100
5	PSPA 205	A Democracy and Political Institutions	6	4	CF	20	80	100
		B Public Enterprises in India						
		C Administrative Techniques						
6	PSPA 206	A Comparative Politics	6	4	EF	20	80	100
		B International Administration						
Total			36	24		120	480	600
7	PSPA 207	Human Values and Professional Ethics - II	0	0	Audit Course	100	0	0

- All Core Papers are Mandatory
- Compulsory Foundation- Choose ONE Paper
- Elective Foundation – Choose ONE paper
- Audit Course – 100 Marks (Internal) – Zero Credits under Self Study
- Interested Students may register for MOOC with the approval of the concerned DDC but it will be considered for the award of the grade as open elective only giving extra credits.


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CORE COURSE:

There may be a Core course in every semester. This is the course which is to be compulsorily studied.

ELECTIVE COURSE:

Elective Course is a course which can be chosen from a pool of papers. It may be

- Supportive to the discipline of study
- Provide an expanded scope
- Enable an exposure to some other discipline / domain
- Nature student's proficiency / skill

An elective may be "**Generic Elective**" focusing on those courses which add generic proficiency to the students. These electives shall be "Discipline Centric". Three or Four Papers may be offered, of which **TWO** may be chosen.

Skill Oriented Course and Multidisciplinary Course / Project are introduced as per Action Plan of National Education Policy – NEP- 2020.

An elective may be "**Open Elective**" and shall be offered for other Disciplines only. At least **ONE** Paper must be chosen for study as **MANDATORY**. More than one paper may be studied through self-study.

FOUNDATION COURSE:

The Foundation Courses may be of two kinds: Compulsory Foundation and Elective Foundation.

Compulsory Foundation courses are the courses based upon the content that leads to knowledge enhancement. They are mandatory for all discipline.

Elective Foundation courses are value-based and are aimed at Man-Making education.

SCHEME OF INSTRUCTION

The Board of Studies (BOS) of each specialization shall formulate the scheme of instruction and detailed syllabi. For every course learning objectives and learning outcomes should be defined. While formulating the scheme of instruction, the BOS shall facilitate to offer the minimum number of credits for the entire Programme. The syllabi of theory courses shall be organized into **FIVE** units of equal weight.

PART- A

Part A contains 20 marks with two short questions from Each Unit out of which the student has to answer **FIVE** questions with each question carrying 4 marks with a total of **20**marks.

PART-B

Examination in theory shall consist of **FIVE UNITS** in each paper, Two questions from each unit of syllabus out of which a student shall answer one question carrying 12 marks for each question with a total of 60 marks. Total of Part A and Part B will be of 80 marks.

PROJECT WORK

The work shall be carried out in the concerned department of the student or in any recognized Educational Institutions of Higher learning/ Universities /Industry/Organization as approved by the DDC. The student shall submit the outcome of the project work in the form of a report.

The Project Work shall be evaluated at the end of the IV Semester with **80** marks for the report and **20** marks for the Viva Voce with a maximum of a **100** marks.

SEMESTER – I

PSPA 101: CONSTITUTION MAKING – INDIAN EXPERIENCE

Core Paper

UNIT - I

- a) National Movement – Historical Background
- b) The Debates of the Constituent Assembly – Role of Dr. B.R.Ambedkar, Sardar Vallabai Patel.

UNIT – II

- a) Salient features of Indian Constitution.
- b) Parliamentary Form of Government Vs Presidential Form of Government.

UNIT – III

- a) Preamble, Fundamental Rights, Directive Principles of State Policy, Fundamental Duties.
- b) Constitutional Amendments - Types and Procedures

UNIT - IV

- a) Composition, powers and functions of the Lok Sabha.
- b) Composition, powers and functions of the Rajya Sabha.

UNIT - V

- a) Executive - President, Vice-President, Speaker.
- b) Prime Minister, Council of Ministers.

Suggested Readings:

1. Government of India, The Constitution of India Bare Act with Amendments, Educreation Publishing, New Delhi, 2021.
2. Basu D D, Shorter Constitution of India, Lexis Nexis Publishers, New Delhi, 2021.
3. Bakshi P M, Constitution of India, Lexis Nexis Publishers, New Delhi, 2021.
4. Mahendra Pal Singh, V. N. Shukla's Constitution of India, Eastern Book Company Publishers, New Delhi, 2021.
5. Dr. P.K. Agrawal & Dr. K.N. Chaturvedi, Commentary on the Constitution of India, Prabhat Prakashan Publishers, New Delhi, 2020
6. Sharma L P, Indian National Movement and Constitutional Development, Lakshmi Narain Agarwal Publishers, New Delhi, 2020.
7. Basu D D, An Introduction to Indian Constitution, Lexis Nexis Publishers, New Delhi, 2021.
8. Sharma L P, Indian National Movement, Lakshmi Narain Agarwal, Delhi, 2020.
9. Fadia B.L, Kuldeep Fadia, Indian Government and Politics, Sahitya Bhawan Publishers, New Delhi, 2020.
10. Dr. B.R. Ambedkar, The Constitution of India, Educreation Publishing, New Delhi, 2020.


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PSPA 102: WESTERN POLITICAL THOUGHT
Core Paper

UNIT-I: Renaissance Political Theory

- a) Machiavelli's Life and Teachings to The Prince.
- b) Modernism in Machiavelli's Political Thought.

UNIT-II: Social Contract Theory

- a) Thomas Hobbe's views on State of Nature, Sovereignty, Theory of Social Contract.
- b) John Locke's Views on Human Nature , State of Nature , Theory of Social Contract and Rousseau's views on Social Contract and General Will.

UNIT-III: Utilitarianism

- a) Jermy Bentham and his Contribution to Political Thought.
- b) J.S.Mill views on Liberty and Representative Government.

UNIT-IV: Idealism

- a) Hegel's Theory of State
- b) T.H. Green's Theory of State.

UNIT-V: Scientific Socialism

- a) Karl Marx Alienation Theory
- b) Karl Marx Theory of Class Struggle.

Suggested Readings:

1. Selected Heed Editorial Board , Western And Indian Political Thinkers, Heed Publication Pvt Ltd, New Delhi, 2021
2. S.K. Sharma Urmila Sharma, Western Political Thought: From Plato to Burke (Volume1), Atlantic Publishers and Distributors (P) Ltd, New Delhi, 2021.
3. Gauba, Western Political Thought 4th Edition, Mayoer Publishers, New Delhi, 2021.
4. Subrata Mukherjee & Sushila Ramaswamy, A History of Political Thought - Plato to Marx, Jain Hook Agency Publishers, New Delhi, 2021
5. S. K. Sharma Urmila Sharma, Western Political Thought: From Plato to Burke, Atlantic; Latest edition , New Delhi, 2021.
6. Sharma Urmila, Western Political Thought from Plato to Burke ,atlantic Publishers & Distributors Pvt Ltd, New Delhi, 2021.
7. Archana Chaturvedi, Western Political Thought, Nation Press, New Delhi, 2021.
8. R.C.Gupta, Western Political Thought, Lakshmi Narain Agarwal , New Delhi, 2021.
9. Amal Kumar Mukhopadhyay, Western Political Thought From Ancient Greeks to Modern Political Scientists, Sage Publication, Delhi, 2020.
10. Gauba O.P., Western Political Thought, National Paperbacks Publishers, New Delhi, 2019.


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PSPA 103: MODERN POLITICAL ANALYSIS
Core Paper

UNIT-I: Political Analysis

- a) Meaning, Nature, Scope, Significance and Approaches to the study of Modern Political Analysis.
- b) Fact - Value Dichotomy.

UNIT-II: Political Systems

- a) Behaviouralism / Features/Limitations
- b) Post - Behaviouralism

UNIT-III: Decision-Making Theories

- a) Input-Output Theory
- b) Game Theory, Communication Theory

UNIT-IV: Major Concepts

- a) Power, Authority and Legitimacy
- b) Political Development

UNIT-V: Ideology

- a) Mahatma Gandhi – His Philosophy
- b) Dr. B. R. Ambedkar – His Philosophy

Suggested Readings:

1. Jayapalan N, Modern Political Analysis, Atlantic Publishers and Distributors (P) Ltd, New Delhi, 2021.
2. John Staddon, The New Behaviorism Foundations of Behavioral Science, Routledge Publishers, United Kingdom, 2021.
3. Robert A. Dahl and Bruce Stinebrickner, Modern Political Analysis, 6th edition, Pearson Publishers, New Delhi, 2020.
4. R.P. Sahani, Ambedkar Political Philosophy, Global Vision Publishing House, New Delhi, 2019.
5. P. B. Rathod, Modern Political Analysis, A B D Publishers, New Delhi, 2012.
6. Easton, David, The Political System, Scientific Book Agency, Calcutta, 2000.
7. Venkata Subbaiah C & Muralidhar B.V., Modern Political Theory, S.V. University, Distance Mode Publication, Tirupati, 1990.
8. S.P. Varma, Modern Political Theory, S Chand Publications, New Delhi, 2018.
9. N. Jayapalan, Comprehensive Modern Political Analysis, Atlantic Publishers & Distributors Pvt Ltd, New Delhi, 2020.
10. Colin Hay, Political Analysis: A Critical Introduction, Palgrave Macmillan Publishers, London, United Kingdom, 2002.


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PSPA 104: PRINCIPLES OF PUBLIC ADMINISTRATION
Core Paper

UNIT-I

- a) Meaning, Nature, Scope and Importance of Public Administration.
- b) Evolution of Public Administration.

UNIT-II

- a) Woodrow Wilson - Politics and Administrative Dichotomy.
- b) Classical Approach-Henry Fayol, Luther Gullick and Urwick

UNIT-III

- a) Organization – Types of Formal and Informal Organization, Basis of Organization.
- b) Principles of Organization- Hierarchy, Unity of Command, Span of Control, Delegation, Centralization, and Decentralization, Division of Work, Co-ordination and Motivation,

UNIT-IV

- a) Leadership –Qualities, Styles.
- b) Communication –Types and Principles.

UNIT-V

- a) New Public Administration, Minnowbrooke Conferences
- b) Public Administration and Globalization.

Suggested Readings:

- 1) Spectrum Authors, Public Administration Theories and Principles, Spectrum Books Pvt. Ltd, New Delhi, 2021
- 2) Fadia B.L, Public Administration in India,v Publishers, New Delhi, 2021.
- 3) Naidu S P ,Public Administration: Concepts and Theories,Second edition,New Age International Private Limited, New Delhi, 2021.
- 4) Myneni S R, Principles of Public Administration, Alahabad Law Agency, New Delhi, 2016.
- 5) Avasthi and Maheswari, Public Administration, Lakshminarayan Agarwal, Agra, New Delhi, 2020.
- 6) Laxmikanth M, Public Administration, McGraw Hill Education (India) Private Limited, Noida,2020.
- 7) Donald Menzel and Harvey White (eds), The State of Public Administration: Issues, Challenges and Opportunities, New York, ME. Sharpe, 2011.
- 8) Battacharya, Mohit, New Horizons of Public Administration, Jawahar Publishers, New Delhi, 2013.
- 9) Ravindra Prasad, D.Prasad V.S Prasad, Satyanarayana P. and Y.Parthasaradhi (eds.), Administrative Thinkers, Sterling, New Delhi, 2013.
- 10) Jan-Erik Lane, New Public Management: An Introduction, Routledge Publishers, London, 2000.


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PSPA 105(A): POLITICAL SOCIOLOGY
Compulsory Foundation Paper

UNIT-I:

- a) Political Sociology – its Nature, Scope and Significance.
- b) Political Sociology and other Social Sciences.

UNIT-II:

- a) Approaches to the Study of Political Sociology.
- b) Max Weber's Contribution to Political Sociology.

UNIT-III:

- a) Political Participation
- b) Political Modernization.

UNIT-IV:


- a) Political Leadership-Its Traits.
- b) Political Communication.

UNIT-V:

- a) Political Culture.
- b) Political Socialization – Agents and Stages.

Suggested Readings:

1. Neeraj, Political Sociology, Neeraj Publications, New Delhi, 2021.
2. Chakraborty Satyabrata, Political Sociology, Trinity Publishers, New Delhi, 2021.
3. Pukhraj Jain, Dr. B.L. Fadia, Political Sociology, Sahitya Bhawan Publishers, New Delhi, 2017.
4. Mishra, S.K., Political Sociology, Sri Durga Pustak Bhandar Publishers, Sambalpur, 1989
5. Gajanafar Alam, Political Sociology, K.K. Publications, New Delhi, 2014.
6. Palekar, S.A., Political Sociology, Mangalam Publications, Delhi, 2010.
7. Pradip Basu, Political Sociology, Setu Prakashani Publishers, New Delhi, 2015
8. Janowitz, M., Political Sociology in Encyclopedia of Social Sciences, Free Press, McMillan, 1961.
9. Venkata Subbaiah. C & Muralidhar B.V, Modern Political Theory, S.V. University, Distance Mode Publication, Tirupati, 1990.
10. Sushil Kumar Saxena and Satish Mittal, Political Sociology, Arjun Publishing House, Delhi, 2012.


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PSPA 105(B): INDIAN POLITICAL THOUGHT
Compulsory Foundation Paper

UNIT-I:

- a) Ancient Indian Thought - Sources; The Concept of Dharma and Danda.
- b) Nature of State in ancient India.

UNIT-II:

- a) Veda Vyasa (Shantiparva) - Rajadharma, Manu -Social Laws.
- b) Kautilya – Theory of State.

UNIT-III:

- a) Agganna Sutta (DighaNikaya) – Theory of Kingship
- b) Ziauddin Barani – Ideal Polity, Abul Fazal- Monarchy

UNIT-IV:

- a) Raja Ram Mohan Roy – Rights, Pandita Ramabai – Gender.
- b) Swami Vivekananda – Ideal Society.

UNIT-V:

- a) Mahatma Gandhi – Swaraj, Dr. B. R. Ambedkar – Social Justice.
- b) Vinayak Damodar Savarkar – Hindutva, Jawaharlal Nehru – Secularism, Ram Manohar Lohia – Socialism.

Suggested Readings:

1. Gauba O. P, Indian Political Thought, National Paperbacks Publishers, New Delhi, 2021.
2. Urmila Sharma, Indian Political Thought, Atlantic Publishers, New Delhi, 2020
3. Himanshu Roy and M P. Singh, Indian Political Thought: Themes and Thinkers, Third Edition, Pearson Education Publishers, New Delhi, 2020.
4. Bhikhu Parekh, Gandhi's Political Philosophy, London: Macmillan Press, 1989.
5. Bhikhu Parekh, Colonialism, Tradition and Reform: An Analysis of Gandhi's Political Discourse, Sage Publications, New Delhi, 1989.
6. Bhikhu, Parekh and Thomas Pantham (eds.), Political Discourse: Explorations in Indian and Western Political Thought, Sage Publication, New Delhi, 1987.
7. Bidyut Chakrabarty and Rajendra Kumar Pandey, Modern Indian Political Thought: Text and Context, Sage Publication, New Delhi, 2009.
8. Partha Chatterjee, Nation and its Fragments, Oxford University Press, New Delhi, 1994.
9. Partha Chatterjee, Nationalist Thought and the Colonial World: A Derivative Discourse? Zed Books, London, 1986.
10. V. R. Mehta and Thomas Pantham (ed.), Political Ideas in Modern India: Thematic Explorations, Sage Publications, Delhi, 2006.


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PSPA 105(C): PUBLIC RELATIONS & MASS COMMUNICATIONS
Compulsory Foundation Paper

UNIT – I

- a) Public Relations: Evolution, Essentials and Principles.
- b) Ministry of Information and Broadcasting - Organizations, Functions.

UNIT – II

- a) Mass Communication: Characteristics, Scope, Mass Communication and Mass Culture.
- b) Functions of Mass Communication: Persuade, Inform, Educate and Entertain: Impact & Influence of Mass Media.

UNIT – III

- a) Theories of Mass Communication- Cognitive Theory, Authoritarian Theory, Libertarian Theory.
- b) Corporate Public Relations: Process, Elements and Management of Corporate Public Relations.

UNIT - IV

- a) Employee and Stake holder Relations.
- b) Education and Community Relations.

UNIT - V

- a) Professional Code: Meaning, Principles and Code of Ethics (International, IPRA)
- b) Public Relations and Social Responsibility, Right to information, Intellectual Property Rights.

Suggested Readings:

1. Karen Freberg, Discovering Public Relations An Introduction to Creative and Strategic Practices, Sage Publications, New Delhi, 2020
2. D.S. Mehta, Handbook of Public Relations in India, Allied Publishers Ltd, New Delhi, 1998.
3. Diwaker Sharma, Public Relations: An Emerging Specialized Profession, Deep & Deep Publication Pvt. Ltd. New Delhi, 2004.
4. Frazier Moore, Frank B. Kalup, Public Relations: Principles, Cases, and Problems, Richard Irwin Publishers, New York, 2002.
5. U.K. Singh & B. Narayan, Public Relations Management, Anmol Publications Pvt. Ltd., New Delhi, 1999.
6. Sumit Narula, Mass Communication: Theory and Practice, Regal Publications, New Delhi, 2011.
7. Reddi C.V.N, Effective Public Relations and Media Strategy, Prentice Hall India Learning Private Limited, New Delhi, 2013.
8. Iqbal Sachdeva, Public Relations: Principles and Practices, Oxford University Press, New Delhi, 2009.
9. Jaishri Jethwaney and Sarkar N. N, Public Relations Management, Sterling Publishers, New Delhi, 2015.
10. Seema Hasan, Mass Communication, CBS Publishers and Distributors, New Delhi, 2021.

PSPA 106(A): DYNAMICS OF PUBLIC ADMINISTRATION
Elective Foundation Paper

UNIT-I

- a) Comparative Public Administration - Concepts and Approaches
- b) Development Administration – Meaning, Concept and Approaches.

UNIT-II

- a) New Public Management
- b) Public Choice Approach

UNIT-III

- a) New Public Service
- b) Public Governance

UNIT-IV

- a) Millennium and Sustainable Development Goals
- b) Citizen Empowerment and Development

UNIT-V

- a) Digital Governance – Evolution and Models
- b) Digital India.

Suggested Readings:

- 1) Michael E. Milakovich, Digital Governance Applying Advanced Technologies to Improve Public Service, Routledge Publishers, United Kingdom, 2021.
- 2) Abul Kashem Mozumder, Dynamics of Public Administration and Management, A H Development Publishing House, New Delhi, 2018
- 3) Rajeev Sijariya, Rahul Sharma, Digital India A Socio Economic Transformation, Bharti Publications, New Delhi, 2017.
- 4) Myneni S R, Principles of Public Administration, Allahabad Law Agency, New Delhi, 2016.
- 5) Avastashi and Maheswari, Public Administration, Lakshminarayan Agarwal Agra, 2012.
- 6) Battacharya, Mohit, New Horizons of Public Administration, Jawahar Publishers, New Delhi, 2013.
- 7) Ravindra Prasad, D. Prasad V.S Prasad, Satyanarayana P. and Y. Parthasaradhi (eds.), Administrative Thinkers, Sterling, New Delhi, 2013.
- 8) Jan-Erik Lane, New Public Management: An Introduction, Routledge Publishers, United Kingdom, 2000.
- 9) Baker, R.J.S., Administrative Theory and Public Administration, Hutchinson University Library, London, 1972.
- 10) Denhardt, Robert B. and Joseph W. Grubbs, Public Administration: An action Orientation, Fourth Edition, Thomson (Wadsworth), Canada, 2003.


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PSPA 106(B): GLOBALIZATION AND INDIAN POLITICAL ECONOMY
Elective Foundation Paper

UNIT - I

- a) Concept of Globalization, Political Economy - Nature, Scope and Significance
- b) Planning, Redistribution.

UNIT-II

- a) Impact of Colonial Rule on Indian Economy
- b) Land Reforms , Green Revolution, White Revolution - Their Impact

UNIT -III

- a) Indian Economy— Salient Features
- b) National and Regional Political Parties -Their Approach to Economic Development:

UNIT - IV

- a) Economic Reforms in India – Rajiv Gandhi and Post 1991
- b) Regions in Politics- Uneven development, Regional Inequality

UNIT - V

- a) Globalization impact on Indian Economy
- b) Political economic issues in environment, sustainability and inequality

Suggested Readings:

1. A Panel of Authors, Indian Economy: Performance and Policies 21st Edition 2020-2021, Academic Foundation Publishers, New Delhi, 2020.
2. Yadav R, Globalisation & the Indian Economy, New Century Publications, New Delhi, 2009.
3. Ramesh Chandra, Globalisation, Liberalisation, Privatisation and Indian (Industry), Vol.3, Disha Books Orient Longman Publishers, New Delhi, 2020
4. Douglas Hurt, The Green Revolution in the Global South: Science, Politics, and Unintended Consequences (NEXUS), The University of Alabama Press, USA, 2020.
5. Brass, Paul R, The Politics of India since Independence, Cambridge University Press, Cambridge, 1992.
6. Terence, J. (Ed), The State and Development Planning in India, Oxford University Press, Delhi, 1994.
7. Chatterjee, Partha, A Possible India: Essays in Political Criticism, Oxford University Press, Delhi, 1997.
8. Rahul Mukherji, Political Economy of Reforms in India, Oxford Press, New York, USA, 2014.
9. Datt & Sundharam, Indian Economy, S Chand Publishers, New Delhi, 2016.
10. Dinesh Aggarwal and A.K. Mohapatra, Globalization & The Indian Economy, Prateeksha Publications, New Delhi, 2011.


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PSPA 107: HUMAN VALUES AND PROFESSIONAL ETHICS-I
Audit Course

- UNIT-I:** Definition and Nature of Ethics- Its Relation to Religion, Politics, Business, Law, Medicine and Environment. Need and Importance of Professional Ethics - Goals - Ethical Values in Various Professions.
- UNIT-II:** Nature of Values-Good and Bad, Ends and Means, Actual and Potential Values, Objective and Subjective Values, Analysis of Basic Moral Concepts-Right, ought, duty, obligation, justice. Responsibility and Freedom, Good Behavior and Respect for Elders. Character and Conduct.
- UNIT-III:** Individual and Society: Ahimsa (Non-violence), Satya (Truth), Brahmacharya (Celibacy), Asteya (Non-possession) and Aparigraha (Non- stealing). Purusharthas (Cardinal virtues) Dharma (Righteousness), Artha (Wealth), Kama (fulfillment bodily desires), Moksha (Liberation).
- UNIT-IV:** Bhagavad Gita- (a) Niskama Karma. (b) Buddhism- The Four Noble Truths - Arya Astanga Marga. (c) Jainism-Mahavratas and Anuvratas. Values Embedded in Various Religions, Religious tolerance, Gandhian ethics.
- UNIT-V:** Crime and Theories of punishment- (a) Reformative, Retributive and Deterrent. (b) Views on Manu and Yajnavalkya.

Suggested Readings:

1. Saroj Kumar and Sheenu Nayyer, Universal Human Values and Professional Ethics, Thakur Publication Pvt Ltd , Lucknow, Uttar Pradesh ,2020
2. Naagarazan R S, A Textbook on Professional Ethics and Human Values , New Age International Publishers,2017.
3. Singh and Dhanpat Rai, Human Values & Professional Ethics, Dhanpat Rai Publishers, New Delhi, 2016.
4. Yogendra , Human Values & Professional Ethics , AITBS Publishers, New Delhi,2010
5. John S Mackenzie: A Manual of Ethics,Cosmo Publishers, USA,2020.
6. Purushottama Bilimoria , Indian Ethics: Classical Traditions and Contemporary Challenges: Volume I, Routledge Publishers, Delhi, 2007
7. S.A. Sherlekar, Ethics in Management, Himalaya Publishing House, New Delhi, 2005.
8. Hindu Ethics: A Philosophical Study,University of Hawaii Press, Publishers, Honolulu, USA, 1998.
9. John Deigh,An Introduction to Ethics , Cambridge Publishers,New Delhi, 2015.
10. John Murdoch, The Laws of Manu: or Manava Dharma-Sastra, Forgotten Books Publishers, London, United Kingdom, 2018.


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SEMESTER-II
PSPA 201: ADMINISTRATIVE THEORIES
Core Paper

UNIT-I

- a) Meaning, Nature and Importance of Administrative Theory; Approaches to the Administrative Theory.
- b) Evolution and Emerging Trends in Administrative Theory.

UNIT-II

- a) F.W. Taylor - Scientific Management.
- b) Management Systems - Likert

UNIT-III

- a) Max Weber – Concept of Bureaucracy.
- b) Herbert Simon – Decision-Making Theory.

UNIT-IV

- a) Elton Mayo – Human Relation Theory
- b) Abraham Maslow –Hierarchical Needs Theory

UNIT-V

- a) Douglas McGregor - Theory X and Theory Y
- b) F.W Riggs Ecology of Public Administration.

Suggested Readings:

- 1) Sanjay Kumar, Aniket Shonak, Administrative Theory, Straight Forward Publishers Pvt. Ltd, Delhi, 2021.
- 2) Vijay Aggarwal, Administrative Thinkers ,Teenage Publishers, New Delhi, 2021
- 3) Ravindra Prasad, D. and P. Satyanarayana and Others (ed.), Administrative Thinkers, Sterling, New Delhi, 2013.
- 4) Rakesh Hooja, Administrative Theories : Approaches, Concepts and Thinkers in Public Administration, Rawat Publications, Jaipur , 2007
- 5) Team Spectrum Books, Public Administration Theories and Principles, Spectrum Publishers, Delhi, 2021.
- 6) Sapru R K, Administrative Theories And Management Thought, PHI Learning Publishers, Delhi,2021
- 7) Naidu S P, Public Administration: Concepts and Theories, New Age International Private Limited Publishers, Delhi, 2021.
- 8) Sanjay Kumar, Aniket Shonak, Administrative Theory, Straight Forward Publishers Pvt. Ltd, Delhi, 2021.
- 9) Kumar Anil, Administrative Theory & Thought, Ancient Publishing House, Delhi,2021.
- 10) Gollybaba, Administrative Theory, Gullybaba Publishing House Pvt. Ltd, New Delhi, 2020.


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PSPA 202: RESEARCH METHODOLOGY
Core Paper

UNIT-I

- a) Research - Meaning, Nature, Scope and Importance.
- b) Methods of Research and Techniques

UNIT-II

- a) Hypothesis – Meaning – Types – Sources
- b) Formulation of Research Design.

UNIT-III

- a) Sampling- Types of Sampling in Social Science Research.
- b) Case Study Method – Characteristics – Limitations.

UNIT-IV


- a) Data Collection – Tools and Techniques.
- b) Data Processing and Analysis.

UNIT- V

- a) Report Writing.
- b) Use of Computers in Social Science Research.

Suggested Readings:

1. David E. McNabb, Research Methods For Political Science Quantitative Qualitative And Mixed Method Approaches, Taylor & Francis Ltd, Abingdon, United Kingdom, 2021.
2. Ashutosh Kumar, Research Methodology and Techniques in Political Science, ABD Publishers, New Delhi, 2021.
3. Sandra van Thiel, Research Methods in Public Administration and Public Management: An Introduction, Routledge Publishers, New Delhi, 2021
4. Rajat Acharyya, Nandan Bhattacharya, Research Methodology for Social Sciences, Routledge Publishers, New Delhi, 2020.
5. Kevin S, Research Methodology for Social Sciences, ANE Books Publishers, New Delhi, 2019.
6. Kothari C R , Gaurav Garg, Research Methodology : Methods And Techniques, New Age International Publishers Fourth edition, New Delhi, 2019.
7. Arunangshu Giri, Debasish Biswas, Research Methodology for Social Sciences ,Sage Publishers, Delhi, 2019.
8. Mukesh H. Khatik, Research Methodology in Political Science ,JTS Publications , Delhi, 2018.
9. Arunangshu Giri, Debasish Biswas, Research Methodology for Social Sciences, SAGE Publications India Pvt Ltd, New Delhi, 2018
10. John W. Creswell and Cheryl N. Poth, Qualitative Inquiry and Research Design, Sage Publishers, USA, 2017.


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PSPA 203: INDIAN GOVERNMENT AND POLITICS
Core Paper

UNIT- I

- a) Indian President – Election Process and Role
- b) Emergency Provisions – National Emergency (Article 352), President’s Rule (Article 356), Financial Emergency (Article 360)

UNIT- II

- a) Legislative Procedure, Parliamentary Privileges
- b) Control over Administration – Legislative, Executive and Judicial

UNIT- III

- a) Indian Judiciary – Structure, Supreme Court , High Court
- b) Judicial Activism, Judicial Review, Public Interest Litigation

UNIT- IV

- a) Role of Civil Services in Democracy
- b) Five Year Plans, NITI AAYOG

UNIT- V

- a) Coalition Politics in India
- b) Emerging Trends in Indian Politics

Suggested Readings:

- 1) Ghosh, Peu, Indian Government and Politics, PHI Learning Pvt. Ltd., New Delhi, 2021.
- 2) Bidyut Chakrabarty and Rajendra Kumar Pandey, Indian Government and Politics, Sage Publications, 2021.
- 3) Preetam V. Jain, Constitutional Government & Democracy in India, Mahaveer Publications, Delhi, 2021
- 4) Avasthi A P, Indian Government and Politics, Lakshmi Narayan Agarwal Publications, Delhi, 2020.
- 5) Sangeeta Yellappa, Coalition Governments in India, Manglam Publications, Delhi, 2020.
- 6) Fadia B.L, Kuldeep Fadia, Indian Government and Politics, Sahitya Bhawan Publishers, New Delhi, 2020.
- 7) Bhambhri C P, Understanding Indian Politics, Shipra Publications, New Delhi, 2018
- 8) Singhvi L M, Evolution of Indian Judiciary, Prabhat Prakashan, New Delhi, 2016.
- 9) Himanshu Roy & Mahendra Prasad Singh, Indian Political System, Pearson Publishers, New Delhi, 2018.
- 10) Nitin Shivhare, Indian Polity and Governance, S.Chand Publishers, New Delhi, 2023.


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PSPA 204: PUBLIC POLICY
Core Paper

UNIT-I

- a) Meaning, Nature, Scope and Importance of Public Policy; Approaches to the Study of Public Policy.
- b) The Policy -Making Process.

UNIT-II

- a) System's Theory.
- b) Elite Theory.

UNIT-III

- a) Policy Formulation and Implementation.
- b) Role of Political Parties in Policy Formulation.

UNIT-IV


- a) Role of Bureaucracy in Public Policy Making.
- b) Role of Non-Governmental Organizations in Policy Making; Role of Civil Society in Policy Making

UNIT-V

- a) Governance and Policy
- b) Role of Information Technology in Public Policy Process.

Suggested Readings:

1. Ram Chandrashekharan, Public Policy and Administration in India, Academic Aspirations Publishers, New Delhi, 2021.
2. Furqan Ahmad, Public Policy in India, Adroit Publishers, New Delhi, 2021.
3. Kuldee Mathur, Public Policy and Politics in India- How Institutions Matter, Oxford University Press, New Delhi, 2020.
4. Sapru R K and Y. Sapru, Public Policy: Formulation, Implementation and Evaluation, Sterling Publications Private Limited, 2020.
5. Radhakrishan Sapru, Public Policy: A Contemporary Perspective, Sage Publications India Private Limited, New Delhi, 2017.
6. Thomas R. Dye, Understanding Public Policy: Books a La Carte, 15th edition, Pearson College Publishers, London, United Kingdom, 2017.
7. Wilson, Carter, Public Policy: Continuity and Change. Illinois: Waveland Press, 2006.
8. Anderson, J, Public Policy-Making: An introduction (revised 6th edition), Houghton Mifflin, Boston, 2005.
9. Araral Jr. Fritzen Michael Howlett, M Ramesh and Xun Wu, Routledge Handbook of Public Policy, Routledge, New York, 2013.
10. Fischer, F., Reframing Public Policy: Discursive Politics and Deliberative Practices, Oxford University Press, USA, 2003.


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**“PSPA 205(A): Indian National Movement” (2017) instead of this course
“PSPA 205(A): DEMOCRACY AND POLITICAL INSTITUTIONS” New course
replaced (for the New Batch 2023)
Compulsory Foundation Paper**

UNIT-I

- a) Origin of Democracy and its Evolution, Meaning and Definition
- b) Democracy – Types and Merits and Demerits

UNIT-II

- a) Unitary and Federal - Merits and its Demerits.
- b) Dimensions of Democracy – Social, Economic and Political

UNIT-III

- a) Montesquieu’s Theory government, Separation of Powers with reference to USA.
- b) Challenges before Democracy – Women and Marginalised Sections of the Society

UNIT-IV

- a) Meaning, Definition and Classification of Political Parties
- b) Interest Groups, Pressure Groups and Public Opinion – Their Impact on Policy Making

UNIT-V

- a) Central Vigilance Commission, Ombudsman,
- b) Emerging trends in Social Media - Its impact on Society and Governance

Suggested Readings:

1. Gazal Bharadwaj, The Making of Modern India, OakBridge Publishing, New Delhi, 2021.
2. Chander Prakash Bhambhri, Democracy in India, National Book Trust, New Delhi, 2023.
3. Laxmikanth. M, Governance in India, Mc Grawhill Publishers, New Delhi, 2021.
4. Myneni.S.R, Principles of Public Administration, Allahaad Law Agency, New Delhi, 2016.
5. H.R.Bharadwaj, Politics, Religion and Judiciary in India, Har-Anand Publications Pvt Ltd, New Delhi., 2018
6. Suhas Palshikar, Indian Democracy, OUP India Publishers, New Delhi, 2017.
7. Laxmikanth, Governance in India, McGraw Hill Publishers, Noida, 2021.
8. S.R.Maheswari, Indian Administration, Orient Longman Publishers, New Delhi, 2005.
9. Anthony H. Birch, Concepts and Theories of Modern Democracy, Routledge Publishers, Abingdon-on-Thames, Oxfordshire, England.
10. Raj Padhiyar, Social Media and Politics in India, Educreation Publishing, New Delhi, 2019.


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PSPA 205(B): PUBLIC ENTERPRISES IN INDIA
Compulsory Foundation Paper

UNIT - I

- a) Nature, Scope, and Importance of Public Enterprises in India
- b) Origin and Growth of PEIs in India.

UNIT-II

- a) Forms of Organization – Departmental, Company and Corporation - Advantages and Disadvantages.
- b) Governing Boards, Board of Directors and Mixed Boards: Composition, Powers and Functions

UNIT –III

- a) Recruitment and Selection Procedure, Public Enterprise Selection Board, Training, Employer – Employee Relations and Labour Welfare Programmes.
- b) Financial Management: Pricing Policy in Public Enterprises, ARC Recommendations, Administrative Problems- ARC and Study Teams recommendations on Material Management.

UNIT - IV

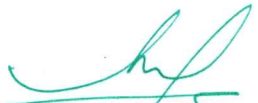
- a) Parliamentary Committee on Public Enterprises – History, Composition, Powers and Functions, Committee on Public Enterprises and Bureau of Public Enterprises.
- b) Audit Boards and their Constitution and Functions. ARC Recommendations in relation to the Audit.

UNIT -V

- a) Accountability of Public Enterprises to Parliament, Autonomy Vs Accountability.
- b) Problems of the Public Enterprises in India

Suggested Readings:

1. Madhusudana H. S, Disinvestment and Privatization of Public Sector Enterprises PSEs in India, New Century Publications, New Delhi, 2021.
2. A. H. Hanson, Public Enterprise and Economic Development (Routledge Library Editions: Public Enterprise and Privatization), Routledge Publishers, New Delhi, 2021.
3. Govind Bhattacharjee, Public Sector Enterprises in India: Evolution, Privatisation and Reforms, Sage Publications Pvt. Ltd, New Delhi, 2020.
4. K.R.Sudhaman, Public Sector, Har-Anand Publications Pvt Ltd, New Delhi, 2020.
5. P. K. Jain, Public Sector Enterprises in India: The Impact of Disinvestment and Self Obligation on Financial Performance, Springer India Publishers, New Delhi, 2016.
6. K.R. Gupta, Public Enterprises: Economics and Management: Vol.1, Atlantic Publishers, New Delhi, 2011.
7. Tarun Mandal, Public Sector Enterprises in India: Reforms & Restructures, Serial Publications, New Delhi, 2012.
8. R.K. Mishra J. Kirmani, State Level Public Enterprises in India, Gyan Publishing House, New Delhi, 2007.
9. Rao Nageshwar Shukla Mata Badal Prakash Jagdish, Administration of Public Enterprises in India, Himalaya Publishing House, New Delhi, 2007.
10. Vibha Mathur, Disinvestment of Public Sector Enterprises in India, New Century Publications, New Delhi, 2004.


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PSPA 205(C): ADMINISTRATIVE TECHNIQUES
Compulsory Foundation Paper

UNIT - I

- a) Work Study, Work Measurement: Meaning, Objectives, Essentials and Techniques of Work measurement.
- b) Time Management: Techniques, Strategies for effective Time Management.

UNIT-II

- a) Stress Management: concept of Stress, Causes of Stress, Effect of Stress, Coping Strategies for effective of Stress.
- b) Total Quality Management.; The concept, objectives, components, Significance & implementation of Total quality Management in India.

UNIT-III

- a) Management Information System its Objectives, Essentials of good information system, Functions, Role of MIS in Planning and control.
- b) O & M, Approach. Objectives, functions of O & M, Functions, essentials of O&M Units.

UNIT - IV

- a) Ethical and Moral Techniques in Administration.
- b) Administrative Reforms in Indian Administration: Strategies and policies in administrative improvement.

UNIT -V

- a) Management by Objective : Pre- requisites, Process, Benefits, Problems and limitations of MBO, its application in Public Administration.
- b) O.D. Techniques in Public Administration: Definition, Characteristics, objectives, process, OD interventions.

Suggested Readings:

1. Muthuswamy, Brinda, Sanjeev, Swamy's Manual on Establishment and Administration, Swamy Publishers, New Delhi, 2020.
2. Alok Chakrawal and Pratibha Goyal, Stress Management, Studera Publishers, New Delhi, 2016.
3. Janak Singh Meena, Administrative Reforms and Good Governance, Aavishkar Publishers, Jaipur, 2016.
4. Pratibha Goyal Alok Chakrawal, Stress Management, Studera Press, New Delhi, 2016.
5. Darpan Verma, Skills and Techniques in Administrative office Management, Anmol Publications Pvt. Ltd, New Delhi, 2015.
6. Monoranjan Sarkar, Modern Administrative Techniques, Dominant Publishers, New Delhi, 2013.
7. Ramesh K. Arora, Indian Public Administration: Institutions And Issues, NEW AGE Publishers, New Delhi, 2012.
8. Gupta C. B, Human Resource Management, Sultan Chand & Sons, New Delhi, 2005.
9. S R Maheshwari, Administrative Reforms in India, Macmillan Publishers, New Delhi, 2000.
10. Goel, S.L., Modern Management Techniques, Deep & Deep Publications Pvt. Ltd. 2000.

PS 206(A): COMPARATIVE POLITICS
Elective Foundation Paper

UNIT-I

- a) Meaning, Definition, Nature, Scope and Importance of Comparative Politics.
- b) Approaches to the Study of Comparative Politics.

UNIT-II

- a) The State in a Global context Sovereignty- Contract and Consent
- b) Authoritarian Rule , Communist, Fascist and Military Rule

UNIT-III

- a) Fundamentalism and Traditionalism,
- b) Constitutionalism-Nature, Importance and Sources of Constitution.

UNIT-IV

- a) Constitutionalism Vs Constitution, Obstacles to Constitutionalism
- b) Totalitarian Regimes – Dictatorship, Military Rule.

UNIT-V

- a) Race, Ethnicity and Pluralism - Comparative Study of India and UK.
- b) Terrorism and Cyber Attack - Comparative Study of India and USA

Suggested Readings:

1. Vidya Bhushan, Comparative Politics, Atlantic Publication, New Delhi, 2021.
2. Chakraborty Satyabrata, Political Sociology, Trinity Publishers, New Delhi, 2021.
3. Tapan Biswal, Comparative Politics, Laxmi Publications, New Delhi, 2020.
4. A.C. Johari, Comparative Politics, Sterling Publishers Pvt. Ltd., New Delhi, 2020.
5. Almond, Comparative Politics Today: A world, Pearson India Publishers, New Delhi, 2011.
6. Aravind K. Roy, Comparative Politics and Political Government, Mahaveer and Sons, Delhi, 2011.
7. Rajani Kothari, Politics in India – Caste in Indian Politics: Rethinking Democracy, Orient Blackswan Private Limited, Jaipur, 2009.
8. K.K.Ghai, Major Governments (Political System Of UK, USA, FRANCE & CHINA), Kalyani Publishers, 2019.
9. Dieter Grimm, Constitutionalism: Past, Present, and Future (Oxford Constitutional Theory), OUP Oxford Publishers, New Delhi, 2016
10. Juan J. Linz, Totalitarian and Authoritarian Regimes, Lynne Rienner Publishers, UK, 2000.


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PSPA 206(B): INTERNATIONAL ADMINISTRATION
Elective Foundation Paper

UNIT-I

- a) International Administration: Origin, Objectives and role with special reference to the League of Nations till World War Second.
- b) UNO – Functions, Principal Organs of the United Nations.

UNIT-II

- a) United Nations Specialized Agencies - UNESCO and UNICEF, ILO, WHO
- b) UN Agencies and Organizations - UNICEF, UNDP, UNU, UNHCR

UNIT-III

- a) UN Conventions - Kyoto Protocol, Rio Summit (UNCED), UNCRC, UNCLOS
- b) India and the UN

UNIT-IV

- a) The Strategy of International Business
- b) International Court of Justice

UNIT-V

- a) SAARC and ASEAN, BIMSTEC
- b) Comprehensive Nuclear-Test-Ban Treaty, CTBT

Suggested Readings:

1. Fadia, International Organizations, Sahitya Bhawan Publishers, New Delhi, 2021.
2. HO Agarwal, International Organisations, Central Law Publications, New Delhi, 2021.
3. Kerstin Martens, Dennis Niemann, Alexandra Kaasch, International Organizations in Global Social Governance, 2021.
4. Rumki Basu, The United Nations Structure & Functions of An International Organisation, Sterling Publications Private Limited, New Delhi, 2019.
5. Spectrum Editorial Team, International Organisations, Conferences and Treaties, Spectrum Publishers, New Delhi, 2019.
6. V. Rajyalakshmi, International Relations and Organisations, Eastern Book Company, New Delhi, 2017.
7. Margaret P. Karns Karen A. Mingst Kendall W. Stiles, International Organizations, VIVA Books Private Limited, New Delhi, 2016.
8. Jussi M. Hanhimäki, The United Nations: A Very Short Introduction, Oxford University Press, USA, 2015.
9. A K Tripathi, U.N.O. International Organisation, Murari Lal & Sons Publishers, New Delhi, 2008.
10. Michael D.V. Davies, The Administration of International Organizations, Routledge Publishers, New York, 2002.


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PSPA 207: HUMAN VALUES AND PROFESSIONAL ETHICS-II
Audit Course

- UNIT-I:** Value Education- Definition - Relevance to present day - Concept of Human Values - Self Introspection - Self Esteem. Family Values-Components, Structure and Responsibilities of Family- Neutralization of Anger - Adjustability - Threats of Family Life - Status of Women in Family and Society - Caring for Needy and Elderly - Time Allotment for Sharing Ideas and Concerns.
- UNIT-II:** Medical Ethics - Views of Charaka, Sushruta and Hippocrates on Moral Responsibility of Medical Practitioners. Code of Ethics for Medical and Healthcare Professionals. Euthanasia, Ethical Obligation to Animals, Ethical Issues in Relation to Health Care Professionals and Patients. Social Justice in Health Care, Human Cloning, Problems of Abortion. Ethical Issues in Genetic Engineering and Ethical Issues Raised by New biological technology or knowledge.
- UNIT-III:** Business Ethics- Ethical Standards of Business-Immoral and Illegal practices and their Solutions. Characteristics of Ethical problems in Management, Ethical Theories, Causes of Unethical Behavior, Ethical Abuses Causes and work ethics.
- UNIT-IV:** Environmental Ethics- Ethical Theory, Man and Nature- Ecological Crisis, Pest control, Pollution and waste, Climate change, Energy and population, Justice and Environmental Health.
- UNIT-V:** Social Ethics- Organ Trade, Human Trafficking, Human Rights Violation and Social Disparities, Feminist Ethics. Surrogacy / pregnancy. Ethics of Media- Impact of Newspapers, Television, Movies and Internet.

Suggested Readings:

1. R.S. Naagarazan, A Textbook on Professional Ethics and Human Values, New Age International Private Limited, New India, 2020.
2. Wilkinson D, Medical Ethics and Law, Elsevier Publishers, Amsterdam, Netherlands, 2020.
3. Neeru Vasishth, Business Ethics and Values, Taxmann Publishers, Chennai, Tamil Nadu, 2020.
4. Singh, Dhanpat Rai, Human Values & Professional Ethics, Dhanpat Rai Publishers, New Delhi, 2016.
5. Kiruba Charles and V. Arul Selvi, Value Education, Neelkamal Publishers, New Delhi, 2016.
6. Ranjit Kumar Barman, Human Values and Environment: A Study for Sustainable Existence, Neha Publishers, New Delhi, 2015.
7. Arpana Dhar Das, Modern Environmental Ethics A critical Survey, Kunal Books, New Delhi, 2013.
8. M.L. Sharma, Human Values and Professional Ethics, Khanna Publishers, New Delhi, 2021.
9. Thomas C Carroll, Social Ethics: Classical and Applied, Hunt Publishing, New Delhi, 2006.
10. K.R.Govindan, S.Senthil Kumar, Professional Ethics and Human Values, Khanna Publishers, New Delhi, 2012.