

**S.V.U. COLLEGE OF ARTS**

**DEPARTMENT OF POPULATION STUDIES**

**MASTER OF SOCIAL WORK**



**2019-2020**

**SRI VENKATESWARA UNIVERSITY  
TIRUPATI**

## **Vision**

The department of Population Studies came into existence 1973 with generous funding of Family Planning Association of India. The department now occupies premier positions in the field of Population and it is the 1<sup>st</sup> Department which started M.A. Population Studies in India. The Department conducts Teaching, Research, Out-reach programmes. The Department of Population Studies intends to be a resource centre for knowledge generation and training point for demographic & family welfare aspects. The department is an asset to **anti-spate** skill full social work professionals for social welfare and community development

## **Mission**

The Department of Population Studies is dynamic body for empowering, encouraging the young as employable manpower of overall constructive and sustainable development of themselves and the society through its Teaching, Research, Out-reach (extension) and Training-campers community activities consistently.

## **PSOs:**

At the end of the MSW program, the student will be able to:

- PSO1: Discover the knowledge on Social Work Theories and Practices and, demonstrate its methods with Individuals, Families, Communities, Community Organization and Social Welfare administration.
- PSO2: Develop skills to demonstrate values and ethics of Professional Social Work practice by working with diverse and vulnerable population.
- PSO3: Carryout evidence based research on contemporary issues and applies suitable interventions to solve the problems of the people.
- PSO4: Identify various Laws, Legislations, Policies and programmes at State, National and International levels related to welfare and recommend future policies for implementation.
- PSO5: Obtain knowledge on specialized fields like Counseling, Medical and Psychiatric Social Work, Gerontology, Human Resource Management and Industrial relations that provides an employment opportunity in various fields.
- PSO6 Acquire professional skills and abilities that train them challenges to tackle in their own life and career.
- PSO7 Capability of conducting independent research on burning social issues, with relevant

interventional programmes so as to give scientific solutions to the problem.

SRI VENKATESWARA UNIVERSITY  
DEPARTMENT OF POPULATION STUDIES  
MASTER OF SOCIAL WORK  
CHOICE BASED CREDIT SYSTEM  
(With effect from the academic year 2019-20)

**SEMESTER-I**  
**MSW-101: SOCIOLOGY FOR SOCIAL WORK**

**Unit-I**

Sociology: Definition and Scope, Relation of Social Work to other Social Sciences.  
Applied Sociology: concept, definition, Difference between Academic and Applied Sociology  
Society: Definition, Characteristics, **Types** and Functions of society, Relationship between Individual and society

**Unit-II**

Socialization: Process and Mechanisms of Socializations  
Social Institutions: **Forms of Marriage**, Family –Types and Functions, changes in the structure of Family – Religion.  
Social groups: Definition, Characteristics and Classification of Social Groups.  
Primary, Secondary and Reference Groups

**Unit-III**

Social Stratification: Social Stratification in India – Class and Caste stratification  
Social Deviance and Social Control: Definition, Process and Mechanisms of Social Control

**Unit-IV**

Social change : Concept, Definition and Factors leading to Social Change, **Social change Process in India-** Globalization and Society.

**Unit-V**

Social problems: Suicide ,Domestic Violence, Alcoholism, Prostitution, Trafficking of Girl Children, Street Children , Juvenile Delinquency, **Poverty, Unemployment.**

**REFERENCES:**

- Iran Robertson 1980 : Sociology Worth publishers Inc, New Delhi  
Mclver, R.M & Page : Society: An Introductory Analysis  
O.C.H. 1985 Madras: Mac Millan India Ltd
- Matrin Devis 1991 : The Sociology of Social Work  
London: Rutledge publications
- Ram Ahuja 1997 : Social Problems in India  
New Delhi: Rawat Publications
- Ram Ahuja 1999 : Society in India concepts, Theories and  
Changing Trends Rawat Publications,  
Jaipur, New Delhi

## MSW: 102 HUMAN GROWTHS AND PERSONALITY DEVELOPMENT

### Unit: I

Life-span Approach to Human Growth and Development; Principles of growth and Development in a life- span, Role of Heredity and Environment in Human Growth and Development

### Unit-II

Motivation: Concept, Definition, Types of Motives, Theories of Motivation- **Maslow's Hierarchy of Needs, Herzberg's Two-Factor Theory, McClelland's Three Needs Theory, and McGregor's Theory X, Theory Y**- Social Motives.  
Perception: Definition, Process of Perceptions, Factors Influencing Perception.

### Unit-III

Learning: Meaning & Definition, Principles of Classical Conditioning, Operant Conditioning and Cognitive Learning –**Application of Learning principles in Behaviour Therapy**

### Unit- IV

Attitudes: Definitions, Formation of Attitudes and attitudes change in Individuals and Groups, and Measurement of attitudes.  
Personality development: Definition, Theories of Personality: Psychodynamic, and Behavior theories

### Unit-V

Adjustment: Concept of Adjustment and Maladjustment, **Factors in Adjustment-Stress-** Factors Influencing stress, coping with stress- **Defense Mechanisms-Types.**

## REFERENCES :

- Morgan, King and Schloper : Introduction to Psychology  
Mc.Graw Hill Inc.,USA
- Irvin G. Sarson : Abnormal Psychology
- Barbabara R.Sarason 1989 : Prentice Hall,Engle woods Cliffs N.J
- Elizabeth B. Hurlock 1974 : Personality Development Tata Mc.Graw Hill  
Publishers Ltd. New Delhi
- J.E.Park & k Park 1989 : Social and Preventive Medicine  
M/s. Banasidas Bhanot

## **MSW: 103: SOCIAL WORK PROFESSION & FIELD WORK ORIENTATION.**

### **Unit-I**

The concepts of Social Service, Social welfare, Social Development and Social Work. Religious Roots of Charity and Philanthropy, its relevance to Professional Social Work in UK, USA and in India-**Generic principles of Social work-Developmental and Radical Approaches to Social Work.**

### **Unit-II**

Social Work Profession:  
Definition, Goals, Principles, Ethical Values of Professional Social Worker- **Attributes of Profession and Professional Ethics.**

### **Unit-III**

Current Trends in professionals Social Work, Ecological Social Work, International Social Work, Human Rights and social justice.

### **Unit-IV**

Field work in Social Work:  
Objectives, Nature of Field Work.  
Components of Field Work , Objectives and Guide lines for Observation Visits and Concurrent Field Work in Social Work  
**Rural Camps and Block Placement.**

### **Unit-V**

Professional development; Knowledge, Skills required by Social Work trainees for:  
Identification of needs  
Planning interventions  
Involving the client in problem solving process

## **REFERENCES:**

- Walter A. Friedlander, 1958 : Concepts and Methods of Social Work.  
Prentice Hall, UK/USA
- Wadia, A.R,1961 : History and Philosophy of Social Work in India .  
Allied Publications Pvt.Ltd., Mumbai
- UGC, 2001 : UGC Model Curriculum, UGC ,New Delhi
- David Cox and Manohar 2006: International Social Work, Vistaar Publication  
UNDP-2003 : Human Development Report  
Millinium Development Goals- Sage Publications
- I.S.Subedar, 2001 : Field Work Training in Social Work  
Rawat Publications, New Delhi
- Hans,Naugpaul : Culture, Education and Social Welfare .  
S. Chand & Co., New Delhi
- T.K.Nair .1961 : Social Work Education and Social Work Practice in

RR.Sing : India, ASSWI Publications(1961),New Delhi ,Madras,  
Field Work in social work Education Concept,  
Publishing company, New Delhi

## **MSW-104: SOCIAL WORK PRACTICE WITH INDIVIDUALS AND GROUPS**

### **Unit-I**

Social Case work: Definition, Purpose, Historical development of Social Case Work, Scope, Values, Components and Principles of Social Case Work, Social case work process.

### **Unit-II**

Techniques and skills of social case work:  
Interviewing Techniques, Observation and Home Visits  
-Recording in Social Case Work – Contents of Recording, Principles of Recording Types of Records.

### **Unit-III**

Approaches to Case Work:  
- Psycho- Social approach  
-Behavioral modification theory.  
-Crisis intervention  
-Empowering approach  
- Eclectic approach

### **Unit-IV**

-Definition of Social Group Work, Scope, Objectives and Purpose of Group Work.  
-Historical development of Group Work.  
-Principles of Group Work.  
-Group Work process  
-Types of groups, Skills of group workers.  
- Programme planning in group work.  
-Recording in group work.

### **Unit-V**

-Assessment in Case Work – Genogram, Ecomap and Support net work map.  
-Assessment in Group Work – Sociogram, Socio Metry  
-Approaches in Group Work: Transactional Analysis, Role Play, Buzz Group, Brain Storming.  
-Application of Social Case Work and Group Work at various settings – Schools, Hospitals, Correctional Settings and in Communities.

### **REFERENCES :**

Grace Mathew 1992 : An Introduction to Social CaseWork  
Mumbai : Tata Institute of Social Sciences  
Walter A.Friedlander,1958 : Concepts and Methods of Social  
Work Prentice Hall, UK/USA

National Association of Social Workers: Encyclopedia of Social Work Vol.1, 2, 3, New York

1964, 1965:

- Perlman,H.H.,1957 : Social Case Work : A problem solving Process , Chicago; University of Chicago Press.
- Richmond, M.E.,1972 : What is a Social Case Work : An Introduction & Description, New York :Russel, Sage Publication
- Skid More Red,A.,1981 : Introduction to Social Work, New Jersey, Prentice Hall Inc.
- Trecker, J. Herleigh ,B.1970 : Social Group Work Principles and Practice, Association Press, New York
- Konapka,1963 Social Group Work : A Helping Process, Prentice Hall, Inc.,JJ Grawin C 1987, Contemporary Group Work New York : Prentice Hall,Inc
- Tom Douglas,1979 Group Process in Social Work . A Theortical Synthesis , New York

### **MSW 105 : SOCIAL WORK PRACTICUM-I**

- Observation Visits & Concurrent Field work reports.
- Concurrent Field Work Seminar
- Concurrent Field Work Vivo - Voce

### **MSW 106: HUMAN VALUES AND PROFESSIONAL ETHICS – I**

#### **Unit – I**

Definition and Nature of Ethics- Its relation to Religion, Politics, Business, Legal, Medical and Environment, Need and Importance of Professional Ethics - Goals - Ethical Values in various Professions.

#### **Unit- II**

Nature of Values- Good and Bad, Ends and Means, Actual and potential Values, Objective and Subjective Values, Analysis of basic moral concepts- right, ought, duty, obligation, justice, responsibility and freedom, Good behavior and respect for elders.

#### **Unit III**

Ahimsa (Non-Violence), Satya (Truth), Brahmacharya (Celibacy), Asteya (Non possession) and Aparigraha (Non- stealing), Purusharthas (Cardinal virtues)-Dharma (Righteousness), Artha (Wealth), Kama (Fulfillment Bodily Desires), Moksha (Liberation).

#### **Unit IV**

Bhagavad Gita- (a) Niskama karma (b) Buddhism- The Four Noble Truths - Arya astanga marga, (c) Jainism- mahavrata and anuvratas. Values Embedded in Various Religions, Religious Tolerance, and Gandhian Ethics.

#### **Unit V**

Crime and Theories of punishment- (a) Reformatory, Retributive and Deterrent  
(b) Views on Manu and Yajñavalkya.

#### **REFERENCE**

1. John S Mackenzie: A manual of ethics.
2. "The Ethics of Management" by Larue Tone Hosmer, Richard D. Irwin Inc.
3. "Management Ethics - integrity at work" by Joseph A. Petrick and John F. Quinn, Response Books: New Delhi.
4. "Ethics in Management" by S.A. Sherlekar, Himalaya Publishing House.
5. Harold H. Titus: Ethics for Today
6. Maitra, S.K: Hindu Ethics
7. William Lilly : Introduction to Ethics
8. Sinha: A Manual of Ethics
9. Manu: Manu Dharma Sastra or the Institute of Manu: Comprising the Indian System of Duties: Religious and Civil(ed.) G.C.Haughton.
10. Susruta Samhita: Tr.Kaviraj Kunjanlal, Kunjalal Brishagratha, Chowkamba Sanskrit series, Vol I,II and III, Varnasi, Vol I OO, 16-20, 21-32 and 74-77 only.
11. Caraka Samhita :Tr. Dr.Ram Karan Sarma and Vaidya Bhagavan Dash, Chowkamba Sanskrit Series office, Varanasi I, II, III Vol I PP 183-191.
12. Ethics, Theory and Contemporary Issues., Barbara Mackinnon, Wadsworth/Thomson Learning, 2001.
13. Analyzing Moral Issues, Judith A. Boss, Mayfield Publishing Company, 1999.
14. An Introduction to Applied Ethics (Ed.) John H.Piet and Ayodhya Prasad, Cosmo Publications.
15. Text book for Intermediate logic, Ethics and Human Values , board of Intermediate Education & Telugu Academic Hyderabad
16. I.C Sharma Ethical Philosophy of India. Nagin&co Julundhar.

#### **MSW 201: SOCIAL WORK PROFESSION AND FIELD WORK ORIENTATION**

#### **Unit-I :**

- Fields of Social Work:
- Scope and significance for social work practice in various fields –
- Family and Child Welfare
- Medical and Psychiatric social work,
- Trade Union Movement in Labour Welfare
- Human Resource Management
- Industrial relation and labour welfare.
- Criminology and Correctional administration.



## Unit- II

Field work in Social Work Profession: **Observation visits**, Objectives and Guide - lines for Concurrent Field Work, Rural Camps, Summer Block Field Work in Social Work Profession.

## Unit-III

- Knowledge and Skills Essentials for Working with Groups:
- Significance of Working with Groups
- Use of relevant Model in group work practice
- Understanding group dynamics
- Use of principles, skills and appropriate program media during field work.

## Unit-IV

Knowledge and Skills Essentials for Working with Communities:

- Identification of Issues for Intervention among Clients Involved in Difficult Situations.
- Using Appropriate Interventions
- Effective Communication at Individual, Group and Mass level interventions.

## Unit-V

Social work practice: Role of Government and Non government Organizations in the Social Development.

- Understanding of the functioning of government organizations at Panchayat, Mandal and District level.
- Importance of Capacity Building and organizing, training and awareness programmes in the Field Work Settings.

## REFERENCES :

- Perlman,H.H.,1957 : Social Case Work : A problem solving Process , Chicago; University of Chicago Press.
- Trecker, J. Herleigh ,B.1970 : Social Group Work Principles and Practice, Association Press, New York
- Richmond, M.E.,1972 : What is a Social Case Work : An Introduction & Description, New York :Russel, Sage Publication
- UGC, 2001 : UGC Model Curriculum, UGC ,New Delhi
- I.S.Subedar, 2001 : Field Work Training in Social Work Rawat Publications, New Delhi
- RR.Sing : Field Work in social work Education Concept, Publishing company, New Delhi
- Irvin G.Sarason : Abnormal Psychology
- Morgan,King and Schloper : Introducing to Psychology New Delhi:McGraw Hill Inc.,USA
- Barbara R.Hurlock 1974 : Personality Development New Delhi:Tata McGraw Hill Publishers Ltd.
- Anna Anastasi 1988 : Psychology Testing
- J.E.Park & K.Park 1989 : Social and Prevention Medicine Jabalpur M/s Banasidas Bhanot

Gowri Rani, Banerjee	:	Papers on Social Work , TISS publications,Bombay-58
Frieldlander,W.A	:	Introduction to Social Work, Prentice hall, USA
Gokhale, S.D	:	Social welfare in India . Asia publishing House, Mumbai

## **MSW 202: SOCIAL WORK PRACTICE WITH COMMUNITIES**

### **Unit-1**

Community Organization and Social Work Practice :Definition and Types of Communities

- Concept of Human Rights, Power, Empowerment and Relevance to Community Work .
- Community Organization; Definition, History, Process and Principles of Community Organization .
- Roles of a Community Organizer .
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### **Unit-II**

**Understanding the concept of community organization**

**• Evolution of community practice in the western countries**

- Neighbourhood community
- Community Development

**-Community Organization**

- Social Action for social change

**• Evolution of community practice in the Indian context**

- Rural Community Development Programmes – Pre and Post-Independence

- Neighbourhood Community

- Urban and Rural Development Programmes

- People centred Community Organizations

**• Values and principles of community organization**

### **Unit-III**

Approaches of Community organization :

Directive and Non directive , Marshalls Means and Goals, Cornhouser's theory on Accessibility of Elites and Availability of Masses

Models of community organization :

Rothman model : Locality development , Social planning and social action.

Neil Bracht Model for community for work and health.

Current issues in community organization :

### **Unit-IV**

Community conflict – Definition, Nature, Extent, Causes, Impact on development , Conflict Resolution and Management.

Disaster – Definition , Types of disasters , Impact of disasters , Predisaster prevention , Preparedness, Restoration and resource mobilization.

### **Unit-V**

Community participation : Definition, Objectives, Need, Importance and Advantages , Obstacles to Community Participation.

RRA and PRA : Origin and Emergence, Sources, Principles of PRA , Features of PRA

Community participation – using PRA methods :

Purpose , Process and Limitation for Different PRA methods

- Space related methods : Social map, Resource map etc
- Time related methods : Time line , Trend analysis and seasonal diagram .
- Relation related methods : Venn diagram , Force field analysis, Livelihood analysis.

### **REFERENCES :**

- Gangrade,K.P.,1971 : Community Organization in India , Popular Prakasan, Bombay
- Neil Bracht(Ed.),1990 : Health Promotion at the Community Level , Sage Publications ,New Delhi, London
- Ross Murray,G.,1954 : Community Organization:Theory, Principles and Practies ,New York.Harper and Row
- Somesh Kumar -2002 : Method for community participation. A complete guide for practitioners vistaars Publications New Delhi
- David Cox & Manohar Powar-2006 : International Social Work, Issues, Strategies and programmes, vistaar publications New Delhi
- Jainendra Kumar Jha,2002 : Encyclopaedia of Social Work Series Social Work and Community Development Institute for Sustainable Development Lucknow & Anmol Publications Pvt.Ltd. New Delhi

## **MSW 203 : SOCIAL ACTION AND SOCIAL LEGISLATION FOR SOCIAL WORK PRATICE**

### **Unit-I**

Social action, Definition, Principles, Strategies, Models and Process of Social Action,

### **Unit-II**

Social Legislation: **meaning, objectives, relation with social policy, Social Legislation as an instrument of social control; Social change and social justice** and use of Social Legislation in Social Work Practice

### **Unit-III**

Laws pertaining to Women ,children and Aged and Social Work Praticce;

- i) Marriage Act
- ii) Dowry Prohibition Act, 1961, -
- iii) The Immoral Traffic (Prevention) Act, 1956.
- iv) Domestic Violence Act, 2005
- v) Juvenile Justice Act, 2000.
- vi) Child labour Act,
- vii) Compulsory Education Act,
- viii) Old Age. Policy, 1999

### **Unit-IV**

**Legislations for STs: The Protection of Civil Rights Act, 1955,  
The Prevention of Atrocities (SC and ST) Act, 1989,  
The ST and Other Forest Dwellers (Regulation of Forest Rights) Act, 2006,  
National Rural Employment Guarantee Act, 2006,**

### **Unit-V**

Laws in Geneeral:

- i) Right to Information Act, 2005
- ii) Protoetion of Human Right Act, 1993
- iV) Disability Act, 1995
- V) Public Interest Litiglation (PIL)

**Role of a social worker in relation to social legislation and advocacy, campaign, lobbying, networking, educating, guiding, enabling**

### **REFERENCES :**

- Murthy .M.V.1996 : Social Action : Asian Publication House, Bombay
- Siddiqui.H.Y. :  
Work and Social Action : Harnam publications
- Gangrade .K.D. : Social legislation in India Planing commission
- Relevant Bare Acts : Delhi Law House 77 Gokhale Market ,  
opp.New courts.Delhi-110054
- Prakash Talwar,2006 : Human Rights, ISHA Books, Delhi

Janarnath Mohanty , 2003 : Human Rights education:Deep & Deep publications

## **MSW 204: SOCIAL POLICY AND PLANNING**

### **Unit-I**

Social Policy : Definition, Objectives, Social polices and social development, Social policy in relation to Indian Constitution, Fundamental rights, Directive principles of state policy. **Diversity, social action and ethical considerations**

### **Unit-II**

Approaches to social policy :

-Unified , Integrated and Sectoral

-Formulation and Implementation of social policy, Process, Role of government and NGO's etc

Family Related Polices

**-Social policy and social work practice – the professional responsibility to engage in policy practice and policy advocacy- Roles and responsibilities of social workers in the policy process**

### **Unit-III**

Social welfare policies and their implementation:

Education, Health, Women, Youth, Children. Urban. Rural, and Tribal development policies, Environment.- **Health Care Policy - Medicare, Medicaid, and the Affordable Care- The role of regulation in the policy implementation process • Role of the policy practitioner**

**• Client empowerment**

### **Unit –IV**

Social and developmental planning: concept, approaches to social planning, Linkage between Social Policy and Planning.

i) Planning process in India

ii) Planning Commission – Center and State and its Functions

### **Unit-V**

iii) Decentralization : Need for Decentralization of planning

iv) Participatory planning

v) Role of social workers in Formulating of policy , Planning and Implementation.

## **REFERENCES**

Rajeeb Mishar, 2008 : Voluntary Sector and Rural Development  
Rawat Publications Jaipur & New Delhi

Goel, SL and R.K. Jain 1988 : Social Administration in India .  
New Delhi :Deep and Deep Publications

- Paul Chowdhary.D.1979 : Social Administration in India .  
New Delhi: Atma Ram
- Sachdeva,D.R : Social Administration in India ,  
Kitab Mahal , Allahabad
- Skidmore,1983 : Social Work Administration ,  
Prentice Hall,New Jersey.
- Kulkarni, 1965 : Social Policy and Social Development  
in India ,ASSWI, India
- Kulkarni,P.D.,1985 : Social Policy in India ,TISS,Mumbai.
- Jacob,K.K. : Social Policy in India ,Asia Publishing  
House, New Delhi
- Societies Registration Act, 1860  
AP Societies Registration Act, 2001

### **MSW – 205 : SOCIAL WORK PRACTICUM –II**

- Study Tour and Concurrent Field Work Reports
- Concurrent Field Work Seminar
- Concurrent Field Work Vivo- Voce

### **MSW 206 - HUMAN VALUES AND PROFESSIONAL ETHICS - II**

#### **UNIT-I**

Value Education- Definition - relevance to present day - Concept of Human Values - self introspection - Self esteem. Family values-Components, structure and responsibilities of

family- Neutralization of anger - Adjustability - Threats of family life - Status of women in family and society - Caring for needy and elderly - Time allotment for sharing ideas and concerns.

#### **UNIT-II**

Medical ethics- Views of Charaka, Sushruta and Hippocrates on moral responsibility of medical practitioners. Code of ethics for medical and healthcare professionals, Euthanasia, Ethical obligation to animals, Ethical issues in relation to health care professionals and patients, Social justice in health care, human cloning, problems of abortion, Ethical issues in genetic engineering and Ethical issues raised by new biological technology or knowledge.

#### **UNIT-III**

Business ethics- Ethical standards of business-Immoral and illegal practices and their solutions, Characteristics of ethical problems in management, ethical theories, causes of unethical behavior, ethical abuses and work ethics

#### **UNIT-IV**

Environmental ethics- Ethical theory, man and nature- Ecological crisis, Pest control, Pollution and waste, Climate change, Energy and population, Justice and environmental health.

#### **UNIT-V**

Social ethics- Organ trade, Human trafficking, Human rights violation and social disparities, Feminist ethics, Surrogacy/pregnancy. Ethics of media- Impact of Newspapers, Television, Movies and Internet.

#### **REFERENCE**

1. John S Mackenzie: A manual of ethics.
2. "The Ethics of Management" by Larue Tone Hosmer, Richard D. Irwin Inc.
3. "Management Ethics - integrity at work" by Joseph A. Petrick and John F. Quinn, Response Books: New Delhi.
4. "Ethics in Management" by S.A. Sherlekar, Himalaya Publishing House.
5. Harold H. Titus: Ethics for Today
6. Maitra, S.K: Hindu Ethics
7. William Lilly : Introduction to Ethics
8. Sinha: A Manual of Ethics
9. Manu: Manava Dharma Sastra or the Institute of Manu: Comprising the Indian System of Duties: Religious and Civil (ed.) G.C.Haughton.
10. Susruta Samhita: Tr.Kaviraj Kunjanlal, Kunjalal Brishagratha, Chowkamba Sanskrit series, Vol I,II and III, Varnasi, Vol I OO, 16-20, 21-32 and 74-77 only.
11. Caraka Samhita :Tr. Dr.Ram Karan Sarma and Vaidya Bhagavan Dash, Chowkambha Sanskrit Series office, Varanasi I, II, III Vol I PP 183-191.
12. Ethics, Theory and Contemporary Issues., Barbara Mackinnon, Wadsworth/Thomson Learning, 2001.
13. Analyzing Moral Issues, Judith A. Boss, Mayfield Publishing Company, 1999. An Introduction to Applied Ethics (Ed.) John H.Piet and Ayodhya Prasad, Cosmo Publications.
14. Text Book for Intermediate First Year Ethics and Human Values, Board of Intermediate Education-Telugu Akademi, Hyderabad.
15. I.C Sharma Ethical Philosophy of India. Nagin &co Julundhar

## MSW 301 : SOCIAL WORK INTERVEATION WITH FAMILIEIES

### Unit-I

Family System in India : Definition , The changing pattern of family in India  
Conceptual frame work to understand family  
Family Centered Practice as a Model of social work practice – Ecological and System Theory .

### Unit-II

Family Life Management , Family life cycle, Developmental tasks of each phase of family life and development crisis.

**Social Work interventions for Families: Families living in Poverty, Families of prisoners, Families with persons living with disability, Migrant families, Families of victims of Domestic violence, Transgender families, Families of Debtors, Families affected by disasters, Homeless families, Families with chronic illness, Families with degenerative disorders, Families from diverse cultural and linguistic backgrounds, Elderly living in families.**

### Unit-III

Assessment of family : Family assessment needs and Importance.  
Inter Assessment tools of family : **Genogram of the family, the Flow Chart, Eco Map, Pathways plans, Diary Sheet, Home Visits. Psychosocial Life model, Problem Solving approaches, Crisis intervention and the Cognitive Behavioural model, Integrative model**

Inner family assesment– Traiangle  
Family Sculpture ,Family Mapping etc

### Unit-IV

Social work practice with Families :  
Need and importance of family welfare programme , Sex Education (F.P methods)  
Family advocacy :  
Role of Family Counseling Center , Family courts, Lokadalaths, Police Protection Cells etc  
Counselling intervention –Holistic counselling, Pre-marital , Marital counselling, Crisis Counselling

### Unit-V

**Interventions with Families: Structural family therapy, Problem solving therapy, Milan systems therapy, Solution Focused Therapy, Psychodynamic Family Therapy, Cognitive Behavioural Family Therapy, Narrative therapy, Experiential Family Therapy, Advocacy, Crisis intervention, Self-help, Social support and Networking.**

## REFERENCE :

- |                          |   |   |
|--------------------------|---|---|
| Ann Hartman and Jam faid | : | Family centered social work practice                |
| Aranha.T                 | : | Social Advocacy- Perspectives of Social Work Bombay |
| Fouseca Habel            | : | Counselling for Mental Happiness                    |
| Jordon William           | : | The Social Worker in Family Situations              |
| Levent R.F.              | : | Family Therapy: a comprehensive over view.          |



Mamta Selgal, Nirmala Sheging	:	Martial disputes and counseling, Diagnostic Techniques, 3 volumes
Murali Desai	:	Family and Intervention. ( a course compendium)
Philip Barker	:	Basic Family Therapy
Robin Skynmer	:	Exploitation with Families : Group analysis and Family Therapy
Unit for Family studies, Tata Institute Of Social Sciences	:	Enhancing the role of the Family as an agency for Social and economic Development

### **MSW 302 : SOCIAL WORK IN THE FIELD OF HELATH**

#### **Unit-I**

Health: Definition, Concept, Factors influencing health, Indicators of Health. **Historical development of public health: Chadwick era, Scientific era (germ theory era), Internationalization; Health in developed and developing countries**

#### **Unit-II**

Primary health care system in India ; **History, structure, function and organization of health services in India; Job descriptions of various functionaries;**

Community health: Concept and Importance, Importance of community participation in community health promotion – Neil bracht five stage Health Promotion Model

Use of participatory appraisal tools and approaches in community health promotion

Major health problems:

Communicable diseases : Tuberculosis, Typhoid, Malaria, Dengue, Chicken Gunya, Measles etc

Chronic health problems : Diabetes , Stroke , Hyper tension , Cancer, HIV/AIDS

Nutrition: Concept of nutrition and mal nutrition- **Nutrition deficiency diseases; Diseases that can be easily prevented or treated. Approaches for prevention and promotion of health, curative and rehabilitative services**

Public health : Environmental sanitation

Role of Social Workers in Prevention and Health Promotion.

Concepts of diseases Types of diseases indicators of diseases, disease bruden in India

#### **Unit : III**

Health Education: Concept, Principles, Models and Methods of Health Education, Health Communication

Formulation and Developing Health Education Models (SMART indicators)

Capacity building and training programmes in the field of health.

Health care system in India, Health Administration at National, State and at Grass- root – level.

#### **Unit-IV**

Epidemiology: Concept, Definition, Aims and Uses and Measurements in Epidemiology

- . Nation Health Policy of India ,
- . Persons With Disabilities act , 1995 .

- . Medical Termination Of pregnancy act
  - . Nation Rural Health Mission
  - . Health Insurance, Role and Importance in promoting health
  - . Health Education: Concept, Importance and Polices of health education in India.
- Health programs (National Leprosy Eradication Program, National Malaria & Filaria Control Programs, Pulse Polio, Revised National Tuberculosis Control Program, National Mental Health Program., Universal Immunization Program, National Tobacco Control Program, National Program for Prevention and Control of Deafness, National Aids Control Program, National Program for Control of Blindness, School Health Program, National Vector Borne Diseases Control Program, Prevention and Control of Non- Communicable Diseases Program ,National Cancer Control Program), their implementation;**

#### Unit-V

Social work practice in the Field of Health:

Evaluation of social work practice in the field of health

Medical social work , Concept , Definition and function of Medical Social Workers

Social Work in Health Care: Values, Goals, Forms of social work practice , Skills and Techniques.

Importance of Team Approach in a Hospital Setting.

social work practice in different wards Preditric S.T.D ward , Oncology ward etc .

Importance and functions of Social Worker in health settings.

#### REFERENCES :

- |   |   |  |
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| Russel J Sawa,1992                      | : | Family Health Care, Sage Publications, New Delhi   |
| William J.Doherty and Thomas L Campbell | : | Families and Health, Sage Publications, New Delhi  |
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| Herbert S.Stream ,1978                  | : | Clinical Social Work: Theory and Practice . The Free Press London                        |
| Lynn Ilubschman,1983                    | : | Hospital Social Work Practice, Prager Publishers ,USA                                    |
| Mathew .Henk,1989                       | : | Social Work in Primary Care , Sage publications New Delhi                                |
| Kathleen Ell Helen Northern 1990        | : | Families in health care. Psycologiactal Practice. Aldine de Gruyter, New York            |
| Elizabeth M.Timberlake 1982:            | : | Social Work in Hospitals Charles C.Thomas ,Publisher , U.S.A                             |
| K.Park 2000                             | : | Social and Preventive Mediccine : M/S Banarsids Bhanot, Jabalpur                         |

- William Doherty & Thomas L. Campbell 1988 : Clinical Social Work Beyond Generalist Practice with Individuals, Groups and Families Brooks/Cole U.S.A
- Sujatha Rao & Rachel Chatterjee 2003: India Health Report . Oxford University Press New Delhi
- Lyno Hubchman 1983 : Hospital Social Work Practice praegar U.S.A

## **MSW 303 : COUNSELLING IN SOCIAL WORK PRATICE**

### **Unit-I**

**Counseling: Definition, nature and goals, areas of counseling; Historical background and origins of counseling, ethical nature of counseling, qualities of an effective counselor.**

### **Unit-II**

**Approaches to counselling: Approaches; Theoretical base, thrust, goals, key concepts, techniques- Approaches like person-centered, rational-emotive, behavioural approaches, gestalt, existential approaches, Egans three stage model, eclectic model. Indigenous Approach: Indigenous approaches of help and self-help like yoga, reflection. Act of Prayashchit.**

### **Unit –III**

**Couple and Family Counseling: Issues in such counseling, its process and stages. Crisis Counseling Group Counseling: Counseling for groups - Process, advantages and disadvantages of group counseling. Practice of counseling in family counseling centres,**

### **Unit-IV**

Techniques of Counselling:

Client –centred Counselling

Psychoanalytic Counselling

Behavioural Counselling

### **Unit –V**

Counselling in different field and legal issues:

**family courts, counseling bureau - Premarital and marital counseling, vocational counseling centres, mental health centres, child guidance clinics, correctional institutions, deaddiction and rehabilitation centres, educational institutions**

Health Setting

Family Setting

School Setting

## **REFERENCES :**

- Gerald Corey 1996 : Theory and Practice and psychotherapy Brooks Cole publishing company
- Ellen Noonan 1993 : Counseling Young People Methuen , London & New York

- Dr.B.G. Barki : Guidance and counseling
- Dr. B.Mukhopady 1989 : A Manual, Sterling publishers private Limited, Bangalore
- Richard Pearson 1990 : Counselling and Social support Perspectives and practice . Sage publications . London, New Delhi
- Micheal Carroll 1996 : Counselling Supervision Theory , Skills & practice. Sage publications, London , New Delhi
- S.Narayana Rao By S.V. University : Counseling and Guidance Tata Mc.Graw-Hill  
2000 Tirupati published company limited New Delhi
- J.William Worden 1983 : Grief counseling & Grief therapy,  
Tavistock, publications London and New York
- Gerald Corey 2001 : Theory & Practice of Group Counseling  
Brooks/Cole Australia, United States
- Phillip Burnard 2004 : Counseling Skills, A source book of activities  
Viva Books Private limited, New Delhi
- Premilla D’Cruz 2004 : Family care in HIV/AIDS, Exploring Lived  
Experience, Sage publications, New Delhi .  
Thousand Oaks. London
- Binod K.Sahu 2004 : AIDS and Population Education  
Sterling Publishers Private Limited New Delhi
- Thomas Gracious : AIDS and Population Education  
Rawat Publications Jaipur & New Delhi
- Willo Pequeguant Jose Szapocznik 2000 : Working with Families in the era of  
HIV/AIDS Sage Publications, Inc  
Thousand Oaks, London , New Delhi

## **MSW 304 A: SOCIAL WORK RESEARCH**

### **UNIT - I**

Introduction – Meaning of Research, Aim, Objectives, Scope and Limitations of Social Science Research and Social Work Research

Social Work Research Process: Identification of problem, Need assessment, Selection of social work Research design, Intervention, Assessment of Intervention Effects

## **UNIT-II**

Single –Subject Research Designs: Types, AB, ABAB, ABCD use of Single Subject Designs in Social Work Practice

Evaluation research designs: Concept, Purpose, Models, and Types of Evaluation Research.

Evaluation research designs, Cost benefit and Cost Effective Analysis, use of Evaluation Research, Program Evaluation and Contents of Evaluation Report

## **UNIT-III**

Research Designs: Concept and Need of Research design. Types of Research Designs, Exploratory, Descriptive, Experimental and Formative Designs

Sampling: Concept, Purpose of Sampling, Types of Sampling.

Probability: Simple Random Sampling, Stratified, Sampling, Cluster Sampling.

Non probability sampling: Availability sampling, Purpose sampling, Quota sampling, Snow Ball sampling.

## **UNIT-IV**

Methods of Data Collection: Types of Data- Primary and Secondary Data; Data Collection, methods – Observation, Interview, Questionnaire.

Tools of Data Collection: Schedule and Questionnaire, Construction, and Qualities of a Good schedule and questionnaire

Data analysis: Nature and Purpose of Analysis, Tabulation, Categorization, Editing and Coding, Statistical Analysis and Inferences

## **UNIT-V**

Importance of Statistics in Social Research:

Measures of central tendency, Measures of Dispersion, T-test, Chi-Square test, Correlation and Regression

Report writing: Purpose, Structure, Writing Style of a Research Report

## **REFERENCES:**

1. Goode J. & Hatt P.K, Methods in social Research, Delhi :Surjeet Publications
2. Lal Das D.K.2000, Practice of Social Research, Jaipur Rawat Publications
3. Schman, B.A., 1967 Evaluate Research : Principles and practice in Public Service and Social Action Programmes, New York: Rusell sage Publications.
4. Verma R.K, Research Methodology
5. Gopal Verma 1989, New Delhi: Common Wealth publishers
6. Wilknsn & Bhandakar, Methodology & Techniques of Social Research, Bombay, Himalaya Publishing House.
7. Young P.V. & Schmid, Scientific Social Surveys and Research New York :Prentice Hall, Rubin and Allen
8. Lal Das D.K(2005), Designs of Social Research, Jaipur , Rawat Publishers
9. Hans Raj 1992, Theory and practice and Social Research, Delhi: Surjeet Publications

## **304 B: GERONTOLOGICAL SOCIAL WORK**

### **UNIT-I**

Gerontology: Definition, Characteristics of elders  
Scope of Social Work in the field of Gerontology  
Demographic dimensions of the elders in India and other countries

### **UNIT-II**

Changes in the status of elderly health: Functional changes in the biological system of the aged, Physical challenges  
Psychological functions: Attention, Perception, memory, Learning, Psychomotor functions and Loneliness, Death, Anxiety

### **UNIT-III**

Problems and Needs of the elderly: Magnitude and Dimensions of the problems  
Older persons and Livelihood:  
Work participation of old persons in organized and un- organized sectors  
Intervention needs or special needs:

- Retirement planning
- Promoting Savings, Investments
- Making Will
- Training and Opportunities for income generation and Employment
- Sponsorship and adoption programs

### **UNIT-IV**

Policies and Programmers for the older persons: National Council for Older Persons, National Policy for Older Persons -1999, Constitutional safeguards, Rights of the elderly, International and national resolutions, conventions, policies including Active Ageing, framework  
Schemes for the welfare of the aged: Institutional and Non-institutional Services by Governmental and Non- governmental Organizations for the older persons

### **UNIT-V**

Social Work Intervention to deal Elderly issues like Neglect, Abuse, Violence and Abandonment, Care giver roles and responsibilities, Care giver stress  
Needs of Counseling to Elderly People

### **REFERENCES:**

1. A.K Kapoor & Satwanti Kapoor, Indian's elderly A Mittal Publications
2. Desai, M and Siva Raju,2000, Gerontological social work in India : Some issues and perspectives, Delhi B.R Publications
3. Irudy Rajan .S. Mishra U.S and Sarma: Indian elderly: Asset or Liablity New Delhi Sage Publications.
4. P.S 1997 Krishanan , p and Mahavadevan, k(cds)1992, The elderly population in the Developed world polices, problems and perspectives, Delhi B.R Publishing
5. Sebastian Irudaya Rajan & Pheabe Liebig 2003, An aging India perspective prospects and polices-Haworth
6. Paul chaudhar D,1985, Profile of social welfare and development in India ,M.N. Publishers and Distributors, New Delhi
7. Douglas C.Kimmel ,1990, Adulthood and Aging, John Wiely & Sons , New York , Singapore
8. Bajapi ,P.K(1998) Generation Gap: Implication on the Aged, Social work perspective on health, Rawat Publications, New Delhi
9. Editor: M.Lakshmipati RT.Raju,1999, Family Counselling Perspective and Practices "Dept.of Social Work SPMVVC ,Tirupati

Journals	:	Indian Journal of Gerontology
	:	Aging and Society
	:	Journal of Gerontological Social Work
	:	Journal of Elder Abuse and neglect

### **MSW 304 C: SOCIAL WORK PRACTICUM - III**

- Rural Camp and Concurrent Field Work Reports
- Concurrent Field Work Seminar
- Concurrent Field Work Vivo-Voce

### **MSW 304 D: HUMAN RIGHTS AND SOCIAL LEGISLATION**

#### **UNIT - I**

Human Rights: Concept, Scope – Classification of Human rights – Universal Declaration of Human Rights – International Covenant on Economic, Social and Cultural Rights – International Covenant on Civil and Political Rights – Human Rights in the Constitution of India

#### **UNIT - II**

Contemporary Issues: Rights of Children, Women, Dalits, Refugees, and People living with HIV/AIDS – Prisoners, Refugees, and People with alternate sexuality – Persons with Disability

#### **UNIT - III**

Social Legislation: Meaning and Scope. Family Courts, Lok Adalats, the Legal Aid, Public Interest Litigation - Right to Information Act (2005) Right to Education (RTE) - The National Food Security Act, 2013

#### **UNIT - IV**

Social Legislation relating to Women and Children: Adoption and Maintenance Act (1986), the Juvenile Justice (Care and Protection of Children) Act, (2006) Child Labour Prohibition and Regulation Act (1986), Prevention of Immoral Traffic Act (1986)

#### **UNIT V**

Protection of Civil Rights Act (1955) – Protection of Consumer Act (1986) – Transplant of Human Organ Act (1994) – 2013, Bonded Labor Abolition Act (1976).

### **REFERENCES**

1. Aish Kumar Das. 2004. Human Rights in India. Sarup and Sons. New Delhi.
2. Basu Durga das. 1994. Human rights in Constitutional Law. Princeton Hall. London
3. Baxi.U. 2007. Human Rights in a Post Human World. Cambridge University Press. New Delhi.
4. Biswal.T. 2006. Human Rights – Gender and Environment. Vira Publications. New Delhi.
5. Chiranjivi J. 2002. Human Rights in India. Oxford University Press. New Delhi.
6. Das A.K. 2004. Human Rights in India. Sarup and Sons. New Delhi.
7. Das B.D. 1994. Human rights in Constitutional Law. Princeton Hall. London
8. Dossier. 1994. Human Rights Commission, Legal Resources for Social Action, Chennai.

9. Kohli A.S. 2004. Human Rights and Social Work Issues. Society for Community Organisation. Madurai.
10. Lobo G V. 1994. Human Rights in Indian Studies. Commission for Justice. New Delhi.

### **305 A: PRINCIPLES OF POPULATION STUDIES**

#### **UNIT - I**

Definition, Nature and scope of population studies, Components of Population change. Population structure: Need for the study of Age and Sex structure, their determinants, population pyramids. Trends in size and growth of population of world, developed and developing Nations; Population Size, growth and age sex structure in India.

#### **UNIT - II**

Definition of basic concepts fertility period and cohort, fecundity, sub fecundity, conception, pregnancy roaster, pregnancy rate, parity, order, parity progression ratio, birth interval open and closed birth intervals, live birth, still birth, menarche, sterility, menopause. Intrinsic birth and death rates, Stable population

#### **UNIT - III**

Definition and basic concepts of Mortality: Measures of Mortality: Crude death rate, Age and sex specific death rates, infant mortality rate: child mortality rate, cause specific mortality rate; maternal mortality rate.

#### **UNIT - IV**

Measures of Internal Migration (Direct Methods): Places of birth, Duration of residence, Place of last residence, and Place of residence  
Methods of estimation (Indirect methods): National Growth Rate Method, and Residual Method

#### **UNIT - V**

Concept of Mobility and Migration: Sources and quality of data; Types of migration; Types of migration in India . Multi regional demography: Meaning and development, uses and limitations – conventional Vs multidimensional demography.

#### **Reference**

1. Bhende, Asha A, and Kanitkar, Tara. 1993. Principles of Population Studies, Bombay:Himalaya, Publishing House.
2. United Nations, 1982. Population of India, Country Monograph, Series No.10, Bangkok.. Economic and Social Commission for Asia and the Pacific.
3. Bhatia, H.S. 1983. Aging and Society, Udaipur: The Arya's Book Centre Publishers
4. Krishnan, P and Mahadevan, K. 199 1. Elderly Population Today: Policies, Problems and Perspectives, Delhi: B.R.Publishing House.



5. Mishra, B.D., 1980. An Introduction to the study of Population. Madras: South Asian Publishers

### **305 B: FUNDAMENTALS OF HEALTH EDUCATION**

#### **UNIT-I**

Health education – Definition, concept and characteristics of Health education

#### **UNIT- II**

Approaches and Principles of Health Education, Ethics of health education – Roles and responsibilities of Health Educator

#### **UNIT-III**

Epidemiology- Definition – Concept – Principles, uses, measures

#### **UNIT-IV**

Diseases - Communicable Diseases – Diarrheal diseases – Malaria – Tuberculosis – Acute Respiratory Infections

Non-Communicable Diseases: Cancer – Cardiovascular diseases – Diabetes and Chronic Kidney Diseases

#### **UNIT-V**

Channels of Health Education – Importance and Barriers of Health education

Health Services at Central – State – District – Panchayath – Rural

### **REFERENCES**

1. Social & Preventive Medicine by Park & Park
2. WHO Reports
3. Cline R., American Public Health Association (APHA) Health Communication Working Group Brochure, 2003.
4. Teresa L. Thompson; Alicia Dorsey; Roxanne Parrott; Katherine Miller (1 April 2003). The Handbook of Health Communication. Lawrence Erlbaum Assoc. ISBN 978-1-4106-0768-3. Retrieved 30 May 2013.

### **MSW 304 : SOCIAL WELFARE PROJECT FORMULATION AND MANGEMENT**

#### **Unit-I**

Social welfare – Development and Administration:

Definition, Nature, Scope, Principles of Social Welfare Administration

Administration process: Planning, Organization, Staffing, Direction, Co-ordination, Reporting and Budgeting

#### **Unit-II**

Registration of an organization: Process, Constution, By Laws/Memorandum of Association and Registration.

Related Acts and laws : Societies Registration Act 1860, Andhra Pradesh Societies Registration Act -2001

### **Unit-III**

Organizational management :

Guide lines for Project Formulation , Programme Planning , Monitoring and Evaluation

Organizational management : Governance, Financial aspects

### **Unit-IV**

Social welfare ,Governmental agencies :

Autonomous boards: Central Social Welfare Boards ( CSWB) , AP State Welfare Board ( APSSWB) Understanding Functioning of Union Level Departments and Ministries of welfare and Development.

Role of local bodies in the welfare and development

### **Unit-V**

Social Welfare – Non Governmental Organizations: Concept , Types and Functions of Non Governmental Organizations

NGO's role in development.

### **REFERENCES :**

- Rajeeb Mishar ,2008 : Voluntary Sector and Rural Development  
Rawat Publications Jaipur & New Delhi
- Goel,SL & R.K Jain 1988 : Social Administration in India .  
New Delhi :Deep and Deep Publications
- Paul Chowdhary.D.1979 : Social Administration in India .  
New Delhi: Atma Ram
- Sachdeva,D.R : Social Administration in India ,  
Kitab Mahal , Allahabad
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Prentice Hall, New Jersey.
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in India ,ASSWI, India
- Kulkarni,P.D.,1985 : Social Policy in India ,TISS, Mumbai.
- Jacob,K.K. : Social Policy in India ,Asia Publishing  
House, New Delhi

Societies Registration Act, 1860  
AP Societies Registration Act, 2001

### **MSW 306 : SOCIAL WORK PRACTICUM-III**

- Rural Camp & Concurrent Field Work Reports
- Concurrent Field Work Seminar
- Concurrent Field Work Vivo-Voce

### **MSW 401 : SOCIAL WORK INTERVENTION WITH CHILDREN**

#### **Unit-I**

Child welfare: Concept, Objectives, Significance and Development of Child Welfare Services in India, Demographic characteristics of children

#### **Unit-II**

- UN charter of child rights
  - National Policy for Children. 1974 & Recent Policies
  - Child Health Services, ICDS, School Health Services
- School social work: Concepts, Objectives, Functions and Role of school social worker.

#### **Unit-III**

Theoretical approaches

- Freud's Psycho – Analytical theory
- Erickson's Psycho- Social theory
- Jean Piaget's Cognitive theory

#### **Unit-IV**

Welfare services for children: Institutional, Non-institutional services, special Institutional Services: Foster care, SOS children's villages, adoption, Sponsorship Programme, National and International programme, Agencies in India working for children- Social Work Intervention with children in difficult situations : Street Children , Child Abuse, Juvenile Delinquents etc,-Role of social worker in the welfare of children

#### **Unit-V**

**Social Work Interventions with children: Children as clients; Counselling children, Art therapy, Play Therapy, Behavioral interventions, Cognitive interventions, Social interventions, Community based interventions. Institutional Intervention: Child Line, ICDS, ICPS, Child Welfare Committee, Juvenile Justice Board, Special Juvenile Police Units, State Commissions on the Protection of Child Rights, NGOs – CRY, Butterflies, Smile Foundation, HAQ, Asha for Education and INGO's – Plan, Save the Children, Action Aid, UNICEF, UNDP**

#### **REFERENCES :**

Chowdary, D.Paul 1983 New Delhi : Child welfare and Development, Atma Ram & Sons. Durgananda sinha Socialization of the Indian child,1998 New Delhi. Concept publishers

Elizabeth Hurlock 1988	:	Child Development USA: McGraw Hill
Anjali Gandhi	:	School Social Work
Gokhale S.D	:	Child welfare policy and planning Bombay: Popular Prakasam
Nair, H.W.	:	Three theories of child Development Harper and Row Publishers: New York
S.V. Kale	:	Early childhood education

## **MSW 402: RURAL, URBAN AND TRIBAL COMMUNITY DEVELOPMENT AND EMPOWERMENT-I**

### **Unit-I**

Rural community-Definition, Characteristics of Rural Communities, Changes in Rural Communities  
 Urban Community :Definition, Urbanization, Characteristics of Urban Communities  
 Tribal community :Definition, and Characteristics of Tribal communities  
 Differences between Rural, Urban and Tribal Communities

### **Unit-II**

Community development :  
 Definition, Community development experiment and projects in Rural areas :  
 Srinikatan Marthandom, Gurgon, Boroda, Firka, Nilokhere and Earthwah projects  
 Urban areas :  
 Delhi pilot project, Baroda pilot project, Ahmedabad pilot project  
 Tribal areas :  
 Hill area development programs

### **Unit-III**

Issues related to communities  
 General issues :Poverty, Indebtedness, Unemployment, Sanitation, Health and Nutrition  
 specific issues : Problems of Women, Children, Youth and Elderly  
 Rural specific issues :  
 Agriculture, Land and Land related problems  
 Urban specific issues : Migration Slums, Urban, Industrial Related problems, Issues related to settlement understanding the issues of the community development and scope for social work intervention  
 Tribal specific issues : Employment, Economic aspects.

### **Unit-IV**

Programmes for community development :  
 Rural :  
 IRDP(Integrated Rural Development Programme),  
 DWCRA( Development of Women and Children in Rural Areas ),  
 ( Swarnajayanti Gram Swarazgar Yojana ),

REGS ( Rural Employment Guarantee Schemes) National and State level,  
Indira Kranthi patham.

Urban :

SJSRY ( Swarnajayanti Shehari Rojgar Yojana ),

DWCUA ( Development of Women and Children in Urban Areas ),

Slum clearance projects

Tribal : ITDA ( Integrated Tribal Development Agency),

GDC ( Girijan Development Corporation ),

Constitutional provisions for Scheduled Tribes

Social workers Response :Creating awareness Work for effective Implementation of the programmes.

### Unit-V

Community development approaches and scope of social work practice.

Target approach : Welfare programmes, Role of social worker, Developing Relationships, Demonstrating the purpose, Providing knowledge, Empowering the Target Group, Providing Direction, Support, Networking, using Participatory Techniques

Role of social worker : conducting awareness camps , strengthening self-help groups,

Facilitating Empowerment in the communities, sensitizing the government functionaries

### REFERENCES :

Encyclopaedia of social work

Government of India : Vol.I to IV Guidelines and Reports  
of various Rural Development Initiatives

Gabgrade, K.D.1971 : Community Organisations in India,  
Popular Prakasan Bombay

Memoria, C.R Tripathi 1980 : Agricultural problems in India,  
Kitab Mahal, New Delhi

Madan , M.R. : India's Developing Villages,  
Hyderabad, Jaico Book House

N.I.R.D ,1984 Rural development Statics,  
N.I.R.D Hyderabad

Pandy, K K 1990-91 : Rural Development in Continuity and  
change , New Delhi Publishing

Ross Murray, G 1955 : Community Organisation, Theory and  
Practice, New York, Harper and Row

Singh Katar, 1986 : Rural development Principles ,Policies and  
Mangement , New Delhi,

Sage Publishing

- Vasant Desai ,1986 : Rural development, vol. I to IV New Delhi, Hiamalaya, Publishing House Nagpur
- Venkata Reddy. K 1988 : Rural development in India (Poverty & Development), Hiamalaya Publishing House Nagpur
- Annual Report 2005 : Department of Rural Development, Government of Andhra Pradesh
- Clinard, Marshall .B : Slums and Community Development: The press New Delhi
- D.Souza,Alfred : Urban Growth and Urban Planning, New Delhi, Indian Social Institute
- Gopal Bhargava (1981) : Urban Problems and Policy Perspectives  
in India . Shakthi Malik, Abinay Publications,  
E-37.Hauz Khas ,New Delhi
- Jacob Z.Thudipaur(1993) : Urban community Development, Rawat Publications New Delhi
- Sharma ,K.C .1994 : Poverty, Unempoyment and Inequalities in Tribal India Reliance Publishing House .New Delhi
- Satyanarayhana ,1990 : Tribal development in India Inter India Publications , New Delhi
- Verma Y.M,1986 : Problems of Tribals India

## **MSW - 403 (A): SOCIAL WORK PRACTICE IN THE FIELD OF MENTAL HEALTH**

### **Unit-I**

**Concepts related to mental health, well-being and mental illness, notions of mental health, models of mental health – bio-psycho-social model, structural model and social determinants model, strengths perspective, recovery models. Activating inner wisdom to understand and intervene in the area of mental health**

### **Unit-II**

Origin and evolution of Psychiatric Social Work in General and in India.  
Importance of Psychiatric Social Work Functions of a Psychiatric Social Worker in Mental health setting

### **Unit-III**

**Information on mental disorders of adults (severe - Schizophrenia, Bipolar Affective Disorder, Acute Psychosis, Obsessive Compulsive Disorder; Common mental illnesses – Anxiety disorders, depression, somatoform disorders), etiology, prevalence, psychosocial factors, prognosis and management of mental illness, pharmacology and psychosocial interventions; suicide, substance abuse, dementia and sexual disorders; Emotional, behavioural and developmental problems of children and adolescents as mentioned in the DSM and ICD -child guidance clinic and at alcoholism.**

### **Unit-IV**

**Community Mental Health: Concept, Models of community mental health and development, formation of groups of persons living with mental illness, mental health advocacy, working with stakeholders in the field of community mental health through the process of consultation.**

### **Unit-V**

Rehabilitation; concept, importance growth and development of Rehabilitation Programmes in India-The functions of Psychiatric Social Worker in Psycho-social Rehabilitation.

### **REFERENCES:**

1. Albert E. Bredworth, Health for Human Effectiveness
2. Robert C. Carson 1990, Abnormal Psychology
3. Martha Ufford Dickson 1981, Social Work Practice with Mentally Retarded, Free Press, New York
4. Malavika Kapur 1995, Mental Health of Indian Children, Sage Publication, New Delhi.
5. Ratna Verma 1991, Psychiatric Social Work in India, Sage Publications, New Delhi
6. Purnima Mane 1992, Mental Health in India-Issues and Concerns, TISS, Bombay
7. R. Srinivas Murthy 2000, Mental health in India (1950-2000)
8. Robert C. Carson James N. Batcher, Abnormal Psychology and Modern Life
9. Park & Park, Social & Preventive Medicine

## **MSW 404 A: SOCIAL WORK IN INDUSTRY AND HUMAN RESOURCE MANAGEMENT**

### **UNIT-I**

Management: Concept, Principles and Functions of Management, Approaches to management

Personal management: Definition, Functions, Principles of personal management and its importance

### **UNIT –II**

Human resource management: Planning, Recruitment, Selection, Performance, Appraisal, Training and Development, Motivation, Grievances

### **UNIT-III**

Understanding Organization Behaviour: Definition, Organization Structure, organization groups needs/ purpose leadership – functions and importance of Effective communication

Conflicts, sources of conflict, Management of conflicts  
Organization of Development Interventions – role of social workers

#### **UNIT-IV**

Industrial relations: concept, definitions, different approaches to deal with human problems in industry and Limitations.

Welfare social security and related legislation for industrial worker:

- Industrial Disputes Act-1947,
- Factories Act, 1948,
- The Work Man Compensation Act 1923,
- The Employees State Insurance Act 1948,
- Minimum Role of Labour Officer

#### **UNIT-V**

Industrial Social Work: Concept, Objectives, Scope of Industrial Social Work, Functions, Skills and Task of Social Worker in the Industry

Social Responsibilities of Industry: Importance of social, Community projects by Industry, Role of Social Worker and Corporate Social Responsibility (CSR)

#### **REFERENCES:**

1. Agnibotri, V, Industrial Relation in India, (Delhi: Atma Ram and Sons)
2. Dufy, N.F., Industrial Relations in India (Bombay :Allied Publishers)
3. Govt. of India, Report of the study Group on Worker Participation in management (Delhi: Publications Division)
4. Mathur. A.S, Labour policy and Industrial Relations in India, (Bombay : Asia Publishing House)
5. Nirmal Singh & Bhatai (2000), Industrial Relations & Collective Bargaining (Dehorah Prayer Group)
6. Patil (1993), Collective Bargaining Perspective & Practices(Universal Law Publication)
7. C.B.Mamoria , Dynamics of Industrial Relations(1991)Hill House Press
8. Subrmanian K.N, Labour Management Relations in India (Bombay :Asia Publishing House)
9. Desai A.M Vandana Doe, Industrial Social Work (Tata Institute of Social Sciences)
10. Dwivedi,R.S 1982, Management of Human Resources, Oxford Publishing Co., Bombay
11. Dubey,V.R, Management of Training, Development & Motivation Skills-common wealth, Publishers, New Delhi
12. Pareekh Udai 1998, Organizational Behaviour & Process Rawat Publications, Jaipur
13. Robbins, Stephen 1994, Essentials of Organizational Behaviour Prentice-Hall of India Ltd., New Delhi.

#### **MSW – 404 (B): SOCIAL WORK PRACTICUM-IV**

- Concurrent Field Work Reports
- Concurrent Field Work Seminar
- Concurrent Field Work Vivo-voce
- Block Field Work (Internship of 45 days in reputed organizations)



## **MSW – 404 (C): SOCIAL WORK PRACTICUM-V**

- Project Work and Viva-Voce

### **MSW 404 D: SOCIAL WORK AND DISASTER MANAGEMENT**

#### **UNIT - I**

Disaster: Meaning - Concept of Hazard, Risk, Vulnerability and Disaster, Impact of disasters: Physical, economic, political, psychosocial, ecological, and others;

#### **UNIT II**

Disaster Management Cycle: Mitigation and prevention, Preparedness, Prediction and Early warning, Rescue and Relief, Impact assessment, Response, Recovery, Reconstruction; Disaster Risk Reduction; Community Based Disaster Management (CBDRM);

#### **UNIT III**

Global issues and initiatives- World Conference on Disaster Reduction (2005), Hyogo Framework for Action (2005-15), Sphere Standards – 2012, Disaster Management Act 2005; National Disaster Management Policy 2009;

#### **UNIT IV**

Role of the Central and the State Governments, Local bodies, Community, Media, International and National Non-Governmental Organizations, Charitable trusts, Educational Institutions, Voluntary Organizations, Community Based Organizations, Youth groups, Others

Administrative and institutional structure for disaster management; Techno-legal framework

#### **UNIT V:**

Impact on the individual, family and society, mental health consequences of Disaster: grief reactions, post-traumatic stress disorders  
Role of social worker in disaster management

### **REFERENCES**

1. Abarquez I. & Murshed Z. Community Based Disaster Risk Management. (2004). Field Practitioner's Handbook, ADPC, Bangkok, Asian Disaster Preparedness Center Bangkok.
2. Anderson M and Woodrow P. (1998). Rising from the Ashes: Development Strategies in Times of Disaster. London: ITDG Publishing, [www.itdgpublishing.org.uk](http://www.itdgpublishing.org.uk) .
3. B.K.Khanna. (2005). Disasters: All You Wanted to Know About, Delhi: New India Publishing Agency, Delhi.
4. Blaikie P, Cannon T, Davis I and Wisner B. (2004). At risk: Natural hazards, people's Vulnerability and Disaster. London: Routledge.
5. Maheswari, Sudha Disaster damage estimation models: Data needs vs. ground reality: By Sudha Maheshwari, Rutgers The State University of New Jersey - New Brunswick.
6. Disaster Management Act. (2005). Ministry of Home Affairs, Delhi: Government of India.
7. Hyogo Framework for Action 2005 – 2015: building the resilience of nations and communities to disasters <http://www.unisdr.org/we/coordinate/hfa>

8. Kapur, A. (2005). Disasters in India: Studies of Grim Reality, Jaipur: Rawat Publications.
9. Manual on Natural Disaster Management in India. (2001). New Delhi: NCDM.
10. Narayana R.L., Srinivasa Murthy, R., Daz P. (2003). Disaster mental health in India: Monograph. New Delhi: American Red Cross. Indian Red Cross.

## **405 - (A): N.G.O MANAGEMENT**

### **UNIT – I**

NGO's: Concept and Structure; Registration of NGO, Process, Constitution, by-laws / Memorandum of Association and registration.

### **UNIT – II**

Organizational Management of NGO: Guidelines for project formulations, programme planning, Monitoring, Evaluation, and financial management.

### **UNIT – III**

Sources of funding for the management of NGO's: National and International, Government and non-governmental agencies.

### **UNIT – IV**

Role of NGO's in Social and Economic development – Protection, Prevention, Promotion, Transformation

### **UNIT – V**

Human resource management: Planning, Recruitment, Selection, Performance, Appraisal, Training and Development, Motivation, Grievances

## **SUGGESTED READINGS**

1. Rajeeb Misra 2008-Voluntary Sector and Rural Development. Concept , Practice and a New approach To Remove Rural Poverty . Rawat Publications.
2. I.S.Subhedar 2001 – Field Work Training in Social Work, Rawat Publications.
3. Societies Registration Act, 1860.
4. A.P Societies Registration Act, 2001.
5. Family Planning Association of India –Family Planning Counseling Guide, Population Reports Service Series.
6. Fisher W F -1997 – Towards Sustainable Development, Rawat Publications, New Delhi.
7. Prasad R.K – Population Planning, Policy and Programmes, New Delhi, Deep & Deep Publications.
8. Seshadri and Pandey – Population – Education- A Natural Source Book, New Delhi, NCERT.
9. Rich Mond, M.E, 1972 – What is Social Case Work; An Introduction Description, New York, Ressel, Sage Publications.
10. Trcker, J.Herleiger B L 1970 – Social Group Work, Principles and Practice Association Press, New York.
11. Neil Brach (ED) 1990-Health Promotion at Community Level, Sage Publications, New Delhi, London.

## **405 B. FUNDAMENTALS OF HEALTH EDUCATION**

### **UNIT-I**

Health education – Definition, concept and characteristics of Health education

### **UNIT- II**

Approaches and Principles of Health Education, Ethics of health education – Roles and responsibilities of Health Educator

### **UNIT-III**

Epidemiology- Definition – Concept – Principles, uses, measures

### **UNIT-IV**

Diseases - Communicable Diseases – Diarrheal diseases – Malaria – Tuberculosis – Acute Respiratory Infections

Non-Communicable Diseases: Cancer – Cardiovascular diseases – Diabetes and Chronic Kidney Diseases

### **UNIT-V**

Channels of Health Education – Importance and Barriers of Health education

Health Services at Central – State – District – Panchayath – Rural

## **REFERENCES**

5. Social & Preventive Medicine by Park & Park
6. WHO Reports
7. Cline R., American Public Health Association (APHA) Health Communication Working Group Brochure, 2003.
8. Teresa L. Thompson; Alicia Dorsey; Roxanne Parrott; Katherine Miller (1 April 2003). The Handbook of Health Communication. Lawrence Erlbaum Assoc. ISBN 978-1-4106-0768-3. Retrieved 30 May 2013.