



7.1.10. CODE OF CONDUCT FOR STUDENTS

PREAMBLE

Sri Venkateswara University is committed to maintain, endorse a culture of conduct that showcases excellence, intellectual openness, inclusiveness, justice, integrity, fairness, respect, equity and accountability. It expects students to uphold these standards in their day-to-day decisions, actions, and interactions. The code of conduct is necessary to mark the boundaries of this needed order. Students continue to be subject to the laws of the land while at the campus, and violations of those laws may also constitute violations of the code. Students are expected to abide by the Code of Conduct.

RESPONSIBILITIES OF STUDENTS

1. Shall read, understand and comply with institutes policies and take responsibility for actions
2. Shall abide by the institutions policy to value and support an institute community that is diverse in gender, caste, creed, religion, region, nationality, educational background, talent, skill, and experience.

STUDENT COMMITMENT

3. Shall be in time to the institution.
4. Shall be regular and punctual to the classes and maintain 75% attendance to be able to appear for final examination.
5. Follow the instructions of the teacher carefully in the classrooms.
6. Maintain perfect order and strict silence inside the lecture hall/ drawing hall/laboratories and the corridors.
7. Be attentive in class, to bring calculators, drafter, charts and data handbooks as per the schedule of the classes.
8. Meet all deadlines of assignments, submission of projects, records and posters.
9. Abide by the rules of various laboratories and not damaging the equipment's.
10. Cultivate the habit of looking at the notice boards of the university/department every day.
11. Attend all counseling sessions convened by their mentors and feel free to explain their academic/personal/career difficulties and seek solutions.
12. Maintain silence in the library and utilize its resources and space without causing damage.
13. Not to be in the canteen during working hours of the university.

ACADEMIC MISCONDUCT

14. To note, to follow principles of progressive discipline and any violence on the campus, destruction of the institute's property, manhandling of a person in the campus, and misbehavior with girl students will be viewed seriously. Erring persons will be liable for academic or financial consequences, if sustained they will be liable to disciplinary action such as suspension or rustication for specific period etc.
15. Note that defacing of the campus buildings, walls by writing on them or sticking bills, posters is prohibited. Also damaging the notices and posters displayed in the departments is forbidden.

DISCIPLINARY MISCONDUCT

16. Academic integrity must be maintained while pursuing academic studies. To falsify or alter records of academic performance is an academic misconduct. To note that all types of malpractices and unfair means in the examination hall inclusive of the assault on invigilators, misbehaving in the examination hall, enabling other students to be dishonest and impersonation are serious and punishable offences.
17. Participate in various events, seminars, workshops organized by the institution and contribute towards their success.
18. Student participation is encouraged and must be strengthened through the involvement of students in all levels of college governance.
19. When attending events outside the campus and representing the institution, the code of conduct will still be in effect.

CAUSING DISREPUTE TO OTHER STUDENTS

20. Communicate opinions to others in a fair and constructive manner.
21. Voice any differences of opinion respectfully and directly to those members with whom you disagree and not in common areas.
22. Shall dressed in respectable attire, keep personal hygiene, tidiness, be well groomed and wear the institutes identity cards at all times.
23. Use Institutes resources (facilities, equipment, supplies, vehicles) lawfully
24. Avoid use of mobile phones in classrooms and common areas.
25. Not to form any formal and informal groups on the basis of caste, community and religion.
26. To note that the scholarship amount will be released only when all the scholarship holders put in 75% attendance very month/in the academic year.

27. To furnish in their own interest, the change in the address of father/guardian, if any, to the office/departments as soon as they return from summer.
28. Students are prohibited from speaking on behalf of, or for, college with any media organization or publication without written permission of the Office of college Communications.
29. Violation of University rules is strictly prohibited.
30. Promote sustainability and reduce the impact on environment in all our actions.
31. Make the institution a safe place to work and learn. Adhere to good health and safety practices and comply with all health and safety laws and regulations. All students of the institution should abide by this policy. The institution will not tolerate unethical. Conduct and violations are subject to disciplinary actions.
32. The aggrieved student would submit in writing his/her grievance to the Registrar/ Office Superintendent.

PUNISHMENT AND PENALTIES

Warning, suspension, monetary fines, dismissal, upholding of degree are the programme of actions which may be taken when a student has been found to have violated the student code of conduct.



SRI VENKATESWARA UNIVERSITY

Accredited by 'NAAC' with 'A+' Grade

University Code of Conduct for Teachers

PREAMBLE :

1. Objectives:

S.V University strives for academic excellence , and progress of Arts, Science, Engineering, Pharmacy. S.V University holds that education research and extension should be conducted in conformity with our national needs and priorities in sync with the specifics of the region and ensure that our best talents make befitting contributions to national and international endeavors on societal needs.

2. Teachers and their rights:

Teachers should enjoy full civic and political rights of our democratic country.

Teachers have the right to adequate emoluments , social position, just conditions of service and professional independence.

CODE OF PROFESSIONAL ETHICS

1. Teachers And their Responsibilities:

Teachers should:

- Adhere to a responsible pattern of conduct and demeanor expected of them by the community.
- Seek to make professional growth continuous through study and research.
- Express free and frank opinion by participation at professional meetings, seminars , conferences etc. towards the contribution of knowledge.
- Maintain active membership of professional organizations and strive to improve education and profession through them.
- Perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication.

- Co-operate and assist in carrying out functions pertaining to the educational responsibilities.
- Participate in extension , co-curricular activities including community service.

2. Teachers and the students:

Teachers should:

- Deal justly and impartially with students regardless of their opinion ,religion, caste, gender, political, economic, social and physical characteristics.
- Respect the difference in aptitude and capabilities among students and strive to meet their individual needs.
- Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare.
- Inculcate among students scientific outlook, analytical mindset and respect for physical labour and ideals of democracy, patriotism and peace.
- Make themselves available to the students even beyond their class hours and help and guide students without any remuneration or award.
- Aid students to develop an understanding of our national heritage and national goals.
- Refrain from inciting students against other students, colleagues or administration.

3. Teachers and colleagues :

Teachers should:

- Treat other members of the profession in the same manner as they themselves wish to be treated.
- Speak respectfully of other teachers and render assistance for professional betterment.
- Refrain from lodging unsubstantiated allegations against colleagues to higher authorities.
- Refrain from allowing considerations of caste, creed, religion, race or gender in their professional endeavor.

4. Teachers and authorities:

Teachers should:

- Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organization for change of any such rule detrimental to the professional interest.
- Refrain from undertaking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities.
- Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand without hampering their academic pursuits .
- Co-operate through their organizations in the formulation of policies of the other institutions and accept offices.
- Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession.
- Give and expect due notice before a change of position is made.

5. Teachers and non-teaching staff:

- Teachers should treat the non-teaching as colleagues and Equal partners in a cooperative undertaking, within every Educational institution.

6. Teachers and guardians:

Teachers should:

- Try to see through teachers, bodies and organizations, that institutions maintain contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.

7. Teachers and society:

Teachers should:

- Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided .
- Work to improve education in the community and strengthen the communities moral and intellectual life.
- Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole.
- Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices.
- Refrain from taking part in or subscribing to or assisting in any way activities, which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for National Integration.